

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD MARCH 1, 2018**

ORDER: Chairman Jason Braaten called the meeting to order at 12:00 p.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: LeRoy Carriere, Tony Wensloff, and Jason Braaten

STAFF PRESENT: Specialist McCormack and Assistant Bergstrom

OTHERS PRESENT: Randy Prachar, MNDNR

CONSULTING STAFF: Michelle Moren, Attorney and Nate Dalager, HDR Engineering

DELEGATIONS PRESENT: none

AGENDA: A **motion** was made by Manager Carriere and seconded by Manager Wensloff to approve the agenda. The motion carried unanimously.

CONSENT AGENDA:

A **motion** to approve the Consent Agenda was made by Manager Wensloff, seconded by Manager Carriere. Comments regarding North Pine Services SD 51 tree removal were given by Specialist McCormack, discussion regarding progress ensued. North Pine Services has almost completed the project. Assistant Bergstrom drew attention to a reimbursement to Administrator Halstengard for office equipment. The motion carried unanimously. Adoption of the Consent Agenda included approving the February 2018 minutes along with the bills and receipts as presented.

DELEGATES: None

PROJECT UPDATES:

Chairman Braaten discussed an article from the Grand Forks Herald regarding the Roseau River Trail Project.

Engineer Dalager presented the board with an update from the project team meeting regarding the Roseau Lake Project. The project team has been working to identify a preferred alternative for Concurrence Point 3. HDR continues to run models of possible alignments and alternatives including the use of a restriction such as a rock-slope fish way. The use of a restriction would increase flood damage reduction benefits, but the natural resource enhancements have not been analyzed. The team will continue to discuss options and outcomes. The board along with Engineer Dalager and DNR Representative Prachar discussed possible NRE and alignment variations using available RRWD and State lands. Additional alternatives will be discussed among the project team.

NEW BUSINESS:

The RRWD received one bid for Phase II of the office construction. After discussion regarding budget and priorities, a **motion** to accept the bid contingent upon successful negotiation of the terms of the RFP was made by Manager Wensloff and seconded by Manager Carriere. The motion passed unanimously.

OTHER BUSINESS:

- Manager Carriere will attend March Conference. Administrator Halstensgard and Assistant Bergstrom will also attend.
- After discussion, Manager Wensloff made a **motion** to renew the CD with Manager Diesen looking into interest rates. The motion was seconded by Manager Carriere and carried unanimously.
- A **motion** to approve office remodel change orders for trim and doors was made by Manager Wensloff and seconded by Manager Carriere. The motion carried unanimously.
- **RED BOARD**
 - Manager Braaten commented that the Red Board's new office location will be in Ada. Manager Braaten referred to a meeting highlight sheet provided by Executive Director Sip for additional information.
- Specialist McCormack reported on possible habitat restoration along the Roseau River. The Department of Fisheries would like the opportunity to survey the cutoffs, oxbows, and former channels to determine potential.
- A **motion** to approve Managers' and staff expense vouchers was made by Manager Carriere and seconded by Manager Wensloff. Motion carried unanimously.
- A **motion** to adjourn was made at 1:30 pm by Manager Wensloff and seconded by Manager Carrier. Motion carried unanimously.

Respectfully submitted,



Cody Schmalz, Secretary



Tracy Halstensgard, Administrator

March 2018 Bills and Receipts

Receipts:	
Pepsi Beverage Company -- Rent received	\$850.00
1st half FY2018 BWSR	\$27,800.00
Refund -- Middle Snake Bird Trail Signage	\$500.00
Interest --	\$57.38
Total:	\$29,207.38
Bills:	
Tracy Halstensgard -- Salary and Insurance	\$4,748.98
Torin McCormack -- Salary and Insurance	\$5,069.98
Torin McCormack -- Mileage and Sled	\$160.00
Tracy Bergstrom -- Wages and Insurance	\$2,330.56
Tracy Bergstrom -- Mileage	\$69.76
Jason Braaten -- Per Diem and Expenses	\$162.50
LeRoy Carriere -- Per Diem and Expenses	\$137.52
Tony Wensloff -- Per Diem and Expenses	\$147.25
Internal Revenue Service -- Withholding	\$3,990.43
Minnesota Department of Revenue -- Withholding	\$727.00
PERA -- Employer / Employee Contribution	\$1,901.28
Cardmember Services -- TM Computer - Hotel RRBC	\$1,542.16
City Of Roseau -- Utilities	\$317.54
Marco -- Copier Maintenance	\$78.96
Minnesota Energy -- Natural Gas	\$189.43
Minnesota Viewers -- Membership Dues	\$200.00
MAWD Dues -- 2018	\$1,648.00
Multi Office Products -- Printer Ink -- Paper	\$83.33
North Pine Services -- Snow Removal -- SD 51 Tree Removal	\$30,451.75
Northern Resources Cooperative -- gas	\$102.26
Patrick D. Moren -- legal fees	\$1,181.25
Rebecca Lundgren -- Reimbursement River Trail	\$92.05
Roseau Times Region -- Ads	\$33.90
Sjobergs TV -- Internet and Phone Service	\$155.11
The Cincinnati Insurance Company -- Commercial Pkg and Auto	\$1,521.00
HDR -- General Services -- 11.26.17 to 02.03.18 -- Side water inlets, SD51	\$7,454.26
HDR -- Whitney Lake --12.31.17 to 02.03.18-- Task Order #1	\$62,209.77
HDR -- SWI - RL - Construction Admin	\$15,252.70
Total:	\$141,958.73