

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD APRIL 1, 2020**

ORDER: Chairman Jason Braaten called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: in office, Jason Braaten; on the phone, LeRoy Carriere, Tony Wensloff, Cody Schmalz, and Carter Diesen.

STAFF PRESENT: in office, Administrator Halstensgard and Watershed Specialist McCormack

OTHERS PRESENT: on the phone, Roseau County Commissioner Daryl Wicklund and Engineer Jerry Bents, Houston Engineering

CONSULTING STAFF PRESENT: on the phone, Nate Dalager, HDR Engineering; in office, Michelle Moren, Attorney

DELEGATIONS PRESENT: There were no delegates for the meeting.

AGENDA: A **motion** was made by Manager Carriere, seconded by Manager Wensloff to approve the agenda as presented. Chairman Braaten proceeded with a roll-call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried.

CONSENT AGENDA:

A **motion** to approve the Consent Agenda was made by Manager Wensloff and seconded by Manager Carriere. Adoption of the Consent Agenda included approving the March 4, 2020 regular meeting minutes, the Treasurer's Report as handed out, and manager and employee expense vouchers. Chairman Braaten proceeded with a roll-call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried.

NEW BUSINESS:

- Roofing quotes: Managers Diesen and Wensloff updated the board on their follow-up with questions on the quotes presented to the board. A **motion** was made by Manager Wensloff, seconded by Manager Carriere to go with the lowest bid of \$10,190.00 and hire Nelson Construction. Chairman Braaten proceeded with a roll-call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried.
- Specialist McCormack discussed the quotes for gravel at the Palmville Project. A **motion** was made by Manager Wensloff, seconded by Manager Schmalz to go with the lowest bid of \$ 1,990.00 and hire Holthusen Construction. Chairman Braaten proceeded with a roll-call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried.
- Specialist McCormack discussed the quotes for gravel at the Norland Project. A **motion** was made by Manager Diesen, seconded by Manager Wensloff to go with the lowest bid of \$ 23,105.00 and hire R & Q Trucking Inc.. Chairman Braaten proceeded with a roll-

call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried.

- Specialist McCormack discussed the quotes for swapping out gates at the Norland Project. A **motion** was made by Manager Wensloff, seconded by Manager Schmalz to move forward with the repair following the manufacturers recommendations and swap the gates without changing the seals. Chairman Braaten proceeded with a roll-call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried.
- Administrator Halstengard discussed the applications for RRWMB Clean Water Funding and received authorization from the Board to submit the applications for both the base funding and a competitive grant for the River Restoration project. Engineer Dalager asked if the RRWMB will be accepting further applications. Administrator Halstengard stated that there was no deadline for application and Chairman Braaten stated that this was an effort on the part of the RRWMB to allocate funds to districts. Engineer Bents informed the board of how the dollar amount in the River Restoration request was determined.
- Specialist McCormack talked about the spring melt and issues with County Ditch #18 breaking out and overtopping the road. There was discussion on the size of the culverts in the CD 18 and JD 61 systems. Manager Wensloff asked if the County had be contacted about these issues. Specialist McCormack suggested a meeting with the County and affected landowners when we are no longer under pandemic restrictions.
- Chairman Braaten informed the board of a tour he took with some of the landowners in the Hay Creek Subwatershed to discuss some of the issues they're having in that area. One of the landowners was also going to meet with the County Engineer as well.

A **motion** by Manager Wensloff and second by Manager Carriere, to adjourn the meeting at 8:37 a.m. Chairman Braaten proceeded with a roll-call vote as follows: Diesen, yes; Schmalz, yes; Carriere, yes; Wensloff, yes; Braaten, yes. Motion carried and the meeting was adjourned.

Respectfully submitted,


Cody Schmalz, Secretary


Tracy Halstengard, Administrator