

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD MAY 5, 2021**

ORDER: Chairman Carter Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: In person: Cody Schmalz, Jason Braaten, LaVerne Voll, Tony Wensloff, and Carter Diesen.

STAFF PRESENT: In Person: Watershed Specialist McCormack and Administrator Halstensgard.

Pursuant to Minnesota Statutes §13D.021, because of the declaration by Governor Tim Walz on March 13, 2020 of a Peacetime State of Emergency due to the COVID-19 Pandemic, the meeting was conducted via WebEx and at the Roseau City Center located at 121 Center Street East, Roseau, Minnesota observing all CDC guidelines including social distancing and masks being required.

OTHERS PRESENT In Person: Daryle Wicklund, County Commissioner;

OTHERS PRESENT via WebEx: Chad Reese, David Losson, and Melanie Benit, Institute for Justice; Terry Kveen; Janine Lavold, Roseau SWCD; Matt Fischer, BWSR.

CONSULTING STAFF PRESENT: In person, Jake Huwe, HDR Engineering; Michelle Moren, Moren Law office; Via WebEx: Hannah Rollin, Houston Engineering; Nate Dalager, HDR Engineering

AGENDA: A **motion** was made by Manager Voll, seconded by Manager Braaten to approve the agenda as amended. Motion carried unanimously.

CONSENT AGENDA: A **motion** to approve the Consent Agenda was made by Manager Schmalz and seconded by Manager Voll. The motion carried unanimously. Adoption of the Consent Agenda included approving the April 7, 2021 regular meeting minutes, April 13, 2021 special meeting minutes, April 21, 2021 special meeting minutes, the Treasurer's Report, Permits #21-03, #21-04, #21-05, and #21-06, and manager and employee expense vouchers.

NEW BUSINESS:

- Specialist McCormack discussed the need to replace culverts in WD #3, Lat. 1. Along with replacing the culverts, Specialist McCormack suggested installing the hybrid traps similar to the one build by Intercept and installed on a West Intercept culvert. The current traps need to be manually operated because they are extremely heavy and have been a point of contention in the past. After discussion, a **motion** was made by Manager Voll to order the culverts and traps, seconded by Manager Wensloff. Motion carried unanimously.

Chairman Diesen asked if there were any public comments on the New Business items. There were no comments.

OLD BUSINESS:

- Administrator Halstensgard informed the board that the pre-policy planning committee consisting of Roger Falk, County Commissioner, John Gaukarud, SWCD Board member,

Janine LaVold, SWCD, Manager Braaten and Administrator Halstensgard met and edited the Memorandum of Agreement for the One Watershed One Plan. The Board reviewed the document. Manager Braaten made a motion to enter into the MOA and authorize Chairman Diesen to sign the document. Motion was seconded by Manager Wensloff. The motion carried unanimously. Administrator Halstensgard provided information on the “entity” vs. “collaboration” decision that will have to be made at some point during the process.

- Attorney Moren discussed the agreement between the RRWD and the City of Roseau for the City Center Site. A **motion** was made by Manager Wensloff, seconded by Manager Schmalz to enter into the agreement with the City of Roseau. Motion carried unanimously.

Chairman Diesen asked if there were any comments on the Old Business item. There were no comments.

REPORTS:

ADMINISTRATOR: Administrator Halstensgard discussing the following:

- Northwest Region DNR listening session.
- Initial Viewers’ meeting. A **motion** was made by Manager Braaten, seconded by Manager Voll, for Administrator Halstensgard to act as the witness for the Viewers’ Oath of office. Motion carried unanimously.

WATERSHED SPECIALIST: Specialist McCormack provided the following update to the Board:

- Roseau Lake Sprague Creek plant survey.
- Lost River Survey lease agreement for this fall and LCCMR legislation
- DNR phase 2 of the culvert replacement under the road in the Arpin system and funding options. A **motion** was made by Manager Wensloff, seconded by Manager Schmalz, to apply for grant funding. Motion carried unanimously.
- WD #4 wetland delineation
- DNR offered assistance in the timber harvest in Norland Impoundment. The Board authorized utilizing Doug Serrine, MN DNR for the timber sale.
- Judicial Ditch 61 slope failures in the Norland Impoundment.
- County Ditch 18 proposed work. Manager Voll discussed cattail issues. Administrator Halstensgard suggested a committee with the County to work on various mutual issues. Manager Voll would serve on that committee.
- Private drainage issue adjacent to the Norland Impoundment and the Lost River State Forest.
- Monitoring equipment installation.
- Bridge capacity on SD #51
- Aerial spraying schedule
- Gopher bounty: A **motion** was made by Manager Braaten in provide a \$2 gopher bounty on District properties, seconded by Manger Schmalz. Motion carried unanimously.

