

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF  
MANAGERS MEETING HELD JUNE 1, 2022**

**ORDER:** Chairman Carter Diesen called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

**MANAGERS PRESENT:** Jason Braaten, LaVerne Voll, Tony Wensloff, Cody Schmalz and Carter Diesen.

**STAFF PRESENT:** Administrator Halstengard. Watershed Specialist McCormack.

**OTHERS PRESENT:** Roger Falk, Roseau County Commissioner; Landowners Matt Magnusson.

**CONSULTING STAFF PRESENT:** Nate Dalager, HDR Engineering and Michelle Moren, Attorney.

**AGENDA:** A **motion** was made by Manager Braaten, seconded by Manager Wensloff to approve the agenda with changes. Motion carried unanimously.

**CONSENT AGENDA:** A **motion** to approve the Consent Agenda was made by Manager Voll and seconded by Manager Braaten. The motion carried unanimously. Adoption of the Consent Agenda included approving the May 4, 2022 regular meeting minutes, the Treasurer's Report, waiver form for liability insurance coverage and manager and employee expense vouchers.

**NEW BUSINESS:**

The Board discussed the purchase of a trailer suitable for hauling the Argo with the tracks on it. Manager Voll discussed the situation that occurred during the flood event this spring and his review of local retailers that sell trailers. A **motion** was made by Manager Wensloff to formally authorize the purchase of a trailer from Ace Hardware in Roseau. The motion was seconded by Manager Voll and carried unanimously.

Administrator Halstengard discussed City Coordinator Todd Peterson's request regarding land ownership for areas to be considered for improvement as part of the Greater Minnesota Regional Parks and Trails designation application. The sites in question would be the Trangrud Landing, Dieter Town Hall site in Ross, and the Malung Town Hall site. In order to qualify for future funding under this designation, ownership of the land within the footprint of the improvement must be either the City of Roseau or Roseau County. Watershed Districts and Townships are not eligible. There was discussion on the general priority of these projects in the scope of the District's work. It was the consensus of the Board that they did not have an issue with the County being the landowner for the river access sites discussed.

Specialist McCormack gave the board background on a drainage complaint our office received in Grimstead Township, Sections 16 & 17. There was extensive discussion on what entity (NRCS, SWCD, Township, County, Watershed) should be responsible for initial review of the issue. The consensus of the Board was to reach out to the person who brought the issue to our attention and recommend they follow up with the other entities.

**OLD BUSINESS:** Specialist McCormack gave an update on the flooding conditions and project operation. Part of the discussion included issues with the cross-over flow into Two Rivers

Watershed District that overtops County Road 7. The Board recommended meeting with Roseau County and Two Rivers Watershed District to further discuss the issues and potential solutions.

**REPORTS:**

**RRWMB:** Manager Braaten referred to the update in the packet. Ring dike funding was allocated by the State. One potential ring dike request was received in the office.

**WATERSHED SPECIALIST:** Specialist McCormack deferred to his update that was in the meeting packet.

**ADMINISTRATOR:** The only additional comment Administrator Halstensgard had beyond her written report was the letter received from Zavoral & Sons Construction concerning the completion date for the CD 16 project. Representatives from Zavoral's will be invited to the July meeting. Manager Wensloff asked about the issues that have arisen with the Lake Bottom road. No records of the road right of way were found by the County. The County Highway Department is taking the necessary steps to have the correct records recorded.

**Closed meeting to discuss land acquisition:** Administrator Halstensgard read aloud the legal descriptions as listed in the closed meeting resolution. A **motion** was made by Manager Voll to adopt the resolution to close the meeting, seconded by Manager Wensloff. The motion passed unanimously and the meeting was closed.

A **motion** was made by Manager Braaten, seconded by Manager Schmalz to reopen the regular meeting. Motion carried unanimously.

The next meeting will be July 6, 2022 at 8:00 a.m. After a **motion** by Manager Voll and second by Manager Wensloff, the meeting was adjourned at 10:15 a.m.

