

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD AT THE ROSEAU CITY CENTER ON JUNE 3, 2020**

ORDER: Chairman Jason Braaten called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance. The meeting was held in person, via WebEx, and via telephone

MANAGERS PRESENT: in person, Jason Braaten, Tony Wensloff, Cody Schmalz; on the phone/ WebEx, LeRoy Carriere.

STAFF PRESENT: in person, Administrator Halstensgard; via WebEx, Watershed Specialist McCormack and Watershed Assistant Bergstrom

OTHERS PRESENT: in person, Roseau County Commissioner Roger Falk and landowner Mitch Magnusson; via WebEx, Matt Fischer, BWSR.

CONSULTING STAFF PRESENT: in person, Nate Dalager and Jake Huwe, HDR Engineering; Michelle Moren, Attorney

DELEGATIONS PRESENT: There were no delegates for the meeting.

AGENDA: A **motion** was made by Manager Wensloff, seconded by Manager Carriere to approve the agenda as presented. Chairman Braaten proceeded with a roll-call vote as follows: Braaten, yes; Wensloff, yes; Schmalz, yes; Carriere, yes. Motion carried.

CONSENT AGENDA: A **motion** to approve the Consent Agenda was made by Manager Wensloff and seconded by Manager Schmalz. Adoption of the Consent Agenda included approving the May 6, 2020 regular meeting minutes, the updated Treasurer's Report, and manager expense vouchers. Chairman Braaten proceeded with a roll-call vote as follows: Braaten, yes; Wensloff, yes; Schmalz, yes; Carriere, yes. Motion carried.

PERMITS: Specialist McCormack discussed Permit #20-06 (Gary Olson). Manager Wensloff abstained from the discussion and voting. After discussion, a **motion** was made by Manager Carriere, seconded by Manager Schmalz to approve Permit #20-06 as submitted. Chairman Braaten proceeded with a roll-call vote as follows: Braaten, yes; Wensloff, abstained; Schmalz, yes; Carriere, yes. Motion carried.

Specialist McCormack discussed Permit #20-07 (Micah Casavan). After discussion, a **motion** was made by Manager Wensloff, seconded by Manager Carriere to approve Permit #20-07 as submitted. Chairman Braaten proceeded with a roll-call vote as follows: Braaten, yes; Wensloff, yes; Schmalz, yes; Carriere, yes. Motion carried.

UPDATES:

Chairman Braaten provided an update on the Red River Watershed Management Board (RRWMB) activities including Finance Committee activities, disbursement of RRWMB water quality and monitoring funds, and legislative session outcomes.

Specialist McCormack provided an update on the following items; installation of water monitoring equipment, Argo purchase, and field season work.

Administrator Halstensgard discussed the draft Overall Plan Amendment and addressing comments received from the MN DNR. There was a brief review of the comments and how they are being addressed. Matt Fischer, BWSR, stated that they had not received a request for a hearing and the only comments received were from DNR. A **motion** was made by Manager Carriere, seconded by Manager Wensloff to authorize Administrator Halstensgard to submit the amendment with comments being addressed. Chairman Braaten proceeded with a roll-call vote as follows: Braaten, yes; Wensloff, yes; Schmalz, yes; Carriere, yes. Motion carried.

OLD BUSINESS:

- Attorney Moren addressed the new ditch petition received at the May meeting. The petition is sufficient to meet the statutory criteria, however the bond has not yet been received. Attorney Moren discussed Board options. A **motion** was made by Manager Wensloff, seconded by Manager Carriere to wait until a bond of at least \$40,000 is received by the RRWD and include this item on the July meeting agenda. Chairman Braaten proceeded with a roll-call vote as follows: Braaten, yes; Wensloff, yes; Schmalz, yes; Carriere, yes. Motion carried.
- Chairman Braaten and Secretary Schmalz signed the land purchase agreement for the Kvien land as previously negotiated. The abstract will be updated, and the deed will be properly recorded.

