

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF  
MANAGERS MEETING HELD OCTOBER 1, 2014**

**ORDER:** Chairman LeRoy Carriere called the meeting to order at 8:00 a.m.

**MANAGERS PRESENT:** Aaron Magnusson, LeRoy Carriere, Tony Wensloff and Floyd Haugen.

**STAFF PRESENT:** Administrator Halstensgard and Technician McCormack

**OTHERS PRESENT:** Refer to attendance sheet.

**DELEGATIONS PRESENT:** Ed Streiff, landowner; Mark Bakken.

**AGENDA:** A **motion** was made by Manager Magnusson and seconded by Manager Wensloff to approve the agenda. Carried - unanimous.

**PRESENTATION OF COLORS:**

**MINUTES:** A **motion** was made by Manager Wensloff to approve the September 3, 2014 regular meeting minutes as presented, seconded by Manager Magnusson. Motion carried unanimously.

**RECEIPTS:**

<b>Receipts -- Memo</b>	<b>Balance</b>
Citizens State Bank -- Interest on checking	\$ 24.86
LeRoy Carriere -- RRBC meeting expenses reimbursement	\$ 153.90
<b>TOTAL</b>	<b>\$ 178.76</b>

<b>Bills -- Memo</b>	<b>Amount</b>
City of Roseau -- utilities	\$ 209.32
CenturyLink -- phone bill	\$ 108.96
Sjoberg's Cable TV -- cable internet	\$ 47.13
Marco -- copier maintenance	\$ 44.89
Minnesota Energy -- natural gas bill	\$ 17.48
Houston Engineering -- Project Engineering	\$ 304.00
HDR Engineering -- Project Engineering	\$ 14,216.07
Floyd Haugen -- meetings, mileage and expenses	\$ 91.66
LeRoy Carriere -- meetings, mileage and expenses	\$ 182.70
Aaron Magnusson -- meetings, mileage and expenses	\$ 200.38
Tony Wensloff -- meetings, mileage and expenses	\$ 78.78
Torin McCormack -- wages	\$ 3,555.75
Tracy Halstensgard -- wages	\$ 3,553.76
Tracy Halstensgard -- wages	\$ 70.56
Torin McCormack -- wages	\$ 297.92
PERA -- employee and employer share	\$ 1,169.98
Internal Revenue Service -- 941 tax	\$ 2,520.15
SuperOne foods -- food for meetings and supplies	\$ 180.48
Cardmember services --	\$ 301.94
Pemberton, Sorlie, Ruger, Kershner -- investigation	\$ 82.50
Reliable Office Supply -- paper and hand towels	\$ 88.11
Ace hardware -- ratchets for WD 3 traps	\$ 91.89
Halverson Sand and Gravel, Inc -- Palmville Construction	\$ 19,945.00
Solom Machine Shop -- welding on Norland structure	\$ 175.00
Richard Solberg -- side water inlet	\$ 1,510.00
Stacy Lee -- side water inlet	\$ 1,997.50
Darwin Sanden -- side water inlet	\$ 1,510.00
Brach Svoboda -- side water inlet	\$ 3,000.00
<b>TOTAL</b>	<b>\$ 55,551.91</b>

**BILLS:** A **motion** was made by Manager Magnusson to pay the normal monthly bills, seconded by Manager Wensloff. Motion carried unanimous.

**Delegations:** Ed Streiff met with the board to discuss a permit application from Mark Olafson. Technician McCormack gave a brief history of the culvert in question and of his discussion with Mr. Olafson. Mr. Streiff stated he was opposed to the installation of the culvert under CR 129. Technician McCormack will follow up with the permittee and the County.

**PERMITS:**

Technician McCormack discussed permit #14-38 (Todd Grugel addendum to permit #10-17). Manager Magnusson made a **motion** to approve the permit as submitted, seconded by Manager Wensloff. Motion carried unanimously.

Technician McCormack discussed permit #14-33 (Mark Olafson). The permit was tabled pending further review.

Manager Magnusson excused himself from the discussion on the following two permit applications. Technician McCormack discussed permit #14-34 (Richard Magnusson). Manager Magnusson removed himself from the board. Manager Haugen made a **motion** to approve the permit for an 18" cnp, seconded by Manager Wensloff. Motion carried with Manager Magnusson abstaining.

Technician McCormack discussed permit #14-36 (Mitch Magnusson). Manager Wensloff made a **motion** to approve the permit as submitted, seconded by Manager Haugen. Motion carried with Manager Magnusson abstaining.

Manager Magnusson rejoined the Board. There was discussion on permit #14-37 (Tobi Eidsmoe) which was tabled for further review.

