

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD February 29th, 2012**

ORDER: Chairman Todd Miller called the meeting to order at 3:00 p.m.

MANAGERS PRESENT: Floyd Haugen, LeRoy Carriere, LaVerne Voll and Todd Miller.

STAFF PRESENT: Administrator, Rob Sando; Administrative Assistant Halstengard

OTHERS PRESENT: Refer to attendance sheet.

CONSULTING STAFF PRESENT: Engineer Nate Dalager;

DELEGATIONS: Roger Falk, Roseau County commissioners; Russ Reisz, The Nature Conservancy; Brian Ketring, Roseau County Engineer.

AGENDA: A **motion** was made by Manager Haugen and seconded by Manager Carriere to approve the agenda. Motion carried unanimously.

MINUTES: A **motion** was made by Manager Carriere and seconded by Manager Haugen to approve the February 1st, 2012 regular meeting minutes with changes. Motion carried unanimously. A **motion** was made by Manager Haugen and seconded by Manager Carriere to approve the February 14th, 2012 special meeting minutes with changes. Motion carried unanimously.

RECEIPTS:

Receipts -- Memo	Balance
Citizens State Bank -- Interest on checking	\$ 59.36
State of Minnesota -- FEMA DR	\$ 8,075.54
TOTAL	\$ 8,134.90

Bills -- Memo	Amount
City of Roseau -- utilities	\$ 272.07
Verison -- cell phone charge	\$ 51.92
CenturyLink -- phone bill	\$ 103.01
Sjoberg's Cable TV -- cable internet	\$ 45.53
Marco -- copier maintenance	\$ 36.20
Roseau Times-Region -- notice	\$ 18.38
Minnesota Energy -- natural gas bill	\$ 195.35
Steve Anderson -- legal fees	\$ 143.75
Houston Engineering -- Project Engineering	\$ 1,787.00
HDR Engineering -- Project Engineering	\$ 1,361.85
Floyd Haugen -- meetings, mileage and expenses	\$ 530.76
LeRoy Carriere -- meetings, mileage and expenses	\$ 237.28
Todd Miller -- meetings, mileage and expenses	\$ 637.12
LaVerne Voll -- meetings, mileage and expenses	\$ 177.05
Rob Sando -- expenses and mileage	\$ 938.96
Rob Sando -- salary	\$ 3,117.86
Tracy Halstensgard -- wages	\$ 2,038.01
Wendy Lee -- ring dike reimbursement	\$ 1,766.33
PERA -- employee and employer share	\$ 910.81
Internal Revenue Service -- 941 tax	\$ 1,634.21
Doug's Supermarket -- food for meetings and supplies	\$ 137.09
Roseau Bakery -- cookies for meetings	\$ 23.24
Bonnie's Floral -- plant	\$ 46.76
Fleet Supply -- chainsaw sharpening	\$ 28.44
Onset Computers -- repair of data logger for Palmville	\$ 212.00
Postmaster -- stamps	\$ 135.00
RRWMB -- stream gaging	\$ 14,150.00
Spruce Valley Corporation -- Hay Creek construction PE 18	\$ 46,931.40
TOTAL	\$ 77,667.38

BILLS: A **motion** was made by Manager Haugen to pay the normal monthly bills, seconded by Manager Carriere. Motion carried unanimous.

DELEGATIONS: Roseau County Commissioner Roger Falk attended the Rinke – Noonan drainage seminar and there was quite a bit of discussion on ag tiling. When tiling is permitted you are subject to clean water act and monitoring needs to be done on water being discharge into drainage systems. Chairman Miller suggested that the County look closely at the use the road ditches for tiling outlets. Roseau County Engineer Brian Ketring spoke about the concerns the Highway Department would have with obstacles to future road expansion and also the ponding of water in road ditches. Engineer Dalager talked about the TAC committee report of the subject. Dan Money, TRWD Administrator, has organized a tiling seminar near the end of March at the Two Rivers District.