Respectfully submitted,



LaVerne Voll, Secretary



Tracy Halstensgard, Administrator

June 2022 Bills & Receipts

Checkbook Balance as of May 25, 2022	\$225,961.30
<b>Receipts:</b>	
State of Minnesota -- LSOHC funding - River Restoration project	\$ 97,993.10
Red River Watershed Management Board -- Base funding pay request #3	\$ 23,171.15
State of Minnesota -- Whitney Lake reimbursement (FHM grant)	\$ 23,748.76
Roseau SWCD -- 1W1P reimbursement	\$ 4,229.10
Edward Castle -- earnest money	\$ 500.00
Citizens State Bank -- interest 5-16.22	\$ 11.68
<b>Total:</b>	<b>\$ 149,653.79</b>
<b>Bills:</b>	
Tracy Halstengard -- Salary and Insurance	\$ 5,627.59
Torin McCormack -- Salary and Insurance	\$ 5,695.59
Tracy Bergstrom -- wages	\$ 171.63
Jason Braaten -- per diem & mileage	\$ 256.62
Carter Diesen -- per diem & mileage	\$ 134.16
Tracy Halstengard -- mileage & reimbursement	\$ 946.15
Cody Schmaltz -- per diem & mileage	\$ 171.19
LaVerne Voll -- per diem & mileage	\$ 294.06
Tony Wensloff -- per diem & mileage	\$ 384.93
Internal Revenue Service -- Withholding	\$ 3,736.25
Minnesota Department of Revenue -- Withholding	\$ 662.00
PERA -- Employer / Employee Contribution	\$ 1,775.73
Cardmember Services -- web service fees, meeting expenses, supplies	\$ 974.79
City Of Roseau -- utilities	\$ 220.90
Marco -- Copier agreement & service	\$ 166.15
Patrick Moren Law Office -- Legal Fees	\$ 2,450.00
Roseau Times Region -- Meeting Notices	\$ 45.90
Roseau Electric Co-op -- Int/phone --	\$ 156.99
Northern Resources Cooperative -- gas for vehicle	\$ 324.01
Northpine Services -- snow removal	\$ 224.58
Verizon Wireless -- Trimble	\$ 40.01
Smith Partners -- Roseau Lake & WD #4 legal consultation	\$ 1,380.86
Mark Beito -- Palmville beaver trapping	\$ 300.00
Minnesota Energy Resources -- natural gas utility	\$ 136.85
Anderson Bros. Construction -- SD51 debris removal - cutoff 10	\$ 371.25
Blooming Valley Services -- Duxby emergency repair	\$ 720.50
Edward, Clinton & Kathleen Castle -- earnest money	\$ 500.00
HDR -- Inv #1200428320, #1200428328 & #1200429054	\$ 51,245.31
<b>Total:</b>	<b>\$ 79,114.00</b>

## RESOLUTION CLOSING BOARD MEETING

WHEREAS, the Minnesota Open Meeting Law, Minn. Stat. § 13D.05, subd. 3(c) (3) states that:

“A public body may close a meeting:

To develop or consider offers or counteroffers for the purchase or sale of real or personal property.

Before holding a closed meeting under this paragraph, the public body must identify on the record the particular real or personal property that is the subject of the closed meeting. The proceedings of a meeting closed under this paragraph must be tape recorded at the expense of the public body. The recording must be preserved for eight years after the date of the meeting and made available to the public after all real or personal property discussed at the meeting has been purchased or sold or the governing body has abandoned the purchase or sale. The real or personal property that is the subject of the closed meeting must be specifically identified on the tape. A list of members and all other persons present at the closed meeting must be made available to the public after the closed meeting. If an action is brought claiming that public business other than discussions allowed under this paragraph was transacted at a closed meeting held under this paragraph during the time when the tape is not available to the public, Section 13D.03, subdivision 3, applies.

An agreement reached that is based on an offer considered at a closed meeting is contingent on approval of the public body at an open meeting. The actual purchase or sale must be approved at an open meeting after the notice period required by statute or the governing body’s internal procedures, and the purchase price or sale price is public data.”

WHEREAS, the Roseau River Watershed District will be developing or considering offers or counteroffers for the purchase of the following described real property:

Roseau Lake - Lands under consideration include portions of Sections 12-14, 23, 24, and 26, Dieter Township (T163N, R41W), Roseau County and Sections 7, 21-22, and 28-30, Unorganized Township (T163N, R40W), Roseau County (see attached map), and; portions of S1/2 NE, SE NW, LOT 3; SECT. 4 (T163N, R40W)

Site C - Lands under consideration include portions of Section 11, Ross Township (T162N, R41W), Roseau County (see attached map), and;

Site A – lands under consideration include portions of Sections 20 – 23, 27, and 28, Moose Township (T162N, R42W), Roseau County (see attached map).

On ~~May 4~~<sup>June 1</sup>, 2022 during the regular board meeting commencing at 8:00 a.m., at the Roseau River Watershed District Board office located at 714 6<sup>th</sup> Street SW, Roseau, Minnesota, 56751; and

BE IT RESOLVED by the Roseau River Watershed District Board as follows:

1. The Roseau River Watershed District Board hereby closes this meeting pursuant to Minn. Stat. § 13D.05, subd. 3(c)(3) to develop or consider offers or counteroffers for purchase of the above described real property;
2. That any agreement reached based upon an offer considered at this meeting shall be contingent upon approval of the Roseau River Watershed District Board at an open meeting and the actual purchase or sale must be approved at an open meeting after the notice period required by statute or the Roseau River Watershed District Board's internal procedures and the purchase price or sale price as public data.