Chairman Carriere read the resolution to close the open meeting. A **motion** was made by Manger Magnusson seconded by Manager Wensloff to close the meeting.

The meeting was opened to the public.

Attorney Moren stated that Mr. Haugen request that the meeting be opened to the public. Attorney Moren then gave a brief synopsis of the investigation report and informed the board of their options moving forward. Manager Magnusson suggested requesting payment from Mr. Haugen within one week, if it's not received, move forward with a small claims suit. Manager Magnusson made a **motion** to allow one week time allotment for payment (for the amount of \$3,116.55), after that the issue will be further reviewed at a special meeting scheduled for October 15<sup>th</sup>, seconded by Manager Wensloff. Motion passed with Manager Wensloff and Magnusson in favor and Manager Haugen abstaining.

Technician McCormack discussed permit #14-35 (George Foster). Manager Magnusson made a **motion** to approve the permit as submitted, seconded by Manager Haugen. Motion carried unanimously.

Technician McCormack discussed permit #14-29 (Kelly Christianson). Application was tabled for further review. Technician McCormack will work with Engineer Dalager.

Technician McCormack discussed permits #14-23 & #14-27 (Rick Sikorski). There will continue to be further review.

### **PROGRAMS:**

Side Water inlets: Matt Fischer, MN BWSR, introduced himself and stated he was here just to listen in to the meeting. Technician McCormack updated the board on the construction work completed and the recordkeeping.

### **PROJECT REPORT:**

Hay Creek/Norland: Technician McCormack updated the status of the following issues: haying; gate repair; inspections and winterization. Administrator Halstensgard updated

the board on the funding and grant expiration date. The board authorized Administrator Halstensgard to request a grant extension.

Beltrami: There was no meeting held in Sept. Administrator Halstensgard reported on the US Army Corps of Engineer Concurrence Point 1 (CP1) process.

RRWMA: Engineer Dalager discussed the last project team meeting. We are still waiting for the EAW to be completed and submitted to St. Paul for review. There was some discussion on the federal programs / funding available for areas of private landownership.

Lake Bottom: There was a Project Team meeting in September as well as a tour. The Project Team was in agreement with using the RRWMA CP1 as a template and submitting a draft for this project.

Duxby Levee: Engineer Dalager has submitted the final survey results to the COE.

Ditch 8: Technician McCormack updated the board on the maintenance underway. There was discussion on the CWF grant application. A **motion** was made by Manager Wensloff, seconded by Manager Magnusson to hire Nathaniel Roseen to complete the brushing/cutting work as quoted. Motion carried unanimously.

### **RRWMB:**

Chairman Carriere updated the board on the following items:

- Klondike project
- The rules were adopted
- Heidi Hughes has left the publicist position with the RRWMB. They have not replaced her at this time.

### **ADMINISTRATIVE REPORT:**

- Will be attending the Jadis Twp board meeting
- Will be attending the BWSR academy Oct 27 - 30
- A **motion** was made by Manager Magnusson to create a building fund, seconded by Manager Wensloff. The board will discuss the amount to allocate to the fund at the next meeting. Motion carried with Manager Haugen opposed.
- A **motion** was made by Manager Magnusson seconded by Manager Wensloff to approve the resolution authorizing transfer of SD 51 funds to the construction fund as outlined in the December 12, 2012 special meeting minutes. Motion carried with Manager Haugen opposed.

Alice Klink, Biologist – NRCS, and Keith Weston, Red River Basin Coordinator – NRCS, met with the board and discussed various programs that may be utilize by the District during the project process.

Manager Wensloff left the meeting at 10:47.

### **TECHNICIAN REPORT:**

- Oxbow cleaning purpose and need statement.

- West Intercept and Palmville updates
- Weed management grant – equipment purchase
- Rhett Hulst – drainage water cleanout
- Northwest Technical College – UAV flights over District land
- Kelman Kvien – culvert lowering.
- Steve Kvien – drainage issue

**NEW BUSINESS:**

Chairman Carriere spoke about the RRIW meeting held September 26<sup>th</sup>. Administrator Halstensgard asked the Board to review the Memorandum of Understanding that was handed out. The Board will review it at the November or December meeting.

**OLD BUSINESS:**

Technician McCormack updated the Board on what has transpired with the CR 112 (Rick Solberg permit) during the last month.

**OTHER ITEMS:**

After reviewing the managers’ vouchers, a **motion** was made by Manager Magnusson seconded by Manager Haugen to approve the managers’ and staff expense vouchers as submitted. Motion carried unanimously.

After a **motion** by Manager Magnusson and second by Manager Haugen, the meeting was adjourned at 11:25 p.m.

Respectfully submitted,

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Cody Schmalz, Secretary

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Tracy Halstensgard, Administrator