Russ Reisz, TNC, met with the board to discuss a permit application they have submitted to the Board and an issue with a ditch berm that is blocking a floodplain. Manager Schmalz joined the discussion via phone conference. Mr. Reisz stated they were in favor of leveling the berm; however they have funding constraints and would have to wait until grant money becomes

available. Manager Schmalz discussed the opportune construction conditions and stated he would like to see the work done this year. Chairman Miller asked about the RRWD funding the project with TNC cost sharing when funding is available. Mr. Reisz stated that it is harder to get funding once a project is complete. A **motion** was made by Manager Carriere, seconded by Manager Haugen to allow Administrator Sando and Manager Schmalz to negotiate Permit # 11-18 with Leon Olson and Russ Reisz to come up with a solution with no negative impacts and move forward with that solution. Motion carried unanimously. Manager Schmalz phone conference ended.

PROJECT REPORT:

Hay Creek/Norland: Administrator Sando informed the board that purchase agreements have been sent out to Krowech and Erickson. Dennis Sabourin's request for a land swap was discussed. The board will look at Mr. Sabourin's access issue. Manager Carriere made a **motion** to move forward with the land purchase with Mr. Sabourin for the agreed upon price and put the access issue on hold, seconded by Manager Haugen. Administrator Sando will talk to Mr. Sabourin about the Board's willingness to work with him on the access. Motion carried unanimously. Engineer Dalager discussed the mitigation request to the COE. Chairman Miller stated that there is interest by mining companies to purchase wetland credits. Ron Harnack joined the meeting via conference call. Mr. Harnack has made contact with the COE concerning the wetland mitigation. Chairman Miller stated that he had a discussion with Dave Johnson, HDR Engineering, on the wetland credit issue. Mr. Johnson will be sending a letter to the board about wetland credits. Chairman Miller asked Mr. Harnack about the PILT reimbursement issue. Administrator Sando will work with Naomi Erickson and Mr. Harnack on the PILT issue. Mr. Harnack stated that PILT is not an eligible expense under FDR grant agreements; however it is part of the total project costs and is eligible for the local cost share. Manager Haugen stated that the PILT reimbursement needs to be addressed prior to construction being completed.

There was discussion on the cost share for the RRWMA project. The FDRWG needs to make the recommendation for the 75/25 cost share. Engineer Dalager discussed the policy the TSAC committee is working on. There was extensive discussion on the funding and progress of the RRWMA project. Mr. Harnack's phone conference ended.

Chairman Miller, Manager Voll and Commissioner Falk toured the Hay Creek project this afternoon. Manager Voll has concerns about the adequacy of the exterior ditch. The Draft O & M will be discussed at the next meeting.

Palmville Project: There was discussion on the JPA. It was the opinion of the District's attorney that there would be no further concession on the part of the state and it was up to the District to either accept the agreement or not. The County will also review the JPA and it will be discussed at a later date. There was discussion on the HDR Engineering bill and the funds remaining in the grant. Chairman Miller discussed further construction work that could be done on the project. The board agreed that after the spring run-off the stop logs will be placed in the project. Manager Carriere made a **motion** to pay HDR Engineering's bill in the amount of \$1,361.85, seconded by Manager Haugen. Motion carried unanimously.

Hay Creek Headwaters: There was discussion on the Project Team meeting held February 24th. Chairman Miller proposed bringing the DNR's reluctance to move forward up at the DNR's Regional Management Team meeting.

Beaver Township Impoundment: Manager Haugen stated he was frustrated that the DNR requested pursuing purchase of private land instead of holding water on state land. It was the consensus of the board to pursue gated storage on the Beaver Township site. Manager Haugen made a **motion** to pay Houston Engineering's bill in the amount of \$1,787.00, seconded by Manager Carriere. Motion carried unanimously.

WD #3: Safety rails have not been installed.

