

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF  
MANAGERS MEETING HELD January 2, 2013**

**ORDER:** Vice-Chairman LeRoy Carriere called the meeting to order at 3:00 p.m.

Manager Haugen was sworn into office.

**MANAGERS PRESENT:** Aaron Magnusson, LeRoy Carriere, LaVerne Voll, Cody Schmalz and Floyd Haugen.

**STAFF PRESENT:** Administrative Assistant Halstensgard

**OTHERS PRESENT:** Refer to attendance sheet.

**CONSULTING STAFF PRESENT:** Nate Dalager, HDR Engineering; Jerry Bents, Houston Engineering.

**DELEGATIONS PRESENT:** Jack Swanson and Todd Miller, Roseau County Commissioners.

**AGENDA:** A **motion** was made by Manager Voll and seconded by Manager Schmalz to approve the agenda with changes. Motion carried unanimously.

**ELECTION OF OFFICERS:** Vice-Chairman Carriere called for nominations for Chairman. Manager Haugen nominated Manager Voll and Manager Magnusson nominated Manager Carriere for Chairman. A **motion** to cease nominations and cast a unanimous ballot for Manager Voll for Chairman was made by Manager Haugen, seconded by Manager Schmalz. Motion carried with managers Haugen, Schmalz and Voll voting for Manager Voll and Managers Magnusson and Carriere voting for Manager Carriere.

Chairman Voll called for nominations for Vice-Chairman. Manager Haugen nominated Manager Carriere for Vice - Chairman. A **motion** to cease nominations and cast a unanimous ballot for Manager Carriere for Vice-Chairman was made by Manager Haugen, seconded by Manager Magnusson. Motion carried unanimously.

Chairman Voll called for nominations for Secretary. Manager Voll nominated Manager Haugen for Secretary. The **motion** to cease nominations and cast a unanimous ballot for Manager Haugen was made by Manager Voll, seconded by Manager Magnusson. Motion carried unanimously.

Chairman Voll called for nominations for Treasurer. Manager Voll nominated Manager Magnusson for Treasurer. The **motion** to cease nomination and cast a unanimous ballot for Manager Magnusson was made by Manager Voll and seconded by Manager Carriere. Motion carried unanimously.

A **motion** was made by Manager Voll and seconded by Manager Magnusson to name Citizens State Bank and Border State Bank as official depositories. Motion carried unanimously.

A **motion** was made by Manager Haugen and seconded by Manager Magnusson to name Roseau Times-Region as official newspaper. Motion carried unanimously.

A **motion** was made by Manager Haugen and seconded by Manager Schmalz to name Attorney Steve Anderson as primary Legal council on fee basis and contract with other firms on fee basis as deemed necessary by the board. Motion carried unanimously.

A **motion** was made by Manager Carriere and seconded by Manager Voll to appoint Managers Haugen and Carriere to the Personnel Committee. Motion carried unanimously.

A **motion** was made by Manager Voll and seconded by Manager Schmalz to appoint Manager Magnusson as the representative to the FSA office. Motion carried unanimously.

A **motion** was made by Manager Voll and seconded by Manager Magnusson to appoint Manager Carriere and Manager Haugen as delegates on the Project Team. Motion carried unanimously.

A **motion** was made by Manager Voll and seconded by Manager Magnusson to appoint Manager Haugen and Manager Voll as delegates on the Roseau River International Watershed Board. Motion carried unanimously.

Manager Voll nominated Todd Miller and Manager Magnusson nominated Manager Carriere as the Red River Watershed Management Board delegate. After discussion, the **motion** to appoint Manager Carriere as the delegate to the RRWMB passed with Managers Magnusson, Carriere and Schmalz in favor and Managers Voll and Haugen opposed.

A **motion** was made by Manager Carriere and seconded by Manager Voll to have no primary engineering firm and contract with a firm on an as needed basis. Motion carried unanimously.

**MINUTES:** A **motion** was made by Manager Carriere and seconded by Manager Magnusson to approve the December 5, 2012 regular meeting minutes as mailed. Motion carried unanimously. A **motion** was made by Manager Carriere and seconded by Manager Magnusson to approve the December 12, 2012 regular meeting minutes with changes. Motion carried unanimously.

**RECEIPTS:**

<b>Receipts -- Memo</b>	<b>Balance</b>
Citizens State Bank -- Interest on checking	\$ 33.43
Verison Wireless -- refund	\$ 36.95
Marshall County -- share of taxes	\$ 199.79
<b>TOTAL</b>	<b>\$ 270.17</b>

<b>Bills -- Memo</b>	<b>Amount</b>
City of Roseau -- utilities	\$ 258.59
Rinke Noonan -- legal fees through 11-30-12	\$ 967.50
CenturyLink -- phone bill	\$ 110.94
Sjoberg's Cable TV -- cable internet	\$ 45.53
Marco -- copier maintenance	\$ 24.05
Roseau Times-Region -- notice	\$ 10.50
Minnesota Energy -- natural gas bill	\$ 146.77
Frank's TV / Radio Shack -- flash drives	\$ 39.50
HDR Engineering -- Project Engineering	\$ 7,989.80
Floyd Haugen -- meetings, mileage and expenses	\$ 91.86
LeRoy Carriere -- meetings, mileage and expenses	\$ 419.34
Aaron Magnusson -- meetings, mileage and expenses	\$ 158.86
Cody Schmalz-- meetings, mileage and expenses	\$ 268.97
LaVerne Voll -- meetings, mileage and expenses	\$ 300.06
Tracy Halstensgard -- wages	\$ 2,162.96
PERA -- employee and employer share	\$ 370.81
Internal Revenue Service -- 941 tax	\$ 665.83
Doug's Supermarket -- food for meetings and supplies	\$ 41.85
Scott's True Value -- supplies	\$ 13.99
RTW Inc. -- Workers Comp Insurance	\$ 464.00
Alpha Security -- work on safes	\$ 125.00
Roso Cleaners -- rugs	\$ 37.62
Citizens State Bank -- stop check	\$ 30.00
Multi Office Products -- office supplies	\$ 24.52
<b>TOTAL</b>	<b>\$ 14,768.85</b>

**BILLS:** A **motion** was made by Manager Carriere to pay the normal monthly bills, seconded by Manager Magnusson. Motion carried unanimous.