OTHER ITEMS:

- Engineer Dalager updated the board on some of the items being moved forward on the Roseau Lake project.
- Engineer Huwe provided an update on the Whitney Lake project. Administrator Halstensgard stated that there may be difficulty in obtaining the transfer of funds from the Beltrami grant. The issue will be discussed at a later time.

Roseau County Ditch #16 Reestablishment Hearing: At 8:30 a.m. Chairman Braaten stepped back from the meeting recusing himself from the CD #16 discussion. Vice-Chair Wensloff is the acting chair for the hearings. A **motion** was made by Manager Carriere to open the public hearing for the Re-establishment of Records for Roseau County Ditch #16, seconded by Manager Schmalz. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried. Attorney Moren asked that attendees say their names for the record. Hearing attendees in addition to those listed at the beginning of the minutes are: Matt Magnusson, Buddy Erickson, Tom Fugleberg, Greg Braaten, Raymond Peterson, Richard Fredrickson. There were no new attendees on the phone or WebEx.

Attorney Moren asked Administrator Halstensgard if notice of the hearing was published in the newspaper. Administrator Halstensgard answered yes. Attorney Moren asked if it had been published for three consecutive weeks. Administrator Halstensgard answered yes. Attorney Moren asked if notice of the hearing was mailed to the Director of the Department of Natural Resources. Administrator Halstensgard answered yes. Attorney Moren asked if notice had also been mailed to the Director of the Board of Water and Soil Resources. Administrator Halstensgard answered yes.

Attorney Moren asked Engineer Dalager about the condition of the records they found when working on the County Ditch 16 Improvement Project. Engineer Dalager stated that the records were incomplete, and alignment could not be legally defined based on those records. Attorney Moren asked if these findings were reported to the Roseau River Watershed District, as the drainage authority, in March of 2020. Engineer Huwe replied yes. Attorney Moren asked if Engineer Huwe had prepared a Technical Memorandum dated April 21, 2020 describing these findings. Engineer Huwe replied yes. Attorney Moren stated that the RRWD board of Managers adopted the Finding, Order and Resolution Initiating the Reestablishment of Drainage System Records. Engineer Huwe provided a presentation on the Ditch 16 records.

Attorney Moren asked Engineer Huwe if there was anything else to discuss that wasn't in the Technical Memorandum. Engineer Huwe answered that there was not. Attorney Moren asked Engineer Huwe if he felt that correction of the record would aid in the effective management of the ditch system to which he answered yes. Attorney Moren stated that this would reconcile the historic record to the known alignment, dimension and grade of the system. Engineer Huwe stated that was correct. Vice-Chair Wensloff asked if there were any public comments.

The following questions were asked by hearing attendees:
Roseau River Watershed District

- Was an inventory of elevations and ditches into CD 16 obtained?
 - Reply: This question pertains more to the Improvement Hearing scheduled for 9:00 am
- When were the changes made to the system?
 - Reply: It's unclear when changes were made. Likely it was just over time.
- How was the southernmost point of the ditch established? Their understanding was it was further north.
 - Reply: Survey information shows that there is a clear signature as to where drainage was intended to begin. The current alignment is also what the District has on record.
- There was a question about the benefitted area for the legal alignment.
 - Reply: The reestablishment of records does not change the current benefitted area. Changes to the benefitted area will be discussed during the Improvement Hearing scheduled for 9:00 a.m.
- There were no other questions or comments received and no further evidence was submitted.

A **motion** was made to close the Reestablishment Hearing by Manager Schmalz, seconded by Manager Carriere. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Vice-Chair Wensloff called for a **motion** to order the Reestablishment of Records for the CD 16 system in accordance with the Technical Memorandum. Manager Carriere made said motion, seconded by Manger Schmalz. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried. Vice-Chair Wensloff called for a **motion** to direct the recording and filing of the documents necessary to reflect the reestablishment and correction of the drainage system records and to adopt the findings and order for reestablishment of the records (as set forth in the attached Findings and Order). Manager Carriere made said motion, seconded by Manger Schmalz. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried.

