

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD JANUARY 8, 1991

Meeting called to order by Chm. Steve Erickson at 5:00 p.m. in the Watershed Office in City Hall. Board members present were Steve Erickson, Kelman Kvien, Richard Bowen and Farrell Erickson. Others attending were Eng. Omar Rood, Atty Pat Moren, Sec. Debbie Higgins and Rob Sando, SWCD.

Motion to approve December minutes by Richard Bowen, seconded by Farrell Erickson. Carried - unanimous.

The Board of Managers met with the SWCD earlier this date and discussed the Comprehensive Local Water Plan. Kelman Kvien made a motion to commit \$6,444.00 to a Water Quality Monitoring Plan (funds to be paid over two years - \$3,222.00 each year) as long as there are matching funds from the State. Seconded by Robert Severson. Carried - unanimous. Note that Kittson County is doing the challenge grant application and Roseau County is a co-sponsor.

Eng. Rood reported the followings:

Duxby Levee - New real estate drawings were received. There are many questions and it was noted they are now over budget on this project.

Diked Storage - There was discussion on ring dikes in the plan and whether the LRRWMB would cost share in this part of the project. Richard Bowen is to discuss this at the next meeting of the LRRWMB.

Lost River Area - Discussion on three possibilities of impoundment areas.

Overall Plan - Need to do work.

Atty. Pat Moren is to contact Leslie Hagen on tree removal. It was noted that worker's comp and liability insurance had to be provided by whoever does the work.

Two Rivers Watershed District invited the RRWD Board for supper at the supper club in Greenbush on Jan. 16, 1991, with dinner at 7:00 p.m.

Motion by Richard Bowen, seconded by Robert Severson to keep all offices as existing list. Unanimous ballot for existing list.

Motion by Richard Bowen, seconded by Kelman Kvien to retain Eng. Omar Rood and Atty. Pat Moren on a fee basis. Carried - unanimous.

Motion by Farrell Erickson, seconded by Robert Severson to have Dan Fulton do the Financial Review. Carried - unanimous.

Motion by Kelman Kvien, seconded by Farrell Erickson to have the Roseau Times Region as the official paper; and Citizens State Bank and Badger State Bank as designated depositories for the RRWD. Carried - unanimous.

Motion by Kelman Kvien, seconded by Farrell Erickson to have Richard Bowen be the delegate to the LRRWMB, with Robert Severson as the alternate. Carried - unanimous.

Motion by Kelman Kvien, seconded by Robert Severson to hire Helen Streiff as Secretary; starting wage of \$10.00 per hour. Carried - unanimous. (Note: Helen declined to take the job.)

Receipts:

Citizens State Bank - super interest	\$315.54
State of MN - levy	17,216.74
Kittson County - tax levy	7.77
Marshall County - tax levy	<u>103.56</u>

TOTAL \$17,643.61

Robert Severson made a motion to pay the following bills, seconded by Farrell Erickson. Carried -unanimous.

December Bills:

City of Roseau - rent	\$200.00
Pat Moren - fees	380.00
Debbie Higgins - fees, mi., copies	<u>165.70</u>
TOTAL	\$745.70

January Bills:

JOR Engineering - General	914.39	
Palaville	369.75	
S.D.#51	1,555.36	
Diked Storage	7,498.63	
Duxby Levee	762.23	
RRWMA	51.50	11,151.86
Steve Erickson - per diem, mi., exp.		78.42
Kelman Kvien - per diem, mi. annual mtg.		689.90
Robert Severson - per diem, mi., annual mtg.		679.33
Richard Bowen - per diem, mi.		102.00
Farrell Erickson - per diem, mi.		74.96
Wausau Inc. - work comp policy		<u>112.00</u>
TOTAL		\$12,888.47

Motion to adjourn by Kelman Kvien, seconded by Farrell Erickson. Carried - unanimous.

Submitted by,

  
Debbie Higgins, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD FEBRUARY 5, 1991

Meeting called to order by Chm. Steve Erickson at 5:00 p.m. in the Watershed Office in City Hall. Board members present were Steve Erickson, Kelman Kvien and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Debbie Higgins, Leslie Hagen and Stan Wood, RRWMA.

Motion to approve January minutes by Kelman Kvien, seconded by Farrell Erickson. Carried - unanimous.

Stan Wood, RRWMA, was present to discuss the level of the pools.

Laura Norquist and Kathy Ross were interviewed for the secretary position. After discussion, Kelman Kvien made a motion to hire Kathy Ross, seconded by Farrell Erickson. Carried - unanimous.

There was discussion on a project in the Lost River area.

Eng. Rood reported the following:

SD #51 - Complaint from Blaine Schmalz on taxes.

