

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD March 2nd, 2011**

ORDER: Chairman Todd Miller called the meeting to order at 8:00 a.m.

MANAGERS PRESENT: Floyd Haugen, LeRoy Carriere, LaVerne Voll and Todd Miller.

STAFF PRESENT: Administrator, Rob Sando; Administrative Assistant Halstensgard

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Engineer Nate Dalager

DELEGATIONS: Rosanne Lee, landowner and Kalen Wagner, Wagner Construction.

AGENDA: A **motion** was made by Manager Haugen and seconded by Manager Carriere to approve the agenda with addition. Motion carried unanimously.

MINUTES: A **motion** was made by Manager Haugen and seconded by Manager Carriere to approve the February 2nd, 2011 minutes with changes. Motion carried unanimously.

RECEIPTS:

Receipts -- Memo	Balance
Citizens State Bank -- Interest on checking	\$ 62.53
Daryle Dahl -- land purchase down payment	\$ 1,365.75
Roseau - LOW Title & Abstract -- proceeds from land sale	\$ 25,998.37
Roseau County -- Share of taxes	\$ 16,465.41
State of Minnesota -- Hay Creek / Norland reimbursement	\$ 158,670.99
State of Minnesota -- Malung reimbursement	\$ 501.16
State of Minnesota -- Palmville reimbursement	\$ 57,884.50
RRWMB -- Hay Creek / Norland reimbursement	\$ 26,445.17
RRWMB -- ring dike reimbursement	\$ 59,266.43
RRWMB -- PT funding	\$ 441.55
USDA -- ring dike payment	\$ 7,479.49
TOTAL	\$ 354,581.35

Bills -- Memo	Amount
City of Roseau -- utilities	\$ 268.61
Verison -- cell phone charge	\$ 51.38
CenturyLink -- phone bill	\$ 105.28
Sjoberg's Cable TV -- cable internet	\$ 43.32
Marco -- copier maintenance	\$ 11.82
Roseau Times-Region -- notice	\$ 10.50
Minnesota Energy -- natural gas bill	\$ 197.13
Steven Anderson, Atty. -- legal fees	\$ 468.75
HDR Engineering -- Project Engineering	\$ 3,898.60
Spruce Valley Corp. -- Hay Creek construction	\$ 257,400.00
Floyd Haugen -- meetings, mileage and expenses	\$ 353.43
LeRoy Carriere -- meetings, mileage and expenses	\$ 223.88
Todd Miller -- meetings, mileage and expenses	\$ 288.44
LaVerne Voll -- meetings, mileage and expenses	\$ 249.01
Rob Sando -- expenses and mileage	\$ 448.94
Rob Sando -- salary	\$ 3,111.87
Tracy Halstensgard -- wages	\$ 1,727.96
Multi Office Products -- supplies calendars	\$ 79.02
PERA -- employee and employer share	\$ 854.87
Internal Revenue Service -- 941 tax	\$ 1,484.21
Doug's Supermarket -- food for meetings and supplies	\$ 187.21
Scott's True Value -- supplies	\$ 11.99
Asmus Tax & Accounting -- 1099's	\$ 52.50
MonTech Computers -- service & anti-virus software	\$ 102.74
Minnesota Viewers Association -- 2011 dues	\$ 125.00
MADI -- 2011 dues	\$ 100.00
TOTAL	\$ 271,856.46

BILLS: A **motion** was made by Manager Carriere to pay the normal monthly bills, seconded by Manager Haugen. Motion carried unanimously.

DELEGATIONS:

Jack Swanson, Roseau county Commissioner, spoke about introducing Rep. Fabian to Mike Carroll, and the discussions that took place.

PROJECT TEAM & ENGINEERS REPORT:

Hay Creek/Norland: Spruce Valley is continuing to work on stripping the topsoil and stockpiling it. Engineer Dalager commented on the excellent job Spruce Valley is doing and that they are approximately 50% complete with the project. Manager Voll commented on the request for HDR to itemize their monthly billing. A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve payment of HDR bill in the amount of \$3,734.30. Motion carried with Manager Voll opposed. A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve payment of Spruce Valley pay estimate #8 in the amount of \$257,400.00. Motion carried unanimously.

