

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD June 2nd, 2010**

ORDER: Chairman Todd Miller called the meeting to order at 8:00 a.m.

MANAGERS PRESENT: Floyd Haugen, LeRoy Carriere, Laverne Voll and Todd Miller.

STAFF PRESENT: Administrator, Rob Sando; Administrative Assistant Halstengard

OTHERS PRESENT: Nate Dalager, HDR Engineering; for others present, refer to attendance sheet.

DELEGATIONS: Denny Jensen, North Pine Aggregate; Brian Dwight and Don Buckhout

AGENDA: A **motion** was made by Manager Voll and seconded by Manager Carriere to approve the agenda with changes. Carried - unanimous.

MINUTES: A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve the May 5th minutes as mailed. Carried - unanimous. A **motion** was made by Manager Carriere and seconded by Manager Voll to approve the May 10th minutes as mailed. Carried - unanimous. A **motion** was made by Manager Carriere and seconded by Manager Voll to approve the May 14th minutes as mailed. Carried - unanimous.

RECEIPTS:

| Receipts -- Memo | Balance |
|---|--------------------|
| Citizens State Bank -- Interest on checking | \$ 97.44 |
| Sherbrook Turf, Inc -- Spec book | \$ 25.00 |
| The Straw Guy -- Spec book | \$ 25.00 |
| Daryle Dahl -- first half land rent | \$ 885.50 |
| TOTAL | \$ 1,032.94 |

| Bills -- Memo | Amount |
|--|----------------------|
| City of Roseau -- utilities | \$ 187.87 |
| Verison -- cell phone charge | \$ 51.60 |
| CenturyLink -- phone bill | \$ 130.84 |
| Sjoberg's Cable TV -- cable internet | \$ 42.32 |
| Tony Torn -- copier maintenance | \$ 16.31 |
| Roseau Times-Region -- notice | \$ 84.01 |
| Minnesota Energy -- natural gas bill | \$ 46.80 |
| JOR Engineering -- Project team engineering | \$ 4,536.50 |
| Patrick D. Moren -- legal fees | \$ 3,375.00 |
| HDR Engineering -- Project Engineering | \$ 14,137.31 |
| Floyd Haugen -- meetings, mileage and expenses | \$ 267.79 |
| LeRoy Carriere -- meetings, mileage and expenses | \$ 204.79 |
| Todd Miller -- meetings, mileage and expenses | \$ 279.79 |
| LaVerne Voll -- meetings, mileage and expenses | \$ 465.40 |
| Rob Sando -- expenses and mileage | \$ 375.28 |
| Rob Sando -- salary | \$ 3,093.63 |
| Tracy Halstensgard -- wages | \$ 1,782.48 |
| Quality Printing -- Hay Creek spec books | \$ 469.40 |
| PERA -- employee and employer share | \$ 847.62 |
| IRS -- withholding taxes | \$ 1,648.05 |
| Grand Forks Herald -- Ad for bids, Hay Creek / Norland | \$ 201.60 |
| Doug's Supermarket -- food for meetings and supplies | \$ 81.61 |
| Scott's True Value -- supplies | \$ 38.34 |
| North Pine Aggregate -- retainage | \$ 70,957.86 |
| Postmaster -- stamps | \$ 220.00 |
| Auto Owners Insurance -- insurance | \$ 478.98 |
| Border Insurance Network -- Insurance | \$ 1,342.00 |
| Reliable Office Supply -- office supplies | \$ 136.62 |
| Halverson Sand & Gravel -- work on Hay Creek project | \$ 133.59 |
| The Times -- ad for bids, Hay Creek project | \$ 142.76 |
| MonTech Computers -- Norton Anti-virus software | \$ 74.80 |
| MASWCD -- summit registration | \$ 70.00 |
| TOTAL | \$ 105,920.95 |

BILLS: A **motion** was made by Manager Carriere to pay the normal monthly bills, seconded by Manager Haugen. Motion carried unanimous.

PERMITS: There were no permit applications for this meeting.

PROJECT TEAM & ENGINEERS REPORT:

Hay Creek / Norland:

Spring erosion inspection has been on hold due to weather. There was some discussion on the re-bidding. Denny Jensen representing North Pine Aggregate addressed the board asking for release of the retainage. Engineer Dalager stated that there was no more work for them to do and he has completed a certificate of substantial completion. There was discussion on work done by North Pine Aggregate. Chairman Miller commended North Pine Aggregate on the work they have done. A **motion** was made by Manager Carriere and seconded by Manager Haugen to pay North Pine Aggregate \$70,957.86 retainage. Motion carried unanimously.

Palmville Project: Administrator Sando stated that he will continue to monitor and the road is in good shape so far. Val Barnett was in the office complaining of water issues. Administrator Sando explained the situations and he had stated he would be watching the issue. Administrator Sando discussed issues that landowner Jacob Rath has with drainage. A **motion** was made by Manager Carriere and seconded by Manager Voll to pay HDR Engineering \$337.12. Motion carried unanimously.

There was discussion on the bid opening process. A **motion** was made by Manager Carriere and seconded by Manager Haugen to pay HDR Engineering \$13,800.19. Motion carried unanimously. A **motion** was made by Manager Carriere and seconded by Manager Haugen to pay Halverson Sand & Gravel, Inc \$133.59. Motion carried unanimously. Chairman Miller suggested only cleaning the bottom of the ditches, and leaving the sides untouched, as pertaining to the project. Engineer Dalager asked for Administrator Sando to be able to authorize changes up to a \$2,000.00 spending limit as constructions continues. There was discussion on mowing the footprint. There was discussion on hiring the County's widepad bulldozer instead of mowing due to wet field conditions. The Board directed Rob to move forward with that as soon as possible.

