

**Roseau River Watershed District
Special Meeting Minutes January 11, 2012**

Chairman Miller opened the meeting at 3:00 p.m. Managers present were: Todd Miller, LeRoy Carriere, LaVerne Voll and Floyd Haugen. A motion was made by Manager Voll to close the public meeting to discuss employee evaluations, seconded by Manager Carriere. Motion carried unanimously.

The Board discussed the employee evaluation of Administrative Assistant Halstensgard. A motion was made by Manager Carriere to give Administrative Assistant Halstensgard a 3.6% COLA, seconded by Manager Voll. After discussion motion failed with Managers Miller and Haugen opposed. A motion was made by Manager Miller and seconded by Manager Voll to increase Administrative Assistant Halstensgard's wage by 2.5%. Motion carried with Manager Haugen opposed. There was discussion on health insurance benefit options. Administrator Sando and Administrative Assistant Halstensgard will research health insurance options and present that information to the board. Administrative Assistant Halstensgard was excused from the meeting. The board discussed Administrator Sando's evaluation. No action was taken on Administrator Sando's salary.

A motion was made by Manager Carriere, seconded by Manager Voll to open the meeting. Motion carried unanimously.

Manager Voll made a **motion** to adjourn the meeting, seconded by Manager Haugen. The meeting adjourned at 5:56 p.m.

LaVerne Voll, Secretary

Tracy Halstensgard, Administrative Assistant