

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF  
MANAGERS MEETING HELD April 1, 2015**

**ORDER:** Chairman LeRoy Carriere called the meeting to order at 8:00 p.m. and led the Pledge of Allegiance.

**MANAGERS PRESENT:** Aaron Magnusson, LeRoy Carriere, Tony Wensloff and Carter Diesen.

**STAFF PRESENT:** Administrator Halstensgard and Technician McCormack

**OTHERS PRESENT:** Refer to attendance sheet.

**CONSULTING STAFF PRESENT:** Nate Dalager, HDR Engineering; Michelle Moren, Attorney

**DELEGATIONS PRESENT:** Ardmere Haugen, landowner; Myron Jesme, RLWD Administrator

**AGENDA:** A **motion** was made by Manager Wensloff, seconded by Manager Diesen to approve the agenda. Motion carried unanimously.

**MINUTES:** A **motion** was made by Manager Diesen and seconded by Manager Wensloff to approve the March 4<sup>th</sup>, 2015 regular meeting minutes as mailed. Motion carried unanimously.

**RECEIPTS:**

<b>Receipts -- Memo</b>	<b>Balance</b>
Interest -- Checking account	\$ 24.57
Marshall County -- share of taxes	\$ 123.04
LeRoy Carriere -- mileage reimbursement from RRWMB	\$ 205.48
BWSR -- FY 2012 grant closeout	\$ 24,125.00
City of Warroad -- outlet fee	\$ 1,800.00
<b>Total</b>	<b>\$ 26,278.09</b>

<b>Bills</b>	<b>Amount</b>
Tracy Halstensgard -- wages	\$ 4,012.21
Torin McCormack -- wages	\$ 4,080.21
Torin McCormack -- mileage and reimbursement	\$ 676.13
LeRoy Carriere -- per diem & expenses	\$ 683.25
Carter Diesen -- per diem & expenses	\$ 364.71
Aaron Magnusson -- per diem & expenses	\$ 77.31
Tony Wensloff -- per diem & expenses	\$ 436.07
PERA -- employer / employee contribution	\$ 1,371.48
Internal Revenue Service -- withholding	\$ 3,108.76
Sjobergs TV -- internet access	\$ 48.69
Marco -- copier maintenance	\$ 44.89
Minnesota Energy -- natural gas bill	\$ 204.12
CenturyLink -- phone service	\$ 109.74
City of Roseau -- utilities	\$ 233.37
HDR engineering -- invoices	\$ -
RRWMA - \$22,664.24; Lake Bottom - \$12,404.97;	\$ 35,069.21
Roseau Times - Region -- notice	\$ 14.13
SuperOne Foods -- food for meetings and supplies	\$ 215.04
Cardmember Service --	\$ 1,010.80
North Pine Services -- cleaning SD 51	\$ 21,210.25
Tony Dorn POS -- chairs	\$ 2,648.36
<b>Total</b>	<b>\$ 75,618.73</b>

**BILLS:** A **motion** was made by Manager Magnusson to pay the normal monthly bills as discussed, seconded by Manager Diesen. Motion carried unanimous.

**PERMITS:**

The Board discussed Permit #15-02 (Joe Laurin). After Technician McCormack's review of the application, Manager Diesen made a **motion** to approve the permit application, seconded by Manager Magnusson. Motion carried unanimously.

The Board discussed Permit #15-03 (Roseau Tamarack Place, LLC). After Technician McCormack's review of the application, Manager Magnusson made a **motion** to approve the permit application, seconded by Manager Wensloff. Motion carried unanimously.

The Board discussed Permit #15-01 (Mike Jorgenson). The permit remained tabled as no new information has been submitted. Mr. Jorgenson has hired WSN Engineering firm to draw the plan.

The Board discussed Permit #14-43 (Blawat Farms). The permit remained tabled and Technician McCormack continues to work with landowners.

The Board discussed Permit #15-04 (Alfred Alten). After Technician McCormack's review of the application, Manager Diesen made a **motion** to approve the permit application, seconded by Manager Wensloff. Motion carried unanimously.

### **PROJECTS:**

RRWMA: Engineer Dalager updated the board on the status of the permit application, mitigation plan, and funding for the project.

Lake Bottom: Engineer Dalager discussed the alternative development committee meeting. Concurrence Point 1 has been submitted to the COE. The drainage component will be discussed further and Myron Jesme, RLWD Administrator, will be giving a drainage presentation and answering questions later in the meeting.

Ditch 8: Technician McCormack stated that survey of the outlet will be completed as soon as conditions allow. The proposals by Halverson Sand and Gravel to do the repair work on the 4 culverts west of CR 15.

Beltrami: Administrator Halstensgard updated the board on the status of Concurrence Point 1.

### **RRWMB:**

- Pat Downs discussed the federal funding
- Project development was discussed
- Update on RRRA meeting Manager Carriere attended.
- Legislative update
- No new committee changes

### **ADMINISTRATIVE REPORT:**

- Still waiting for RRIW meeting date
- Working with April Swenby on the new website
- Dispensing with miscellaneous office stuff. The Board was in agreement with getting rid of items that are no longer being used.
- The Board was in agreement with having the Roseau County Historical Society archive some of the districts records.
- Funding training.

**RRIW:** Chairman Carriere discussed the Memorandum of Understanding

RRWD Attorney Michelle Moren discussed the charges pending against Floyd Haugen. Attorney Steve Anderson contacted Attorney Moren concerning the possible conflict of interest. It was the feeling of the Board that there was no conflict on the matter of the side water inlet.

Myron Jesme, RLWD Administrator, gave a presentation to the board on public drainage law and the petition process.

**DELEGATIONS:** Ardmore Haugen left the meeting without addressing the board.

**TECHNICAL REPORT:**

- Palmville access gravel needs
- SD 51 beaver issue. Manager Magnusson made a motion to work with Gary Przkwas, as requested by the District Ditch Inspector. Mr. Przkwas must provide the tails to Technician McCormack to receive a \$40 bounty, seconded by Manager Wensloff. Motion carried unanimously.
- Trap cables were cut on lateral 2 of WD 3
- Conservation drainage funding
- PTM App workshop update
- Drainage Inspector meeting

**OLD BUSINESS:** Manager Wensloff discussed a Great Northern Power line meeting he had attended.

**NEW BUSINESS:** There were no items under New Business.

**OTHER ITEMS:** The District's QuickBooks software needs to be updated. There is no other option to continue to get payroll tax updates. The cost will be about \$300.

A **motion** was made by Manager Wensloff, seconded by Manager Diesen to approve the Managers' and staff expense vouchers. Motion carried unanimously

After a **motion** by Manager Wensloff and second by Manager Magnusson, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,

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Cody Schmalz, Secretary

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Tracy Halstensgard, Administrator