



P.O. BOX 26 ~ 108 3<sup>rd</sup> Ave SW ~ Roseau, MN 56751

PHONE: (218) 463-0313 FAX: (218) 463-0315 EMAIL: [rrwd@mncable.net](mailto:rrwd@mncable.net) WEBSITE: [www.roseauriverwd.com](http://www.roseauriverwd.com)

Permit Number \_\_\_\_\_ Approved \_\_\_\_\_ Denied \_\_\_\_\_ Date \_\_\_\_\_

DATE RECEIVED \_\_\_\_\_ DATE INSPECTED \_\_\_\_\_

**DIKING / DRAINAGE PERMIT APPLICATION**

Ag Diking       Drain Tile       Fill

APPLICANT NAME \_\_\_\_\_ TEL \_\_\_\_\_

ADDRESS \_\_\_\_\_

**PROPOSED THE FOLLOWING:**

1. PROPERTY DESCRIPTION \_\_\_\_\_

2. BODY OF WATER \_\_\_\_\_

**3. DESCRIBE WORK & OBJECTIVES**

- For diking permits state the height and location of the dike.
- For Drain Tile permits provide a tiling plan and proposed outlet / control structure design.

\_\_\_\_\_  
\_\_\_\_\_

4. EARTHWORK DIMENSION (FEET) \_\_\_\_\_

5. EARTHWORK VOLUME (CUBIC YARDS) \_\_\_\_\_

**6. ATTACH DRAWINGS SHOWING PRESENT CONDITIONS & PROPOSED CHANGES**

Please included maps with the below listed items if possible:

- scale
- government land lines and property boundaries
- topography (two-foot contour intervals) using sea level datum
- a plan of proposed improvements
- locations of soundings and soil borings

Cross sections must show:

- water and land profile showing highest known water level
- soil types
- construction details

**This permit is subject to the following conditions:**

1. That the permittee and his agents conform to all legal and other statutory requirements.
2. That the permittee and his/her agents are advised that there may be other federal, state and local permits that may be required before construction begins.
3. That the permit is in effect for one year from the issued date on this permit.
4. In lieu of applicant submitting a complete hydraulics report or having the watershed hire an Engineer to review the application with costs borne by applicant, (See RRWD rules 4.5c), applicant agrees to modify these permitted works upon determination by the Roseau River Watershed Board of Managers that another person or entity has been adversely impacted.

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_

Applicant

AGRICULTURAL DIKING PERMITS - THE FOLLOWING SECTION MUST BE SIGNED BY  
THE PERMIT APPLICANT AND NOTARIZED

- (a) I acknowledge that my purpose in proposing agricultural dikes is for personal gain and in proposing same hereby cede to the Watershed District the rights of entry and use of their lands as hereafter described.
- (b) The Watershed District and its consultants are allowed entry on the proposed protected lands to check survey data, land use and wetland extants.
- (c) I grant the Watershed District the right to install and maintain traps to restrict or eliminate water outflows from the diked area during and after overtopping floods. I further grant the Watershed District the right to enter upon the lands to operate said gates during any flood event which overtops any of the designated overflow sections.

Signed \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Notary

\_\_\_\_\_  
Date

(SEAL)

DRAIN TILE PERMITS – Please complete the following.

- (a) Does the project outlet into a ditch system or legal drain? **YES NO** System \_\_\_\_\_
- (b) Is the tiled land in the benefitted are of that legal system? **YES NO**
- (c) Is there a lift station/pump in the design? (if yes, identify locations on map) **YES NO**
- (d) What is the capacity of the outlet/lift station? \_\_\_\_\_
- (e) Does the project include surface water inlets? **YES NO**
- (f) Name and contact information of designer if other than applicant.  
\_\_\_\_\_
- (g) Name and contact information of installer if other than applicant.  
\_\_\_\_\_
- (h) You must include with this application the following information.
  - 1. Tile size and types to be used
  - 2. Detailed maps and plans including information on, but not limited to, the following: tile patterns; project outlets; water course from tile outlet to nearest legal ditch or river; upstream and downstream culvert data; and any other data the Board deems necessary for this specific project area.

DRAIN TILE PARAMETERS – Please note the following.

- 1. Outlet shall be a metal pipe with sufficient riprap to prevent erosion. Outlets must be marked to facilitate mowing.
- 2. A permit is required for construction or alteration of any drain tile that drains an area in excess of 20 acres.
- 3. There will be no pumping during flooding conditions.
- 4. There will be no pumping during freezing conditions (subject to District determination).
- 5. If project outlets into a road authority Right of Way, permittee must notify/obtain permission from the proper road authority.
- 6. If permittee needs longer than the one year permit term, this needs to be identified on the application as well as a reason for the extension.
- 7. If there is potential for a landowner to be affected, then you need to contact them and discuss the application.
- 8. Note on map any other parcels within the same section that are tiled.