**DELEGATIONS:**

Commissioner Swanson asked the board if they would be interested in implementing a beaver bounty policy. There was discussion, but no action was taken by the board.

Russell Walker submitted a request to the board to hay the land in the Norland Impoundment. There was discussion on the mitigation proposal and land use within the project. Mr. Walker will look at the area in the spring and continue to be in contact with the board.

## **PROJECT REPORT:**

Hay Creek/Norland: The board directed Administrative Assistant Halstengard to write a letter to the DOL stressing the importance of resolving the outstanding dispute. Engineer Dalager discussed the COE permit issue.

The board discussed the operation of the project. Chairman Voll suggested Mike Higgins as an operator for the project. The Board will invite Mr. Higgins to the next Board meeting.

Palmville Project: Engineer Dalager discussed the collection of the monitoring equipment and the future monitoring. A **motion** was made by Manager Carriere, seconded by Manager Haugen to pay the HDR Engineering bill in the amount of \$894.35. Motion carried unanimously.

Beltrami: Commissioner Miller discussed the issue between the COE and the County on CD 7 (Hay Creek Headwaters). Mr. Miller also discussed the LUP CCMP meeting held in Bemidji. Engineer Bents discussed a handout concerning BISF site review (see attached).

Arpin Impoundment: There was nothing new to report

SD 51 cleaning: The board reviewed Ron Huderle's photos and discussed the work being completed. Manager Haugen asked about using a dozer to remove the debris. There was discussion on the feasibility using the dozer on the ice.

RRWMA: Engineer Dalager gave an update on the COE geotechnical survey which should be completed in January, at that time Nate will issue the Preliminary Engineers Report. Engineer Dalager suggested scheduling a public hearing sometime in February to accept the preliminary engineer's report with a PT meeting the same day. There was discussion on the funding for the project. February 1, 2013 at 2 p.m. was set at a public informational meeting time in Badger. There was extensive discussion on the DNR funding of the project. A **motion** was made by Manager Carriere, seconded by Manager Haugen to approve the HDR Engineering in the amount of \$7,033.77. Motion carried unanimously.

## **PERMITS:**

The board discussed permit #13-01 (Pete Grafstom). A **motion** was made by Manager Haugen to approve the permit for a 24" CMP with a trap, seconded by Manager Schmaltz. Motion carried unanimously.

## **RRWMB:**

- Public information initiative – Mark Meister
- River Watch forum
- COE permit for tiling – main issue was jurisdiction
- WCA review & water governance council

- Utilizing the PPT to work through the COE Concurrence Points were discussed at the FDRWG
- March 12<sup>th</sup> & 13<sup>th</sup> is tentatively scheduled for the Joint Conference.
- Engineer Bents discussed the drain tile recommendations.

**FDRWG Meeting:**

- Monitoring results
- Technical paper 14 – cost share guidance

**RRBC:**

- RRIW update
- Funding for detention study in Piney area.

**ADMINISTRATIVE REPORT:**

- Duxby Levee inspection postponed until next year. There was discussion on the responsibility for maintenance.
- New IRS mileage rate \$0.565
- Bill from Kittson County
- The board will schedule a CAC meeting at a later date.
- Minnesota Viewers Association seminar
- Ron Spaeth land purchase proposal

**OLD BUSINESS:**

The Administrator position will be discussed during a closed meeting.

**NEW BUSINESS:**

There was discussion on the removal of hay bales on the West Interceptor restoration land.

A **motion** was made by Manager Carriere Seconded by Manager Schmalz to extend the permit for sidewater inlets for Manager Haugen for 1 year.

**OTHER ITEMS:**

After reviewing the managers' vouchers, a **motion** was made by Manager Carriere seconded by Manager Voll to approve the managers' vouchers. Motion carried unanimously.

A **motion** was made by Manager Carriere to close the public meeting, seconded by Manager Schmalz. Motion carried unanimously. A **motion** was made by Manager Carriere seconded by Manager Schmalz to close the closed meeting. Motion carried unanimously. A **motion** was made by Manager Voll to open the public meeting, seconded by Manager Carriere. Motion carried unanimously.

A **motion** was made by Manager Haugen to hire Torin McCormack at the package discussed with the Mr. McCormack, seconded by Manager Voll. Motion failed. A **motion** was made by Manager Carriere to table the hiring and invite Mr. McCormack to attend the next meeting to meet with the board, seconded by Manager Schmalz. The Board will meet with Mr. McCormack at 3 p.m. on January 9, 2013.

The February meeting was moved to January 30, 2013.

After a **motion** by Manager Carriere and second by Manager Magnusson, the meeting was adjourned at 6:04 p.m.

Respectfully submitted,

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Floyd Haugen, Secretary

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Tracy Halstensgard, Administrative Assistant