A **motion** was made at 9:00 a.m. by Manger Schmalz to open the public hearing on the Roseau County Ditch 16 Improvement, seconded by Manager Carriere. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried. Jason Braaten continued his recusal as a Board Member.

Attorney Moren stated that the hearing was for the Improvement of the Ditch 16 System and that the meeting was taking place in person, via WebEx and phone. Introductions took place with the following attendees announcing their names: Michelle Moren, Attorney; Vice-Chair and Acting Chair, Tony Wensloff; Secretary, Cody Schmalz; Tracy Halstengard, Administrator; Rob Wagner, Viewer; Roger Beiswenger, Viewer; Jake Huwe, Engineer; Nate Dalager, Engineer; landowners Mitch Magnusson, Matt Magnusson, Buddy Erickson; Roger Falk, County Commissioner; Scott Habstritt; landowners Darwin Johnson, Donnie Lee, Emmit Lee, James Johnson, Gerald and Liz Knutson, Jason Braaten, as a landowner and not as a member of the Board, Richard Fredrickson, Raymond Peterson, Greg Braaten, Tom Fugleberg, Douglas Erickson, Jordan Erickson, Rodney Paulson, Dennis Kjuava, Justin Wojochowski, Brian Karlson, Mark Karl, Aaron Magnusson, Richard Magnusson, Charlie Peckman, Burl Peckman, and Betty Wold. On the WebEx were Manager LeRoy Carriere, Duane Banascheski, Corey Lundgren, and Scott Robinson; Watershed District Specialist Torin McCormack, District Assistant Tracy Bergstrom, Viewer Jerry Bennett.

Vice-Chair Wensloff called the meeting to order stating that the Board of Managers of the Roseau River Watershed District, acting as a drainage authority under Minnesota Statutes, Chapter 103E, is holding this final hearing on the petition to improve Roseau County Ditch #16 and to review the petition, the Engineer's Final Report, the Viewers' Report, the DNR Commissioner's Final Advisory Report and take testimony from all interested parties to determine whether to establish the proposed project or dismiss the petition.

Administrator Halstengard was called upon to review the history of the project. Administrator Halstengard read the following into the record.

1. On Feb. 6, 2019 the RRWD board of managers acknowledged receipt of a petition for improvement of the CD#16 system and asked legal counsel to review the petition. At the Meeting on March 6, 2019 the RRWD board of managers requested additional information from the petitioners which was received

March 29, 2019.

2. The board determined that a \$40,000 Bond was required and received said bond
3. At the April 3, 2019 board meeting the petition and bond were deemed sufficient. At that same meeting, HDR Engineering, Inc. was appointed as project engineer and directed to complete a preliminary survey report.
4. Bond and Oath were received from HDR Engineering on April 3, 2019
5. Preliminary engineer report dated July 3, 2019 was received, filed and sent to DNR for comment.
6. Preliminary hearing notice was provided as required by law.
7. Preliminary public hearing was held on August 7, 2019.
8. At the prelim hearing, HDR presented the preliminary survey report the details of which are set forth in the minutes of the public hearing.
9. MN DNR commissioner's advisory report on the preliminary survey report was publicly read and included in the record of proceedings.
10. MN BWSR advisory report on the preliminary survey report was publicly read and included in the record of the proceedings.
11. Comments were received at the preliminary hearing and incorporated in the preliminary order
12. At the conclusion of preliminary hearing, RRWD, as the drainage authority, adopted finding and an order accepting the preliminary survey report, ordering the engineer to proceed with the detailed survey report, requiring an additional \$40,000 bond from petitioners, and appointing 3 viewers to determine benefits and damages.
13. On April 21, 2020 HDR Engineering filed the detailed survey report with the RRWD. A copy of the detailed survey report was mailed to the Commissioner of Natural Resources and Board of Water and Soil Resources for review.
14. On April 18, 2020 the viewers filed the viewers' report with RRWD
15. Within 30 days after the viewers' report was filed, RRWD made a Property Owners' Report from the information in the viewers' report in accordance with M.S. 103E.323. A copy of the Property Owner's Report was mailed to each owner of property affected by the proposed drainage project and an affidavit of mailing is on file at the RRWD office.
16. A commissioner's final advisory report was filed with the RRWD on May 27, 2020.
17. RRWD, as drainage authority, by order set a final hearing for review of the engineer's detailed survey report and the viewers' report for June 3, 2020 and directed that notice of the final hearing be provided by publication, posting, and mailing to the petitioners, political subdivisions, and owners of property likely to be affected by the proposed improvement project. Notice of the final public hearing was properly provided as required by law

