

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD February 2nd, 2011**

ORDER: Chairman Todd Miller called the meeting to order at 8:00 a.m.

MANAGERS PRESENT: Floyd Haugen, LeRoy Carriere, LaVerne Voll and Todd Miller.

STAFF PRESENT: Administrator, Rob Sando; Administrative Assistant Halstengard

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Engineer Nate Dalager; Attorney Steven Anderson

DELEGATIONS: Kalen Wagner, Wagner Construction.

AGENDA: A **motion** was made by Manager Haugen and seconded by Manager Carriere to approve the agenda with addition. Carried - unanimous.

MINUTES: A **motion** was made by Manager Voll and seconded by Manager Haugen to approve the January 5th, 2011 minutes with changes. Motion carried unanimously.

RECEIPTS:

Receipts -- Memo	Balance
Citizens State Bank -- Interest on checking	\$ 72.13
City of Roseau -- 2010 & 2011 Stream gage cost share	\$ 1,272.33
Marshall County -- share of taxes	\$ 17.46
Roseau County -- 2010 Stream gage cost share	\$ 265.00
State of Minnesota -- Hay Creek / Norland reimbursement	\$ 444,075.96
RRWMB -- Hay Creek / Norland reimbursement	\$ 113,836.93
TOTAL	\$ 559,539.81

Bills -- Memo	Amount
City of Roseau -- utilities	\$ 257.82
Verison -- cell phone charge	\$ 51.38
CenturyLink -- phone bill	\$ 123.36
Sjoberg's Cable TV -- cable internet	\$ 43.32
Marco -- copier maintenance	\$ 16.56
Roseau Times-Region -- notice	\$ 10.50
Minnesota Energy -- natural gas bill	\$ 197.45
PERA -- year end adjustment	\$ 10.00
HDR Engineering -- Project Engineering	\$ 13,941.58
Floyd Haugen -- meetings, mileage and expenses	\$ 455.94
LeRoy Carriere -- meetings, mileage and expenses	\$ 70.76
Todd Miller -- meetings, mileage and expenses	\$ 216.11
LaVerne Voll -- meetings, mileage and expenses	\$ 249.00
Rob Sando -- expenses and mileage	\$ 361.46
Rob Sando -- salary	\$ 3,111.85
Tracy Halstengard -- wages	\$ 1,716.12
Multi Office Products -- supplies calendars	\$ 89.99
PERA -- employee and employer share	\$ 852.75
Internal Revenue Service -- 941 tax	\$ 1,450.49
Doug's Supermarket -- food for meetings and supplies	\$ 58.57
Scott's True Value -- supplies	\$ 18.97
Spruce Valley Corporation -- Hay Creek / Norland Construction	\$ 406,102.50
MonTech Computers -- ink	\$ 140.13
Wayne Trangsrud -- CAC mileage	\$ 20.40
Reliable Office Supply -- office supplies	\$ 108.39
Roseau County Highway Department --	\$ 959.01
MAWD -- 2011 dues	\$ 815.88
ILS -- Norland gate locks	\$ 689.08
Wagner Construction -- final payment	\$ 57,390.36
Spruce Valley Corporation -- Hay Creek / Norland Construction	\$ 208,665.00
Minnesota Revenue -- year end adjustment	\$ 57.13
Marco -- copier maintenance	\$ 16.50
TOTAL	\$ 698,268.36

BILLS: A **motion** was made by Manager Carriere to pay the normal monthly bills, seconded by Manager Haugen. Motion carried unanimous.

DELEGATIONS:

Kalen Wagner, Wagner Construction, addressed the board with request for final payment. Engineer Dalager stated his opinion concerning the issue between Wagner Construction and Spruce Valley Construction. Engineer Dalager felt that the issue was between to prime contractors (not a prime and sub) and should be worked out between the two contractors without Watershed involvement. A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve final payment to Wagner Construction of \$57,390.36. Motion carried unanimously.

Adminstrator Sando spoke about the reason Ms. Lee was on the agenda as a delegate.

PROJECT TEAM & ENGINEERS REPORT:

Hay Creek/Norland: Engineer Dalager discussed the press release published in local papers. Spruce Valley is continuing to work on the site putting dirt in place. There was discussion on the cost estimate for the project. A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve payment of HDR bill in the amount of \$2,896.32. Motion carried unanimously. A **motion** was made by Manager Carriere and seconded by Manager Voll to approve payment of Spruce Valley pay estimate #7 in the amount of \$208,665.00. Motion carried unanimously. A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve payment of ILS bill in the amount of \$689.08. Motion carried unanimously.

Palmville Project: Chairman Miller discussed the reimbursement for 12.5% of the project costs by the RRWMB. Randy Pracher has requested an O & M meeting for February. There is still discussion on the trigger points. A **motion** was made by Manager Voll and seconded by Manager Carriere to return the overpayment to the state for the Palmville Grant. Motion carried unanimously. A **motion** was made by Manager Carriere and seconded by Manager Haugen to pay the HDR Engineering bill in the amount of \$1,177.77. Motion carried unanimously.