RRWMB: Manager Braaten discussed the improved LiDAR proposal. There is a new representative from the Middle-Snake-Tamarac Watershed.

Chairman Diesen asked if there were any comments on the Reports. There were no comments.

PROJECTS:

Ditch 16 Update – Engineer Huwe stated that the public water permit was acquired and are still working with MN DOT on that permit. There was discussion on scheduling the bid opening. A **motion** was made by Manager Wensloff, seconded by Manager Schmalz, to schedule the bid opening for the June 2nd, 2021 regular board meeting at 10:00 am. Motion carried with Manager Braaten abstaining. Engineer Huwe talked about Roseau Electric Cooperative moving the electrical lines. A **motion** was made by Manager Voll, seconded by Manager Schmalz, to authorize Roseau Electric to begin work. Motion carried with Manager Braaten abstaining.

Whitney Lake: -- Administrator Halstensgard provided an update on the State grant agreement.

The Environmental Assessment (EA) Document and support letters are nearly ready to be submitted to Dave Jones for review. Once the documents are submitted, we will have a better understanding of the possibility of federal funding.

A **motion** was made by Manager Wensloff, seconded by Manager Braaten, to schedule the public hearings for Retention Site A and Retention Site C for June 2nd, 2021 at 9:00 am. Motion carried unanimously.

Roseau Lake – Administrator Halstensgard reviewed the funding agreement from the Red River Watershed Management Board. A **motion** was made by Manager Voll, seconded by Manager Braaten, made a motion to accept the agreement and authorize Chairman Diesen to sign the final copy. Motion carried unanimously. Administrator Halstensgard reviewed the State funding agreement Amendment #3. A **motion** was made by Manager Braaten, seconded by Manager Wensloff to accept, and authorize Chairman Diesen to sign, the amendment.


The board discussed the debris removal at the Mickelson Bridge site.

Chairman Diesen asked if there were any comments on the Projects. The questions from the audience were as follows:

- James Johnson commented on the WebEx chat concerning the Roseau Lake alignment as it pertains to his property.
- Melanie Benit, Institute for Justice, requested additional information on funding for the Roseau Lake Project. Administrator Halstensgard will prepare a funding document for the next meeting.

The next meeting will be June 2nd at 8:00 a.m. at the Roseau City Center to accommodate social distancing requirements. After a **motion** by Manager Braaten and second by Manager Wensloff, the meeting was adjourned at 9:38 a.m.

Respectfully submitted,


Cody Schmalz, Secretary


Tracy Halstensgard, Administrator

RRWD May 2021 Bills & Receipts

RRWD Checkbook Balance as of April 29, 2021	\$131,620.80
Receipts:	
Citizens State Bank -- interest 3-15-21	\$ 4.25
Total:	\$ 4.25
Bills:	
Tracy Halstensgard -- Salary and Insurance	\$5,039.64
Torin McCormack -- Salary and Insurance	\$5,486.64
Jason Braaten -- Per Diem and Expenses	\$314.01
LaVerne Voll -- Per Diem and Expenses	\$337.53
Carter Diesen -- Per Diem and Expenses	\$583.83
Cody Schmalz -- Per Diem and Expenses	\$260.99
Tony Wensloff -- Per Diem and Expenses	\$300.57
Internal Revenue Service -- Withholding	\$4,067.00
Minnesota Department of Revenue -- Withholding	\$630.00
PERA -- Employer / Employee Contribution	\$1,686.28
Cardmember Services -- software upgrades, supplies & equipment	\$1,419.86
City Of Roseau -- utilities	\$203.37
Marco -- Copier agreement	\$162.66
Northern Resources -- gas	\$133.00
Patrick Moren Law Office -- Legal Fees	\$2,975.00
Roseau Times Region -- Meeting Notices	\$61.20
Roseau Electric Co-op -- Int/phone --	\$154.60
SuperOne - supplies	\$60.29
Multi Office Projects, Inc -- supplies	\$242.23
Verizon Wireless -- Trimble	\$40.01
 	
Smith Partners -- legal fees	\$1,570.80
Dot.com connection -- website	\$244.88
Houston Engineering -- River Restoration through 4-24-21	\$10,524.50
WSB -- Lost River Forest Peatland Restoration	\$3,194.50
HDR -- 1200341225, 1200341222 & 1200338866	\$46,237.90
HDR -- 1200319399, 200319751 & 1200319171	\$74,577.16
Total:	\$160,508.45