Vice-Chair Wensloff stated that the first item of business is to determine the sufficiency of the petition. The petition was previously determined to be sufficient and the board has received no new information which would change that determination. The current bond on file with the petition has a balance of \$38,500.00 which is deemed adequate at this time.

Engineer Huwe gave a presentation on the proposed improvement. The presentation included the total estimated cost of the project, showed that the project was practical and necessary, and stated that the outlet (State Ditch 51) is adequate. Following Engineer Huwe's presentation, Vice-Chair Wensloff called for comments on the Detailed Survey Report. The public comments and replies (if any) are as follows.

- Gerald Knutson stated the Ross Lake does no good, he has concerns with future road construction, and he gets no benefit because he is on the wrong side of the road.
 - Engineer Dalager discussed the RRWD's Overall Plan and how that directs activities of the district concerning Roseau Lake and other projects. The CD 16 Improvement was a petitioned project by affected landowners. This Improvement is a part of the larger Whiney Lake Project area.
- Matt Magnusson asked about the elevations and the fall along Hwy 89.
 - Engineer Huwe stated there was approximately 25' of fall to the Roseau River.

- Rich Fredrickson asked if there was a current inventory of the ditches feeding the new ditch.
 - Engineer Dalager discussed the LiDar technology used to determine elevations and stated that the drainage area is very certain.
- Gerald Knutson asked when LiDar was flown.
 - Engineer Dalager stated that the LiDar was flown during highway, but that doesn't effect the identified drainage area. Additional ground survey has been completed as well.
- Richard Magnusson asked what the current ditch fund balance.
 - Administrator Halstensgard discussed the process the board follows when setting the levy annually and stated the fund is carrying a negative balance due to repair work completed.
- Aaron Magnusson asked if other alternatives were reviewed before deciding on this specific alignment
 - Engineer Huwe replied that other options had been looked at and cost saving measures will continue to be incorporated. The viewers report was based on this engineer's recommended alternative. This alternative meets the 10 year event design criteria and reduces long-term maintenance costs.
- Rich Fredrickson asked about the flow analysis and asked about why is it dropping six feet a mile in.
 - Engineer Huwe stated the bottom of the ditch would be dropped about one foot, not six feet. He also stated the ditch would be design to the 10-year event criteria.
- Raymond Peterson asked if the culvert sized will be increased.
 - Engineer Dalager stated that in general the culverts will be enlarged. The system is designed to work as a system.
- Matt Magnusson stated that the ditch along the highway is full of cattails and asked if the ditch would have to be lowered one foot to get grade.
 - Engineer Huwe stated that some locations have actually been over excavated. The project will regrade the entire system. Some area there will not be a lot of excavation. Engineer Dalager stated that the final design has not been completed.
- Manager Schmalz asked what effects this improvement would be on the river and downstream.
 - Engineer Huwe stated that the river is an adequate outlet and the ditch will be designed to store some water at each crossing in events over a 10-year.
- Gerald Knutson questioned the location of the outlet, the backing up of the Roseau River, and what effects the Roseau Lake project will have on this project.
 - Engineer Dalager addressed Mr. Knutson's concerns.
- Matt Magnusson asked about the terms "drainage area" and "benefitted area".
 - Administrator Halstensgard stated that some of those questions could be answered by the viewers presentation and follow-up questions could be continued after that presentation.