Beltrami: Chairman Miller stated that Mike Carroll has stated that the DNR is willing to propose three sites in the forest for impoundments. Mr. Carroll has requested the amount of storage that the Watershed would need to be in line with the commitment with the RRWMB for overall reduction. Ditch abandonment would likely be included in the proposal. Chairman Miller discussed the LUP Open House that he attended. The board recommended writing a letter to state the Watershed District's opinion concerning land management and flood reduction.

Lake Bottom: There is a Citizens Advisory meeting scheduled for February 10, 2011. A **motion** was made by Manager Carriere and seconded by Manager Haugen to pay the HDR Engineering bill in the amount of \$2,238.15. Motion carried with Manager Voll opposed. Engineer Dalager showed the board slides outlining information on the proposed project. There was discussion on funding of a project and purchase of private land by the State. Administrator Sando stated that Randy Pracher spoke about working on the project in phases.

West Interceptor: Administrator Sando has discussed the possibility of levying maintenance costs to property taxes in the city of Roseau. Administrator Sando will get a legal opinion from Attorney Anderson on the subject.

PERMITS:

There were no permits for this meeting

RRWMB Report:

Chairman Miller discussed the RRWMB Board meeting that took place in conjunction with the Red River Basin Commission meeting. Chairman Miller also discussed the modeling effort going on in the Red River Valley. The Flood Damage Reduction Work Group has developed a Technical Paper 14 for developing NRE's for projects.

Chairman Miller stated that there has been discussion on a "wholesale redetermining of benefits" for the valley. However, that would trigger requiring establishing of bufferstrips which would be a huge effort.

The RRWMB policy concerning the establishment of a website was discussed.

The Red River Basin Commission has some information of permit requirements for ag tiling. Chairman Miller provided this information to Managers Voll and Carriere for the RRWD Rules update.

Administrator's Report:

Administrator Sando reported on the following issues:

- Ring dike funding break down. A **motion** was made by Manager Carriere and seconded by Manager Haugen to pay HDR Engineering a total of \$7,629.34 for previously tabled engineering expenses. Motion carried unanimously.
- RRIW checking account. Moving forward, per diems and mileage will be at the Minnesota rate.

- Water Retention Committee update
- RRBC Conference in Fargo
- Additional spring storage at the RRWMA
- Lake Bottom Citizens Advisory Committee – Managers Carriere and Haugen will attend the meeting.
- COE email concerning appropriation of funding. The Project is still technically open. Administrator Sando will continue to look for more information on this issue.
- Joint Agency meeting update. Manager Haugen made a **motion**, seconded by Manager Carriere, to adopt the policy that the RRWD will no longer participate in the ring dike program as long as other agencies are available to landowners. Any landowner who wishes to participate in the program will be referred to the NRCS. Motion carried unanimously.
- Legislative Breakfast – March 24th.
- March Conference – March 15th & 16th in Moorhead.
- Snow / water equivalency measurements
- Meeting at Enstrom Town Hall
- PILT information
- Chairman Miller discussed the progress on the issues on the PRAP review. Chairman Miller and Manager Haugen will be working on the Personnel Manual. The other issues are moving forward. We will report back to BWSR in 4 -6 months with progress.

RRIW: as discussed earlier.

BIG SWAMP:

Manager Haugen reported on the meeting. Some goals set forth by the project team were reducing overflows from SD 51 & SD 69 into Two Rivers systems and SD 72 into SD 95; improving outlet from RRWMA Pool 3 west to the river, provide adequate outlets for various systems, etc. (see attached handout) Manager Voll made a **motion**, seconded by Manager Carriere to appoint Manager Haugen to the Project Team as the primary RRWD representative. Motion carried unanimously.

Warroad Project Team: Chairman Miller stated that they are in the early stages of an agreement with the SWCD to identify points of contamination.

OLD BUSINESS:

We are moving forward with scanning in historical ditch records as per the grant agreement. There was no more information on the County purchasing a scanner large enough to scan original maps.

NEW BUSINESS:

Administrator Sando discussed the sale of land to Daryle Dahl. A **motion** was made by Manager Haugen seconded by Manager Carriere to adopt the resolution to authorize the sale of land to Daryle Dahl (see attached).

The board elected to sell the chainsaws that the board owns. Manager Voll and Administrator Sando will work on finding values on the saws.

After reviewing the managers' vouchers, a **motion** was made by Manager Voll seconded by Manager Carriere to approve the managers' vouchers. Motion carried unanimously.

After a motion by Manager Haugen and seconded by Manager Miller, the meeting was adjourned at 11:56 a.m.

Respectfully submitted,

LeRoy Carriere, Secretary

Tracy Halstensgard, Administrative Assistant