

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD August 4, 2010**

ORDER: Chairman Todd Miller called the meeting to order at 8:00 a.m.

MANAGERS PRESENT: Floyd Haugen, LeRoy Carriere, Laverne Voll, Allison Frislie and Todd Miller.

STAFF PRESENT: Administrative Assistant Halstensgard

OTHERS PRESENT: Refer to attendance sheet.

DELEGATIONS: Brian Dwight and Don Buckhout, BWSR;

AGENDA: A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve the agenda. Carried - unanimous.

MINUTES: A **motion** was made by Manager Carriere and seconded by Manager Voll to approve the June 2, 2010 regular board meeting minutes as mailed with resolution. Motion carried unanimously.

A **motion** was made by Manager Voll and seconded by Manager Haugen to approve the July 7, 2010 regular board meeting minutes with changes. Motion carried unanimously.

RECEIPTS:

Receipts -- Memo	Balance
Citizens State Bank -- Interest on checking	\$ 90.91
Kittson County -- share of taxes	\$ 2,662.81
Wagner Construction -- settlement	\$ 45,000.00
Curtis Pontow -- 1st half ring dike payment	\$ 4,062.50
Terry Kveen -- 1st half ring dike payment	\$ 3,229.00
TOTAL	\$ 55,045.22

Bills -- Memo	Amount
City of Roseau -- utilities	\$ 204.29
Verison -- cell phone charge	\$ 53.38
CenturyLink -- phone bill	\$ 114.81
Sjoberg's Cable TV -- cable internet	\$ 42.32
Tony Torn -- copier maintenance	\$ 13.59
Roseau Times-Region -- notice	\$ 15.76
Minnesota Energy -- natural gas bill	\$ 11.29
Patrick D. Moren -- legal fees	\$ 656.25
HDR Engineering -- Project Engineering	\$ 18,998.46
Floyd Haugen -- meetings, mileage and expenses	\$ 233.70
LeRoy Carriere -- meetings, mileage and expenses	\$ 69.26
Allison Frislie -- meetings, mileage and expenses	\$ 120.26
Todd Miller -- meetings, mileage and expenses	\$ 537.49
LaVerne Voll -- meetings, mileage and expenses	\$ 305.37
Rob Sando -- expenses and mileage	\$ 575.03
Rob Sando -- salary	\$ 3,093.62
Tracy Halstensgard -- wages	\$ 1,831.25
Quality Printing -- printing Hay Creek plans	\$ 536.51
PERA -- employee and employer share	\$ 838.57
Internal Revenue Service -- withholding tax	\$ 1,556.73
Doug's Supermarket -- food for meetings and supplies	\$ 30.39
Scott's True Value -- supplies	\$ 7.49
Rinke Noonan -- legal fees	\$ 2,262.00
Red River Watershed Management Board -- share of taxes	\$ 55,101.88
ICS Construction Inc. -- Pay Estimate #6	\$ 54,576.60
Spruce Valley Corp. -- Pay Estimate # 1	\$ 244,665.83
TOTAL	\$ 386,452.13

BILLS: A **motion** was made by Manager Carriere to pay the normal monthly bills, seconded by Manager Haugen. Motion carried unanimous.

PROJECT TEAM & ENGINEERS REPORT:

Hay Creek / Norland:

Engineer Knott reported on the Phase 1 punchlist completion. R&Q Trucking has repaired the spring erosion issues. Greenview Landscaping is currently working on the seeding of the corridor. Engineer Knott stated that Roseau County Engineer Ketring has approved the ditch cleaning plan for CD 18. Engineer Knott discussed the crop damage that occurred on land Mike Grahn owns. Mr. Grahn suggested that as payment, ICS Incorporated perform some ditch cleaning. Engineer Knott stated that his suggested was to have a crop adjuster look at the damage and assign a value to the damage and ICS should provide an estimate for the cleaning work to be done. Chairman Miller stated he felt the Watershed should not interfere. Engineer Knott updated the board on the progress of Phase 2. Chairman Miller asked about the ditch dump going to the SW outlet. He stated he felt that should be built up and maintained as access. Engineer Dalager stated that access to the structures would be provided on the actual embankment. There was discussion on access and maintenance.

A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve payment to ISC, Inc in the amount of \$54,576.60 pending grant reimbursement. Motion carried unanimously. A **motion** was made by Manager Frislie and seconded by Manager Voll to approve payment to Spruce Valley Corporation in the amount of \$244,665.83 pending grant reimbursement. Motion carried unanimously. There was discussion on the soft spot on the Mattson Island Road. Manager Voll stated that it was his understanding that the road was the townships responsibility. Engineer Knott discussed releasing All

Seasons Contracting and hiring a local contractor to finish the work. A **motion** was made by Manager Voll and seconded by Manager Carriere to release All Seasons Contracting and hire a local contractor. Administrator Sando will contact All Seasons concerning closing out the contract. Motion was rescinded pending discussions with All Seasons. A **motion** was made by Manager Frislie and seconded by Manager Carriere to approve payment to HDR Engineering in the amount of \$18,089.69. Motion carried unanimously.