Vice-Chair Wensloff called for a motion to close the public comments on the Detailed Survey Report. Manager Schmalz made the motion, seconded by Manager Carriere. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried. Jason Braaten continued his recusal as a Board Member.

Attorney Moren asked Administrator Halstensgard if comments had been received from the Commissioner of the Department of Natural Resources. Administrator Halstensgard stated comments had been received. Attorney Moren as what the date was of those comments. Administrator Halstensgard stated May 27, 2020. Administrator Halstensgard then read for the record the comments as follows:

RE: Commissioner's Final Advisory Report: County Ditch 16 Improvement

Dear Ms. Halstensgard;

On behalf of the Commissioner of the Department of Natural Resources (DNR), I offer the following comments on the Final Engineering Report for the above cited project, in accordance with Minnesota Statute 103E.301.

The Detailed Survey Report appears to be adequate. Below are our additional comments and recommendations.

Re-Establishment of Records:

Per 103E.101 Subp. 4a. HDR Inc. submitted a technical memorandum on the reestablishment of records for County Ditch #16. Roseau County Ditch Authority turned over administration and management of CD 16 to the River Roseau Watershed District (RRWD). In reviewing the records for the ditch improvement, the engineer noted the ditch alignment record does not match the current alignment.

DNR has reviewed the technical memo describing the past alignment and current alignment as well as aerial photos. We have no concerns with the reestablishment of records for the alignment. Depth and width were also noted and appears consistent with our knowledge.

Specific Comments:

A public water work permit may be required for proposed outlets into the Roseau River. DNR requests review of the designed erosion control and hydraulic jumps proposed from Station 0+00 to 8+71 as well as the outlet into the river. Please work closely with DNR Area Hydrologist Stephanie Klamm (stephanie.klamm@state.mn.us) as you move forward with final designs for the ditch improvement.

- A portion of the ditch improvement and associated side-berms lie within the Roseau River floodplain. Side-berms have the potential to cause a restriction in the floodplain capacity and effect the hydrology and geomorphology of the Roseau River. DNR requests review of final plans to review where ditch berms will be placed along this floodplain as they become available.*
- DNR recommends consulting with the State Historic Preservation Office for a review of the location before the project begins. This would be in addition to contacting them if a discovery is made during construction. Being this close to historic Roseau Lake, unanticipated cultural resources could occur.*
- To aid in wildlife and pollinator habitat as well as improve water quality, DNR recommends planting of BWSR Seed mix 32-241, native construction for the ditch, berm, and buffer areas.*

Thank you for your consideration of these comments. We look forward to continuing to work with the Roseau River Watershed District on this and other projects. For any questions or further details on our concerns, please contact DNR Area Hydrologist, Stephanie Klamm (218-219-8585).

*Sincerely,
Nathan Kestner
Eco-Waters Regional Manager*

*CC. Jacob Huwe, HDR Engineering
Theresa Ebbenga, DNR Regional Director
Jaimé Thibodeaux, DNR Env. Assessment Ecologist
Stephanie Klamm, DNR Area Hydrologist
Randy Prachar, DNR Area Wildlife Manager
Jacob Huwe, Project Engineer, HDR*

Vice-Chair Wensloff asked if there were any comments on the Commissioner's Report. Hearing none, Vice-Chair Wensloff called for a motion to close the public comments on the Commissioner's Final Advisory Report. Manager Schmalz made the motion, seconded by Manager Carriere. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried. Jason Braaten continued his recusal as a Board Member.