Dated this 1<sup>st</sup> day of June, 2021.

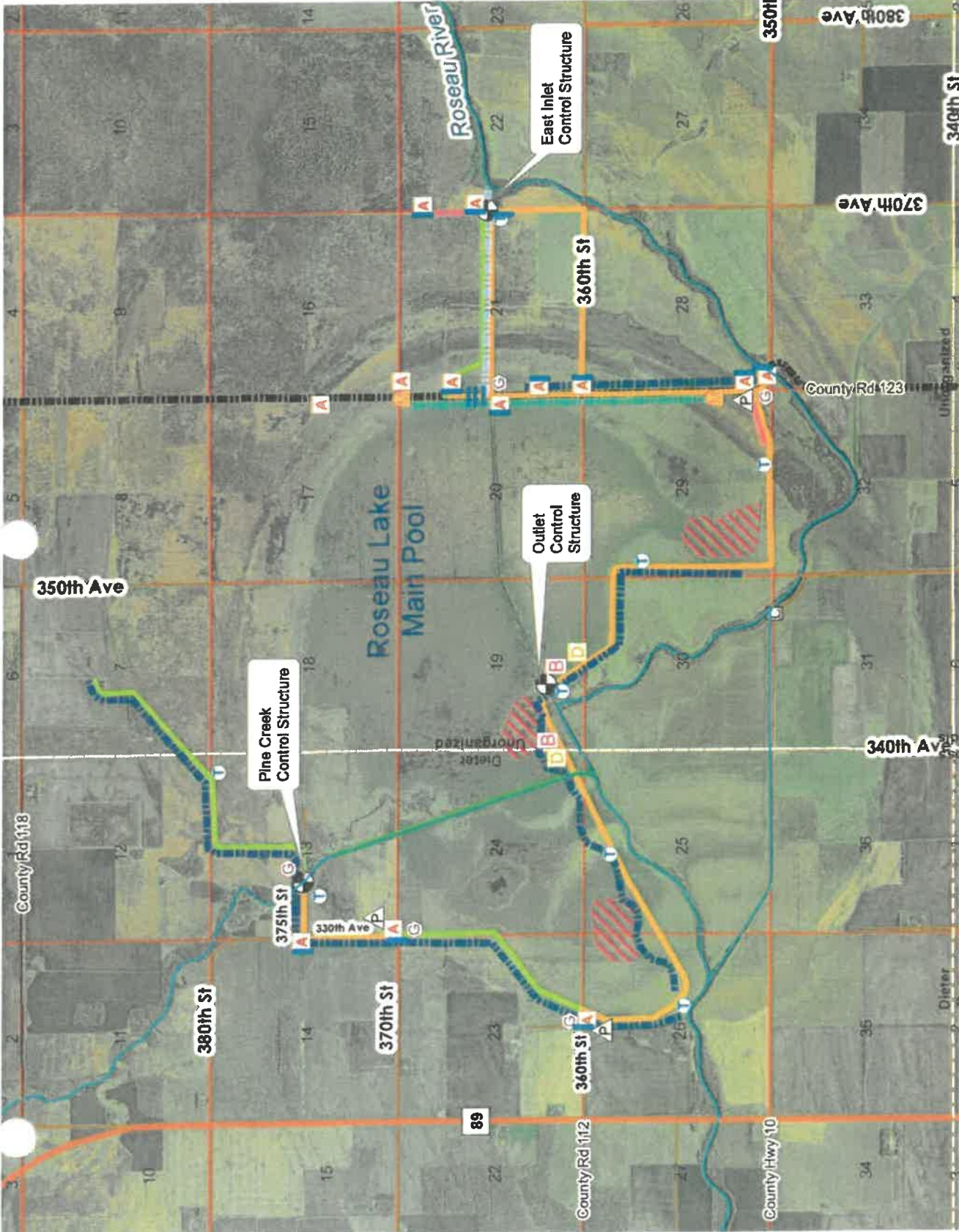
  
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Chairman

  
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Secretary

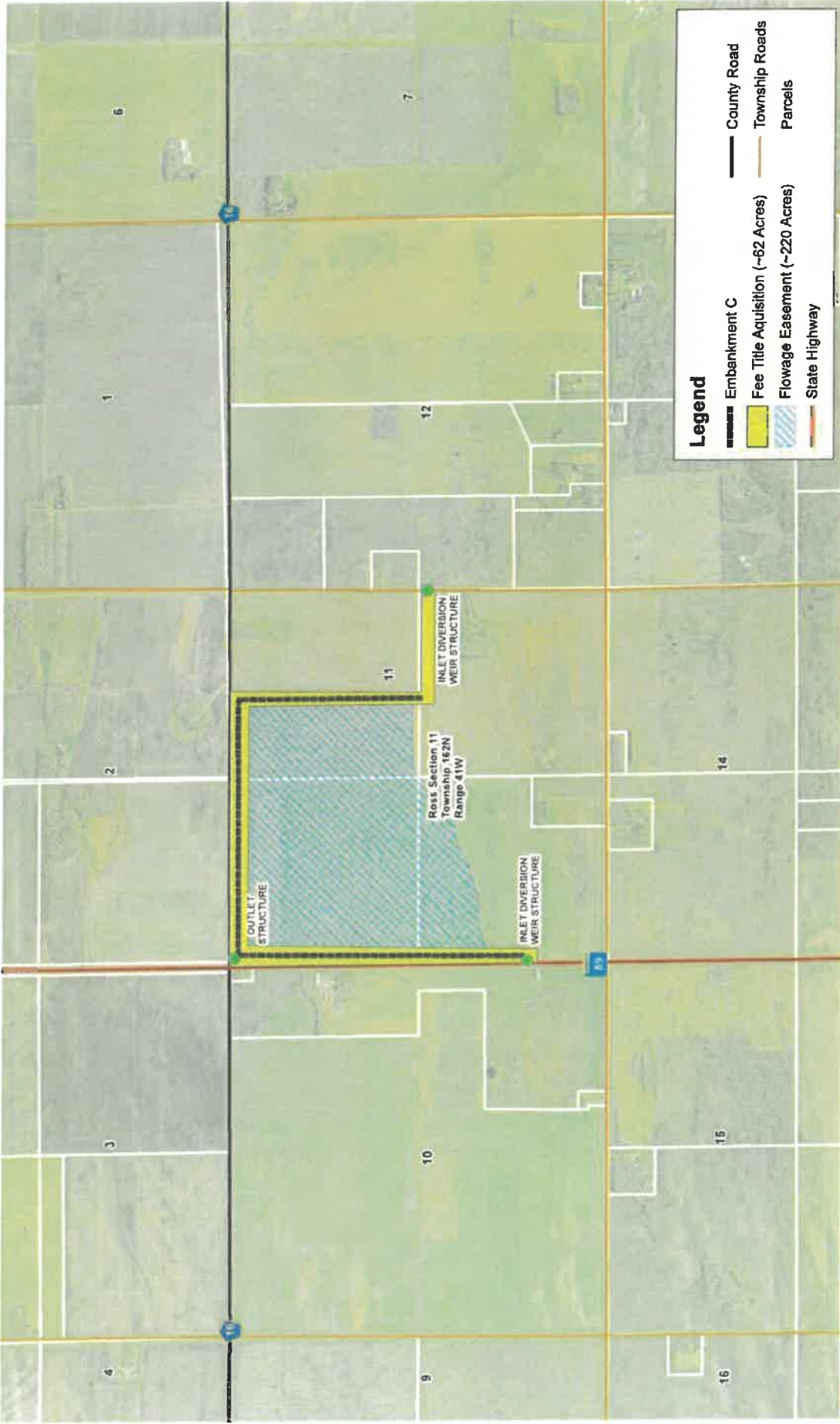
- terway
- Culverts
- Viewing Mound.
- Boat Ramp, and
- Parking Area
- Cutoff Plug
- Turnaround
- Gated Access
- Duck Banding
- Area
- Parking Area
- Boat Ramp
- Approach
- Gated Structure
- Ditch
- East Inlet Ditch
- Navigation
- Channel
- Pine Creek
- Restoration
- Inlet Weir
- Grass Top
- Embankment
- Gravel Top
- Embankment
- Borrow Area
- CR 123 Road
- Raise
- Township
- Township
- Roads
- Major Roads
- County Roads
- Sections