Palmville Project: A **motion** was made by Manager Carriere and seconded by Manager Frislie to approve payment to HDR Engineering in the amount of \$404.25. Motion carried unanimously.

Ring Dikes: A **motion** was made by Manager Haugen and seconded by Manager Carriere to approve payment to HDR Engineering in the amount of \$504.52. Motion carried unanimously. Bids will be opened for both ring dikes on August 31, 2010.

Beltrami: Brian Dwight discussed a meeting with Chairman Miller; Phil Talmage, DNR Fisheries; Gretchen Mehmel, DNR Forestry and himself. At the meeting it was decided to invite a Tribal representative. He is still waiting for a response from the representative. Mr. Dwight is looking for dates that would be available for a PT meeting. Manager Voll asked about funding for projects. It is his feeling that the DNR should be responsible for the engineering costs to start some of these projects.

RRWMB: Chairman Miller updated the board on the last board meeting.

PERMITS: There were no Permit requests for this meeting.

Administrator's Report:

Administrator Sando was absent to attend a family funeral. His written report included the following:

- ✿ R&Q Trucking repair work on West Interceptor at Lloyd Fugleberg's. There was discussion on removing the culvert completely and hiring Halverson Sand and Gravel.
- ✿ Drainage modernization grant

DELEGATIONS: Don Buckhout, BWSR, discussed the PRAP review process. The third level of review is discussion questions. The board will be discussing those questions at today's meeting. *(See attached)*

RRIW: Manager Voll discussed funding from the Canadians. The next meeting is in Roseau August 19th at 11:00 a.m. Chairman Miller discussed the resolution on work to be completed, the request for stream gage funding and the petition to the IJC making the RRIW a separate entity with members being appointed.

BIG SWAMP PROJECT TEAM: Manager Haugen reported on the July meeting. There was more discussion on potential sites for impoundments at the meeting. The location south and east of Badger was the primary discussion. The "East Farms" location is still being discussed as a secondary location. Manager Frislie stated he has not been attending these meeting since there are currently not discussing the 72 overflow issues.

WARROAD RIVER PROJECT TEAM: Brian Dwight stated that they are pursuing funding from NW Minnesota Foundation. There is potential of a grant in the amount of \$25,000 that would be a 50/50 match to assess the issues and problems within the district.

OLD BUSINESS:

Chairman Miller asked about funding for the Malung stream gage (USGS). The MN DNR half of the funding will be submitted to the RRWMB for reimbursement and the remaining cost would be divided 3 ways between the County, City of Roseau and Watershed District.

NEW BUSINESS:

Chairman Miller brought up the issue of land the Watershed owns that could be sold. There was discussion on the land currently being rented by Darryl Dahl. Manager Voll made a **motion**, seconded by Manager Carriere to sell the land that is currently being rented to Darryl Dahl (Olafson land) by advertising for sealed bids. There was

discussion on what portion the parcel could be sold. Motion carried unanimously. The next parcel discussed is in Sections 19 and 30 of Politz Township. Manager Haugen will research values further at the assessor's office. Manager Haugen made a **motion**, seconded by Manager Voll to sell the land in Sections 19 & 30 of Politz Township by advertising for sealed bids. Motion carried unanimously. The next parcel discussed was Section 36 of Spruce Valley. Manager Frislie made a **motion** to retain this land for the time being, seconded by manager Voll. Motion carried unanimously. Manager Frislie made a **motion** to continue to pay property taxes on this parcel, seconded by Manager Voll. Motion carried unanimously. Section 25 of Spruce Valley was the next parcel. . Manager Frislie made a **motion** to continue to pay property taxes on this parcel, seconded by Manager Voll. Motion carried unanimously. Section 31 of Norland Township was the next parcel. . Manager Frislie made a **motion** to continue to pay property taxes on parcel in Section 31 of Norland, seconded by Manager Voll. Motion carried with Manager Haugen opposed. Motion was made by Manager Voll to continue to pay property taxes on Parcels in Sections 31, 30, 29, 21, 20, and 19 in Norland Unorganized, seconded by Manager Carriere. Motion carried with Manager Haugen opposed. The next parcel discussed was in Section 12 of Spruce. A **motion** was made by Manager Frislie and seconded by manager Voll to continue to pay taxes on the parcel. Motion carried with manager Haugen opposed. A **motion** was made by Manger Carriere and seconded by Manager Voll to continue to pay taxes on parcel in section 11 of Spruce. Motion was rescinded. Manager Haugen read through the rest of the parcels owned by the District. There was discussion on the burden on adjacent landowners when property is removed from the tax rolls.