WMA: A **motion** was made by Manager Carriere, seconded by Manger Haugen to authorize Chairman Miller to sign the RRWMB funding agreement. Manager Haugen stated that if the project falls through, the DNR should reimburse the funds. Motion carried unanimously. A meeting has been scheduled for March 5th.

Arpin Impoundment: Chairman Miller discussed pursuing the project using EQIP & RIM. There was extensive discussion on the direction the board wants to take with the project. It was the consensus of the board to hold a meeting with landowners.

Engineer Dalager discussed the Red River Basin Project Management Plan (RRBPMP) that the COE set forth to move forward with projects in the basin. Some of the things that are or could be cost shared included LiDar, HMS Modeling, and stream gage cost share, etc. Geo-technical survey is also being pursued for cost share.

CD#8: Administrator Sando discussed the brushing that has been taking place by Sentence to Serve. Manager Carriere asked about having the City of Roseau chip the brush and mulch on site or haul it away. The Board directed Administrator Sando to take care of the issue in the most efficient manner. Administrator Sando spoke about hiring Roger Berg to do some brushing.

Committee Reports:

Rules Committee & Personnel Committee: Work on these will be on-going.

Manager Voll arrived at the meeting at 5:40 p.m.

PERMITS: There were no new permits for this meeting.

The Board discussed the Sikorski permit. A public Information meeting was held on February 14, 2012 with over 15 people in attending. Chairman Miller stated that he and Manager Haugen spoke with Commissioners Falk and Foldesi about the area being discussed (CR 112). Manager Haugen made a **motion** to move forward with the County, landowners and Township to review the site and formulate a plan, seconded by Manager Voll. Motion carried unanimously. A **motion** was made by Manager Haugen to approve the Permit #11-27 (Rick Sikorski), seconded by Manager Carriere. Motion carried unanimously.

RRWMB Report:

Chairman Miller discussed some items from the meeting including: initiative at the basin level for stream gage help; Two Rivers' River Watch program has been turned over the 4-H program and have had success; Dan Thul's report; Legislative Audit for Middle-Snake-Tamarac WD. An Administrator meeting has been scheduled to discuss RIM / WRP.

Administrator Sando discussed the stream gage bill from the RRWMB. Manager Voll asked Commissioner Falk about Emergency Management funds that may be available. Manager Haugen suggested seeking advice from Wynne Consulting for grant funding. A **motion** was made by Manager Voll, seconded by Manager Haugen to pay the stream gage bill. Motion carried unanimously.

Chairman Miller updated the Board on the FDRWG meeting.

Administrator's Report:

Administrator Sando reported on the following issues:

- Lee Ring Dike funding – A **motion** was made by Manager Voll, seconded by Manager Haugen to reimburse Lee's in the amount of \$1,766.33. Motion carried unanimously.
- FEMA update on reimbursement and closing
- Insurance coverage for employees. The issue was referred to the Personnel committee
- Legislative Days – March 7th and 8th.
- CAC meeting update - Administrator Sando attended a WRP/RIM meeting on Feb. 13 in Detroit Lakes
- A LiDAR presentation with Chuck Fritz is scheduled for March 27th at the Roseau City Center.

OLD BUSINESS:

There have been no suggestions from landowners on debris removal locations on SD #51. The Board asked Administrator to contact Warren and Adam Stoe and Correy Lins. They have previously stated knowledge of locations in need of attention. The money paid to Mitch Magnusson for debris removal will be a part of the FEMA funds.

Administrator Sando gave the presentation that will be presented at the March conference.

The purchase of a new copier is on hold.

NEW BUSINESS:

After reviewing the managers' vouchers, a **motion** was made by Manager Voll seconded by Manager Carriere to approve the managers' vouchers. Motion carried unanimously.

After a motion by Manager Voll and second by Manager Miller, the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

LaVerne Voll, Secretary

Tracy Halstengard, Administrative Assistant