Diked Storage - 10% local participation on Section 22.

Roseau Lake Bottom Project - George Davis is being replaced by Stan Wood.

Canada is willing to send water quality data to the RRWD.

Eng. Rood is to do the Annual Report for 1990.

Payment of \$33,661.81 was made to LRRWMB for 1990 settlement

Receipts:

Citizens State Bank - super interest	\$712.08
Citizens State Bank - cert. int.	4,000.00
Roseau County - tax levy	1,683.44
Kittson County - tax levy	50.64
Lake of the Woods County - SD #51	<u>65.98</u>
TOTAL	\$6,512.14

RRWD

Feb. 5, 1991

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Farrell Erickson made a motion to pay the following bills, seconded by Kelman Kvien. Carried -unanimous.

City of Roseau - rent		\$200.00
Pat Moren - fees		712.50
Debbie Higgins - fees, mi.		257.20
JOR Engineering - General	2,211.50	
Palmville	241.50	
S.D.#51	146.90	
Diked Storage	826.52	
Duxby Levee	1,009.76	
Overall Plan	709.28	5,145.46
Roseau County Hwy. Dept. - Ditch #3	\$33.30	
Ditch #8	33.32	
Ditch #16	128.96	195.58
Leslie Hagen - clearing		1,745.00
Steve Erickson - per diem		80.00
Kelman Kvien - per diem, mi., exp.		272.16
Farrell Erickson - per diem, mi.		<u>124.96</u>
TOTAL		\$8,732.86

Motion to adjourn by Kelman Kvien, seconded by Farrell Erickson. Carried unanimous.

Submitted by:

  
Debbie Higgins Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD MARCH 5, 1991

Meeting called to order by Chm. Steve Erickson at 5:00 p.m. in the Watershed Office in City Hall. Board members present were Steve Erickson, Kelman Kvien, Richard Bowen and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren, Debbie Higgins, Sec. Kathy Ross and Dan Fulton, C.P.A

Dan Fulton presented the Financial Report for 1990. There was an increase in the Fund Balance from 1989. Board Members will review the report and vote to approve it at the next meeting. Dan also brought up the possibility of having an annual audit.

Duxby Levee: Dale Mazar and John Blackstone, with the Army Corp of Engineers, were present to discuss the Local Cooperative Agreement. Issues discussed were land acquisitions, project costs, contributions, reimbursement costs. There were questions from Omar Rood concerning reimbursement cost. Dale Mazar will have this clarified and send a letter to Omar. Eng. Rood will hire an appraiser.

Eng. Rood reported the following:

Duxby Levee - Working on right of way.

Has read information on Habstritt impoundment.

Palmville Project - There was discussion on the project being done on a smaller scale and the possibility of the D.N.R. donating land for the wildlife pools.

Omar will be checking with the D.N.R. and will also check Lost River Area.

RRWMB:

Richard Bowen reported on the Environmental Regulations Meeting he attended in St. Cloud and the Environmental Assessment Report. He also presented copies of the LRRWMB annual report.

Note: There will be a meeting of the RRWMB March 15 & 16 in Thief River Falls, at the Best Western.

Motion by Kelman Kvien to have a full audit done due to the change in secretaries. Seconded by Farrell Erickson. Carried - unanimous.

Motion by Steve Erickson and seconded by Farrell Erickson to have Dan Fulton perform the audit. Carried - unanimous.

Kelman Kvien made a motion to approve the permit for the DOT to replace the culvert on Hwy 11, CSAH 28 County Ditch 7. Seconded by Richard Bowen. Carried unanimous.

Old Business: City of Warroad needs a response regarding charges. Omar will send a reply.

RRWD

**MARCH 5, 1991**

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**Receipts:**

Citizens State Bank - super interest	\$512.16
Marshall County - tax levy	33.23
Badger State Bank - interest CD# 105242	<u>4,000.00</u>
TOTAL	<u>4,545.39</u>

Farrell Erickson made a motion to pay the following bills, seconded by Kelman Kvien. Carried -unanimous.

City of Roseau - rent	\$200.00
Pat Moren - fees	308.75
Debbie Higgins - fees, mi., copies	101.20
JOR Engineering - General	647.90
S.D.#51	189.33
Diked Storage	112.50
Duxby Levee	1,139.16
Lost River	354.00
Overall Plan	69.00
	2,511.89
Steve Erickson - per diem, mi., exp.	50.00
Kelman Kvien - per diem, mi. annual mtg.	94.52
Richard Bowen - per diem, mi.	607.58
Farrell Erickson - per diem, mi.	62.48
Kathy Ross - fees	20.00
Postmaster - Roseau - stamps	29.00
Roseau Agency - general liability	1,864.00
TOTAL	5,849.42

Motion to adjourn by Kelman Kvien, seconded by Farrell Erickson. Carried  
unanimous.