The Board reviewed the proposed budget. There was some discussion on the insurance costs. Manager Frislie made a **motion** to publish the budget and set the hearing date for the September board meeting, seconded by Manager Carriere. Motion carried unanimously. Administrator Sando will add line items for insurance and property taxes.

The next meeting is scheduled for September 1st, 2010. After reviewing the manager's vouchers, a **motion** by Manager Voll and seconded by Manager Frislie, to approve the manager's vouchers. Motion carried unanimously.

Manager Haugen discussed the transfer of funds to an interest bearing savings account. There is a "flex CD" option that would be an even higher interest rate and half of the amount deposited could be withdrawn. Manager Voll made a **motion** to move the money from the savings account to the "flex CD" seconded by Manager Carriere. Motion carried unanimously.

A **motion** to adjourn the meeting was made by Manager Frislie, seconded by Manager Carriere. Motion carried unanimously. Meeting adjourned at 12:10 p.m.

Respectfully submitted,

LeRoy Carriere, Secretary

Tracy Halstengard, Administrative Assistant

PRAP discussion Part 3:

- 1) Not formally reviewed however each project is review at every meeting. Frislie that the “Project’s Board” is a useful tool Don Buckhout agreed and commended the board on the use of a visual reminder. Voll commented that each manager keeps tabs on what is going on in their area. Carriere stated that the board reviews the maintenance issues and funding for projects pretty regularly. Engineer Dalager stated that a bi-annual review of all projects in the plan may be in order. There was some discussion on the advisory committee. Frislie stated that it is difficult to obtain attendance from members once or twice a year.
- 2) Miller stated that more active involvement from board member and staff. Frislie stated that the involvement of the RRWMB is very important in assisting the board. Voll credited the engineers that the board works with. Haugen agreed with what was stated by Managers Frislie and Voll. Manager Carriere stated that it is important to work together and focusing on what can be completed in the near future. Commissioner Swanson stated that the impetus to all the work that has been done were the recent high water events. Engineer Dalager commented on the recent incident with a contractor renegeing on a bid and that the board worked well together to find a resolution to the issue.
- 3) Miller cooperation with agencies on project permitting, namely the COE and DNR. No continuity within organizations and trying to extract benefits from projects that have nothing to do with the project without paying. Carriere stated that they have forgotten who they are working for. Frislie and Voll are in agreement. Other issues are using state land, timeliness issues in permitting and dealing with wetlands issues. Dalager agencies are not invested in the projects. They stand firm in their regulations and they need to be more cooperative in their efforts. Miller stated the agencies are not meeting the spirit or intent of the mediation agreement. Don Buckhout explained about the discontinuing of funding from the COE and now having to deal with regulatory personnel and not project managers. There is no one at the table at the project team representing the COE. Haugen stated there their have been some issues on cleaning county ditch systems with FEMA funds. Cleaning has been stopped by the DNR stating that there was interference with wetlands. The flooding pressure put on farmers is really disappointing when they are paying high taxes and ditch taxes. Dwight asked if there were the same issues on WD ditches. It was stated that there were not.
Miller discussed the RRIW and the issues developed since the Canadian Conservation Districts (CD’s) were created. There was discussion on the water coming into the RRWD from Canada and the need for modeling. There was a breakdown between the RRIW and the CD’s. This affects the WD because there needs to be some water retention on the Canadian side of the Watershed.
- 4) Miller talked about the amount of state land in the watershed and the progress of projects. Projects on private land move forward at a faster rate than projects on public land. Voll made the point that agency personnel who attend the meetings have no authority to make any decisions. They have to bring the information back to their superiors. Frislie spoke about the commitment of the board and working through issues as projects evolve. Voll discussed the funding of monitoring. There was discussion on the need for monitoring and where the responsibility lays. Miller stated that it should be determined at the PT whether or not a project needs monitoring. A lot of the monitoring that has taken place has not every been used or discussed further let alone any action taken. Dwight asked if the East Diversion affected the Board decisions on any projects, ie. Malung or Hay Creek. Miller stated that after the East Diversion, he sees no need for the Malung Impoundment. There was discussion on the COE pulling out of Hay Creek.
- 5) factors
 - a. financial (funding, *Positive* - ability to get extensions with the exception of WMA project, 75/25 cost share; *Negative* – lack of local funding)
 - b. Agencies (*Negative*. COE & DNR) there was discussion on BWSR and Brian Dwight acting as facilitator at PT meeting.

- 6) Issues previously discussed beginning with utilizing public lands.

Brian Dwight asked about the coordination with the County. Frislie stated that more of the ditch systems should be turned over to the Watershed District. Voll disagreed. Miller stated he is fine with the way things are with the county on the ditch systems. With the SWCD and NRCS, we could be utilizing their programs and technical information more. Miller stated that the monitor that we do may be more suited for the SWCD since they have the equipment and knowledge and could put it in a useable form.

Don Buckhout discussed what the next steps in the process are.