**ROSEAU LAKE  
REHABILITATION  
PROJECT**



**ALTERNATIVE 1 PROJECT FEATURES  
JANUARY 20, 2022**



**Legend**

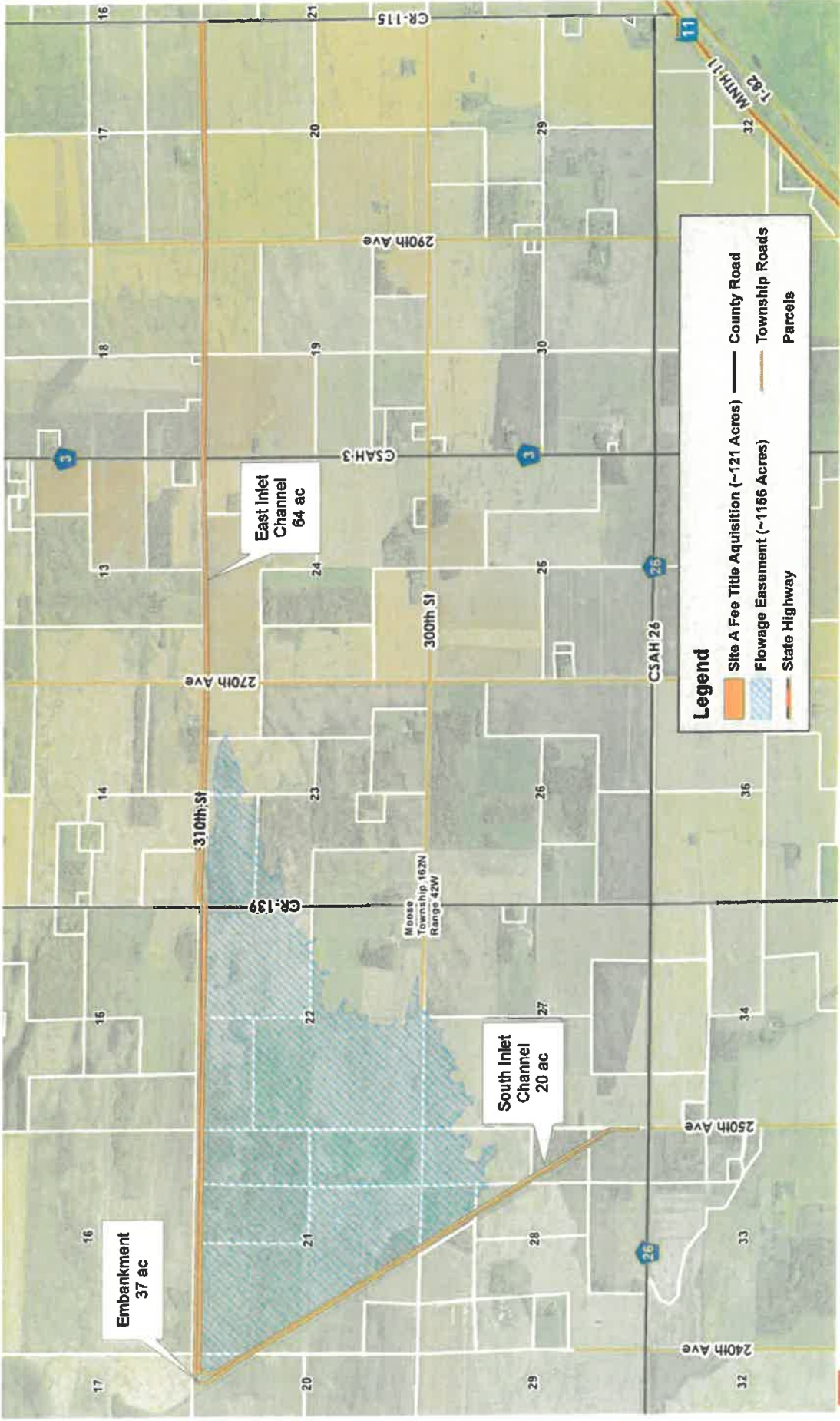
- Embankment C
- County Road
- Fee Title Acquisition (~62 Acres)
- Flowage Easement (~220 Acres)
- Township Roads
- Parcels
- State Highway



**FEE TITLE AND FLOWAGE EASEMENT ACQUISITION**



RETENTION SITE C  
MAY 2022  
WHITNEY LAKE SUBWATERSHED

ANY WATER RIGHTS OR EASEMENTS SHOWN ON THIS MAP ARE THE PROPERTY OF THE STATE OF ILLINOIS. ALL RIGHTS ARE RESERVED. DATE: 05/11/2022 10:44:00 AM. USER: JLM. PROJECT: 20220511



RETENTION SITE A  
MAY 2022  
WHITNEY LAKE SUBWATERSHED

**FEE TITLE AND FLOWAGE  
EASEMENT ACQUISITION**

**FDR**  

FILE: \\FDR\PROJECTS\RETENTION\RETENTION SITE A\FEE TITLE AND FLOWAGE EASEMENT ACQUISITION.DWG - 01.08.2022 - 11:18:41 AM - 11.18.2022