

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF  
MANAGERS MEETING HELD NOVEMBER 4, 2020**

**ORDER:** Chairman Jason Braaten called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance. Managers LaVerne Voll and Carter Diesen took the oath of office.

**MANAGERS PRESENT:** In person: LaVerne Voll, Carter Diesen, and Jason Braaten.

**STAFF PRESENT:** In person: Watershed Specialist McCormack. and Administrator Halstensgard

**OTHERS PRESENT:** In person: Mitch Magnusson, landowners; Via WebEx: Matt Fischer, MN BWSR; Keith Weston, Red River Retention Authority (RRRA); Warroad River Watershed District members Bill Thompson, Joe Olafson, and Keith Landin; Brian Dwight.

**CONSULTING STAFF:** In person: Michelle Moren, Attorney; Nate Dalager, HDR Engineering; Via WebEx: Hannah Rollins, Houston Engineering.

**AGENDA:** A **motion** was made by Manager Diesen and seconded by Manager Voll to approve the agenda. The motion carried unanimously.

**CONSENT AGENDA:** A **motion** to approve the Consent Agenda was made by Manager Voll and seconded by Manager Diesen. The motion carried unanimously. Adoption of the Consent Agenda included approving the October 7, 2020 regular meeting minutes, the Treasurer's Report as amended, manager and employee expense vouchers.

**PERMITS:**

Specialist McCormack reviewed permit application #20-29, (Jedd Von Ende). After discussion, a **motion** was made by Manager Diesen to approve permit #20-29. Manager Voll seconded the motion which passed unanimously.

Specialist McCormack reviewed permit application #20-30, (Justin Stoe). A **motion** was made by Manager Diesen to approve permit #20-30. Manager Voll seconded the motion which passed unanimously.

Due to technical difficulties, Specialist McCormack began his update until the delegates could get back online. Specialist McCormack updated the board on Hay Creek/Norland project maintenance and winterizing of structures; Pribula Engineering's legal survey of the Roseau Lake area; Lost River project survey work and potential phase one work in conjunctions of work that the DNR is proposing on the road.

**DELEGATIONS:** Members of the Warroad River Watershed District (WRWD) and Brian Dwight addressed the idea of sharing services. Keith Landin spoke about the duties the WRWD is hoping to have completed as shared services. There was discussion on what those additional duties would mean for RRWD staffing. Administrator Halstensgard will send information on RRWD projects to Mr. Landin.

**PROJECT UPDATES:**

Whitney Lake:

- Engineer Dalager gave a presentation on the project history, functionality, and current status.
- There was discussion on the benefits from the various project components to the SD #51 system.

- Mitch Magnusson asked how many landowners were involved in retention site A. There was discussion about landowner willingness and fee title versus flowage easement.

Roseau Lake:

- Administrator Halstengard gave the WRWD attendees a brief overview of the project.
- Specialist McCormack spoke about the legal survey taking place and the survey he completed on Pine Creek.

River Restoration:

- Houston Engineering's Status Report #3 – the survey needed for this phase has been completed.
- Manager Voll asked about the benefit of doing this project. Specialist McCormack discussed the history of the dredging of the river as well as the proposed benefits of restoring the oxbows.

**REPORTS:**

Administrator:

- WD #3 landowner letter and recent survey information. A landowner meeting was scheduled for December 1, 2020 at 6:00 p.m. pending City Center availability.
- WRAPS is moving forward.
- MAWD workshop registration.
- Update given to the Roseau County Board of Commissioners at their October 27<sup>th</sup> meeting.
- Roseau Electric Co-operative installed fiber-optic to the office. They installed along the edge of the District's lot and charged a minimal fee to run it up to the office building. Connection can take place at a later date.
- The board discussed the purchase of a new copier. A **motion** was made by Manager Voll, seconded by Manager Diesen to acquire a new copier either by purchase or lease, which will be determined by staff. Motion carried unanimously.
- Update from Houston Engineering on the City of Roseau expansion / Oak Crest Golf Course water quality work.

Specialist:

- Installation of trap south of SD 51 on the west side of County Road 3.

Red board: Chairman Braaten stated the RRWMB approved the contract for the River Restoration agreement. The RRWMB is also looking into the cost of another iteration of LiDAR data gathering. The RRWMB has met with candidates running for office.

**NEW BUSINESS:**

The Board discussed what to do with a certificate of deposit (CD) that is due to be renewed. A **motion** was made by Manager Diesen, seconded by Manager Voll to renew the CD for the term of six months.

**OLD BUSINESS:**

The Board discussed representative for the 1W1P policy committee. Manager Voll agreed to be a representative but felt it would be beneficial to have at least one more delegate and an alternate.

A **motion** to adjourn was made at 10:23 a.m. by Manager Voll and seconded by Manager Diesen Motion carried unanimously.

Respectfully submitted,

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Cody Schmalz, Secretary

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Tracy Halstengard, Administrator