Attorney Moren stated the next item for the board was to receive, review and discuss the Viewers' Report. Attorney Moren then asked Viewer Rob Wagner to give a summary of the Viewers' Report including the method used to calculate the benefits, the method used to calculate damages and the net benefits of the project. Viewer Wagner introduced the other Viewers' and gave his presentation. Upon finishing the presentation, attendees were invited to voice comments and questions.

- Gerald Knutson stated there are gravel veins coming out of the ridge that run water all year. He also stated that the stated benefits are too high and landowners adjacent to the ditch should just build a berm.
- Rich Fredrickson asked how the per acre benefits were determined.
 - Viewer Wagner discussed their process of reviewing records including assessment records and sales. Viewer Beiswenger stated that they also take into account crop productivity.
- Rich Fredrickson then asked why parcels were removed from the benefitted area.
 - Viewer Wagner stated there were few if any culverts to allow water from those parcels to access the ditch.
- Richard Magnusson stated that the land in Sect 2 drained to the east, not into CD 16.

Viewer Jerry Bennett discussed some of the process used by the viewers to determine benefits and also stated that boundary issues could also be discussed.

- Richard Magnusson also stated that he felt going south the benefits get less and less.
- Rich Fredrickson asked what the flood inundation map looks like.
 - Engineer Huwe stated that there are currently damages being incurred south of County Road 16
- Mitch Magnusson stated he didn't feel his land in Sect. 15 would be receiving enough benefit to justify being in the highest benefit category.
 - Viewer Wagner discussed what they observed in the field during a high-water event.
- Mitch Magnusson also asked if a larger culvert would be going in by Debbi Kujava's house.
 - Engineer Huwe stated that it would be sized to carry a 10 year rain event.
- Matt Magnusson reiterated that during flooding the further south, fewer acres are impacted.
 - Viewer Wagner explained again that land within the drainage area are assessed into the benefitted are because water from that land flows into the ditch system.
- Buddy Erickson stated that the water on his land as adequate drainage, it's the water that is coming from the land to the south that is causing his flooding problem. If the drainage from the south was cut off, he wouldn't have a flooding issue unless the river was backing up. The improvement proposal would be a benefit to everyone along the system.
- Matt Magnusson asked why some of the benefitted area seems to follow elevations while areas to the south are following legal lines.
 - Viewer Bennett stated that some of the boundaries were developed based on elevations. He also discussed the formula that is the standard used to develop benefits.
- Rich Fredrickson asked how he is benefitted versus how much he will be paying over the life of the project. He also asked about how this will affect the taxable market value.
 - Viewer Wagner stated that the county assessor will not raise values based on a project, but if sales bare out an increase, values will go up. Assessors must prove that the value has changed.

There was discussion on recessing the hearing to address landowner concerns.

- Douglas Erickson spoke about looking to the future stating that where drainage has been improved, the community benefits.

There was discussion on the cost of the project and how those cost are allocated per acre.

- Matt Magnusson ask why this improvement is being done when the ditch cleaning would cost less and the landowners can do it themselves.
 - Administrator Halstensgard discussed how funding of jurisdictional drainage systems is administered under MN Statute 103E.
- Jason Braaten stated that there has been cleaning done but it's not effective for the majority of the events.
- Tom Fugleburg stated his issue with the amount of benefit his property is proposed to receive.
- Dennis Kujava asked about scaling back the project to just a couple miles from the river.
- Manager Schmalz asked about the possibility of phasing the project.
 - Engineer Dalager discussed the legal process that is being followed and what the law requires. There is no real way to legally phase the project. The costs would also increase due to inflation and additional administrative and technical costs. Administrator Halstensgard also addressed the challenges of funding in phases.

Vice Chair asked Administrator Halstensgard to read into the record the written comments.

Administrator Halstensgard read the comments (see attached).