Palmville Project: A **motion** was made by Manager Carriere and seconded by Manager Voll to pay the HDR Engineering bill in the amount of \$164.30. Motion carried unanimously. Administrator Sando updated the board on the progress on the O & M Plan. Garry Bennett, MN DNR hydrologist, will view the site in the spring where there is considerable sedimentation that needs to be removed. Administrator Sando discussed the issue with the overpayment of the State Grant agreement. The money will be put into a non-interest bearing account.

Beltrami: Administrator Sando distributed copies of the maps we have received from Gretchen Mehmel, MN DNR, of the three sites proposed by the DNR. The DNR is also open to project in the Lost River State Forest area. There may be a Beltrami Island Project Team meeting scheduled for sometime in the end of March.

DELEGATIONS:

Rosanne Lee addressed the board with issues concerning traps in the Duxby Levee. Ms. Lee stated that they leak requiring her to pump nearly every day and she is requesting assistance in the cost associated with pumping until the traps can be repaired. Chairman Miller suggested that Ms. Lee keep track of the expenses incurred and present them to the board. The board will take those costs into consideration at that time. Ms. Lee also presented a letter from Jan Farris to the board. The board will take the letter under consideration and review it at a later date. The Board directed Administrator Sando to view the trap when the water recedes and report back to the board.

PERMITS: There were no permits for this meeting

COMMITTEE REPORTS:

Rules Committee: Will review information currently available on the internet

Personnel Committee: Will work on getting information together in the next couple of months.

Governing Documents: Nothing to report

RRWMB Report: Chairman Miller discussed the RRWMB Board meeting and gave an overview of the Treasurer's Report and Ron Harnack's report. Administrator Sando gave an update on the RRRRA subcommittee report and the meeting he attended in Moorhead. Chairman Miller discussed the upcoming March conference. There was discussion on the review of Technical Paper 14.

There was discussion on the PILT money received from the state by the County, Townships, & School District. Chairman Miller raised the issue that Watershed Districts are not included in the ability to access that state funding.

Administrator's Report: Administrator Sando reported on the following issues:

- Hay Creek / Norland construction
- Palmville O & M
- Red River Water Retention Committee – next meeting March 18th in Moorhead
- Roseau Lake Bottom CAC committee – discussing issues and will be meeting March 10th to discuss solutions

- MADI – March 21st in Willmar
- Legislative Breakfast March 23rd and 24th in St. Paul
- March Conference – March 15th and 16th in Moorhead
- 5 year outlook for funding (see attached spreadsheet)
- Beltrami Island Forest review
- Snow / water equivalency reports
- Purchase of office of printer and refrigerator. Administrator Sando was authorized by the board to purchase a printer and refrigerator.
- March conference presentation

RRIW: nothing new to discuss.

Big Swamp: Manager Haugen reported on the meeting held February 17th. Chairman Miller asked if there was support from this group for the RRWMA project. Manager Haugen stated that there was support and will address it again at the next meeting. Chairman Miller asked about getting their support for moving forward with the RRWMA project.

Warroad Project Team: Chairman Miller stated that they are still working with the SWCD on contamination issues. They are also having issues with the culverts under the CNN railway.

OLD BUSINESS:

Manager Voll discussed the value of the chainsaws. He felt the value of the used ones was in the \$150 to \$200 range and the saw that hasn't been used was valued about \$350 to \$400. His recommendation was to price the used at \$200 and the new one at \$400. Administrator Sando will advertise in the Trading Post.

NEW BUSINESS:

Chairman Miller asked for the various web sites to be reviewed and updated.

Chairman Miller also noted the BWSR drainage modernization grant issues. The reporting and documents that are required need to be provided in a timely and efficient manner.

Chairman Miller attended a County workshop entitled “Strategy Aligned Management.”

There was some discussion on the permit process of ag tiling.

After reviewing the managers' vouchers, a **motion** was made by Manager Voll seconded by Manager Haugen to approve the managers' vouchers. Motion carried unanimously.

The meeting was adjourned at 11:43 a.m.

Respectfully submitted,