Ring Dikes: Administrator Sando updated the board on the status of the funding for both the Pontow and Lee ring dikes. Because the projects are both estimated over \$100,000.00, they will have to be bid. Chairman Miller discussed selling the property the watershed owns to help fund projects. There was discussion on the property taxes the District willingly has been paying. Manager Voll stated he felt that the watershed should continue to pay the property taxes.

Beltrami: A Project Team meeting was held May 25th. Manager Carriere updated the board on the meeting. Manager Voll stated that if the Board denies the permit, then work with Gerry Bennett to incorporate some FDR benefits. It was stated that the Board has already denied the permit. Chairman Miller talked about the FDRWG meeting coming up and asked the board about bringing the Beltrami Projects up at that meeting. Manager Carriere suggested setting a goal of reducing flows by 20%. Manager Carriere made a **motion** to adopt a resolution (see attached) to reduce flows out of Beltrami Island State Forrest by 20%, seconded by Manager Haugen. Motion carried unanimously.

Administrator's Report:

Administrator Sando reported on the following issues:

- Meeting with the City of Roseau on WI maintenance will be scheduled.
- County permit for Phase 2 of Hay Creek / Norland
- PRAP
- Seeding for Hay Creek Norland
- Discussed aerial photos of Sect. 7 of Enstrom township
- Malung USGS gage
- Ring dike funding

Attorney Pat Moren arrived at the meeting for the bid opening.

After discussions with Bob Huber, attorney for Wagner Construction, a **motion** was made by Manager Voll and seconded by Manager Carriere to accept the settlement offer from Wagner Construction in the amount of \$45,000.00. Motion carried unanimously.

At 9:45, Chairman Miller recessed the meeting until the bid opening.

At 10:00 a.m. Administrator Sando opened bids for Phase 2 re-bid of the Hay Creek / Norland project. See attached information.

DELEGATIONS:

Don Buckhout, BWSR, discussed the PRAP review process with the board. See attached handout. At the August board meeting, Mr. Buckhout and Mr. Dwight will return for a discussion session with the board. District Staff will work on completing review forms.

Mr. Dwight discussed the Project Team meeting. He had a discussion with Phil Talmage, DNR Fisheries. Mr. Talmage stated there had been some internal discussion since the meeting. Mr. Dwight suggested scheduling a meeting with the core DNR and Watershed personnel to discuss issues concerning the Beltrami Project and the hydrologic modeling that has been done. Chairman Miller informed Mr. Dwight of the decision of the board earlier in the meeting. Mr. Dwight stated his concerns with bringing the issues beyond the local and regional levels. Mr. Dwight will schedule and facilitate a meeting.

Engineer Dalager updated the board on the bid review. Manager Carriere made a **motion** to accept the apparent low bid; and, pending final legal and engineering review, authorize the Administrator to award the contract to Spruce Valley Corporation, seconded by Manager Voll. Chairman Miller, Manager Voll and Administrator Sando will attend the preconstruction meeting. Motion carried unanimously.

RRWMB Report:

Chairman Miller updated the board on the May RRWMB meeting.

RRIW: The May meeting was rescheduled for June 9, 2010 in the RM of Franklin.

BIG SWAMP PROJECT TEAM: No new information was presented.

WARROAD RIVER PROJECT TEAM: Mr. Dwight updated the board on a project proposed by the District.

OLD BUSINESS:

There was nothing on the agenda under Old Business.

NEW BUSINESS:

Chairman Miller discussed the draft Audit report. Manager Haugen stated he is concerned about the amount of coverage on deposits. Administrator Sando and Manager Haugen will follow up with the banks.

Chairman Miller spoke about legislative changes concerning Watershed Districts.

The next meeting is scheduled for July 7th, 2010. After reviewing the manager's vouchers, a **motion** by Manager Haugen and seconded by Manager Carriere, to approve the manager's vouchers. Motion carried unanimously.

There was discussion on upcoming meetings.

Administrator Sando will submit a request to FEMA for \$11,000.00 for a screw-gate structure on the angle pipes under County Road 10 in WD 3. There was discussion on replacing those culverts.

A **motion** to adjourn the meeting was made by Manager Voll, seconded by Manager Haugen. Motion carried unanimously. Meeting adjourned at 12:10 p.m.

Respectfully submitted,

LeRoy Carriere, Secretary

Tracy Halstensgard, Administrative Assistant

A Motion was made by Manager Carriere, seconded by Manager Haugen to adopt of the following Resolution. The Board of Managers voted unanimously in favor of the Motion to adopt this Resolution.

RESOLUTION

WHEREAS, the Roseau River Watershed District as stated in District's Overall Plan (dated June 2004) is dedicated to reducing flooding in the watershed as well as downstream.

WHEREAS, the Red River Watershed Management Board supports water retention projects as part of the overall water management effort in the Red River Valley,

WHEREAS, the Roseau County Board of commissioners and the Roseau County Soil and Water Conservation District have also committed to reducing flooding as stated in their plans,

WHEREAS, the Beltrami Island State Forrest has been identified by the Roseau River Watershed District as having various suitable locations for retaining water,

WHEREAS, several locations in the Beltrami Island State Forest have previously had structures in place to retain water that are no longer operational,

NOW THEREFORE, be it resolved by the Board of Managers that the Roseau River Watershed District resolves to request that the MN DNR work to reduce flows out of the Beltrami Island State Forest area by 20% and to work with the Roseau River Watershed District to that end.

THEREFORE, the Motion was passed and this Resolution was adopted on this 7th day of July, 2010.

Roseau River Watershed District

By: Todd Miller
Its Chairman of the Board of Managers

ATTEST:

By: Rob Sando, Its Administrator