There was further discussion on how to proceed with recessing the hearing and allowing the landowners to schedule a meeting with the viewers.

- Mitch Magnusson commented on the adequacy of the information sent to landowners.
 - Attorney Moren stated that what had been sent out is the prescribed format outlined in the Minnesota Public Drainage Manual and met statutory requirements.
- Matt Magnusson asked if all the landowners had been notified of the opportunity to meet with the viewers.
 - Administrator Halstensgard discussed how they originally determined the landowner mailing list as well as the mailing of the Property Owners' Report.

Based upon a number of landowner questions, the Board discussed the option of recessing and continuing the public hearing to allow the landowners with questions and concerns to meet with the viewers before reconvening the public hearing. A **motion** was made by Manager Schmalz and seconded by Manager Carriere to recess the public hearing with a tentative reconvene date of July 15, 2020 at 8:30 a.m. Vice-Chair Wensloff call for a roll-call vote as follows: Schmalz, yes; Carriere, yes; Wensloff, yes. Motion carried. The public hearing was recessed at 12:11 p.m. There was continued discussion on option on cost reduction and changes to design as well has what that would mean for the Viewers' Report.

Chairman Braaten resumed chairing the meeting. There being no further business before the board, a **motion** by Manager Wensloff and second by Manager Schmalz, to adjourn the meeting at 12:24 p.m. Chairman Braaten proceeded with a roll-call vote as follows: Wensloff, yes; Schmalz, yes; Carriere, yes; Braaten, yes. Motion carried and the meeting was adjourned.

Respectfully submitted,

Cody Schmalz, Secretary



Tracy Halstensgard, Administrator

RRWD June 2020 Bills & Receipts

RRWD Checkbook Balance as of May 29, 2020	\$468,213.33
Receipts:	
Citizens State Bank -- checking account interest 5-18-20	\$ 17.63
State of Minnesota -- Roseau Lake reimbursement	\$ 101,670.66
Marshall County -- share of taxes	\$ 1,525.12
Marshall County -- share of taxes (replace lost 2019 warrant)	\$ 321.19
NRCS -- Whitney Lake reimbursement	\$ 4,170.73
Total:	\$ 107,705.33
Bills:	
Tracy Halstensgard -- Salary and Insurance	\$4,929.04
Torin McCormack -- Salary and Insurance	\$5,314.04
Tracy Bergstrom -- Wages	\$142.94
Jason Braaten -- Per Diem and Expenses	\$105.00
LeRoy Carriere -- Per Diem and Expenses	\$92.35
Cody Schmalz -- Per Diem and Expenses	\$146.98
Tony Wensloff -- Per Diem and Expenses	\$92.35
Internal Revenue Service -- Withholding	\$3,688.06
Minnesota Department of Revenue -- Withholding	\$659.00
PERA -- Employer / Employee Contribution	\$1,660.48
Cardmember Services -- Freefind, conference expenses	\$601.64
City Of Roseau -- utilities	\$190.49
Marco -- Copier Maintenance --	\$94.48
Minnesota Energy -- Natural Gas	\$76.05
Multi Office -- office supplies	\$44.87
Roseau Times-Region -- notices	\$1,292.15
Patrick Moren Law Office -- Legal Fees --	\$2,450.00
Sjoberg Cable -- Int/phone --	\$180.04
Northern Resources -- gas	\$123.02
SuperOne Foods -- supplies	\$3.90
Verizon Wireless -- Trimble	\$40.01
Halverson Sand & Gravel -- repair work	\$2,701.50
HDR -- Invoices 1200265407, 1200265272, 1200265137	\$24,042.81
HDR -- Invoices 1200265408 & 1200265139	\$60,321.80
Houston -- Hay Creek Subwatershed Invoice #0048390	\$7,755.50
Fleet Supply -- supplies	\$118.00
Environmental Systems Research Institute -- software maintenance subscription	\$2,047.77
Total:	\$118,914.27