Submitted by

Kathy Ross  
Kathy Ross, Secretary

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD APRIL 2, 1991**

Meeting called to order by Chm. Steve Erickson at 5:00 pm in the Watershed Office in City Hall. Board members present were Steve Erickson, Kelman Kvien, Richard Bowen, Robert Severson and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Rob Sando and Gus Erickson - Roseau County SWCD.

Motion by Farrell Erickson seconded by Kelman Kvien to approve March minutes with the following corrections: "Motion by Steve Erickson" to have Dan Fulton perform full audit is corrected to "Motion by Richard Bowen". Addition to March bills - Leslie Hagen for tree removal - \$2,055.00. Carried - unanimous.

Rob Sando and Gus Erickson of the SWCD reported that the SWCD has received their Challenge Grant. They will be checking several sites within the Watershed District regarding water quality i.e. and/or pesticide levels.

Eng. Rood reported the following:

Annual report was presented for signatures.

SD #51 - Reimbursements will be made for taxes paid in 1990 (plus 8% interest) and 1991. Omar will send a letter along with the checks explaining the corrections made on assessments. Individuals and amounts paid are listed under bills.

Palmville - Reported on the discussion with the DNR regarding the project being scaled down and land being donated. Will wait to hear their response.

Duxby Levee - Greg Betcher of Grand Forks has been hired to appraise the fourteen properties. This will be completed by June 4, 1991, and will meet the Army Corp. of Engineers requirements.

LRRWMB:

Richard Bowen reported on the meetings he had attended in Barnsville and Thief River Falls.

April 2, 1991  
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Receipts:

Citizens State Bank - super interest	\$495.33
Citizens State Bank - interest on CD #32082	4,000.00
Beltrami County - Ditch #51 collections	<u>69.67</u>

Total \$4,565.00

Richard Bowen made a motion to pay the following bills, seconded by Robert Severson. Carried - unanimous.

Dan Fulton - accounting fees	\$505.00
MAWD - 1991 dues	569.76
Debbie Higgins - fees	84.00
Kathy Ross - fees	125.00
City of Roseau - rent	200.00
Pat Moren - fees	332.50
Leslie Hagen - tree removal	1,050.00
JOR Engineering, Inc. - General	399.30
Palmville	1,832.15
Diked Storage	354.60
Duxby Levee	1,913.86
Lost River	226.20
Overall Plan	34.50
	4,760.61
Dieter Grunig - SD #51 refund	24.91
Blaine and Faye Schualz - SD #51 refund	90.56
Orval and Katherine Lund - SD #51 refund	40.33
John Boroski - SD #51 refund	21.84
Duane Andol - SD #51 refund	6.61
Lavern Budd - SD #51 refund	3.74
Steve Erickson - per diem, exp.	103.00
Kelman Kvien - per diem, mi.	52.60
Richard Bowen - per diem, mi.	167.60
Farrell Erickson - per diem, mi.	62.48
Robert Severson - per diem, mi.	478.88
*Business Agency, Inc. - "Buffer Liability"	1,587.00
*Roseau Agency, Inc. - Public Official Liab.	<u>2,343.20</u>

Total \$12,609.62

\* Okay per Steve Erickson to pay these two bills. Was given bills day before and day of the meeting. I needed to go through the insurance files and check with Debbie Higgins as to what policies are in force. The "Buffer Liability" premium is the same as last years. The Public Officials Liability increased \$34.15 from 1990.

Motion to adjourn made by Kelman Kvien. Carried - unanimous.

Submitted by,

  
Kathy Ross



MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD MAY 7, 1991

Meeting called to order by Vice Chm. Kelman Kvien at 7:30 pm in the Watershed Office in City Hall. Board members present were Kelman Kvien, Robert Severson, Farrell Erickson and Richard Bowen. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Stan Wood of the Roseau River Wildlife Management Area, Brian Dwight - Board of Water and Soil Resources - Bemidji and Belmar Thompson.

Motion by Farrell Erickson seconded by Robert Severson to approve April minutes. Carried - unanimous.

In his April 17th letter to Eng. Rood, Stan Wood asked that the following be discussed at next months meeting:

SD #69 - Permits for two culverts

SD #51 - Cleaning of the oxbows in the Roseau River

Motion by Robert Severson seconded by Richard Bowen to approve the permits for the installation of two culverts in SD #69.

Carried - unanimous.

Motion by Richard Bowen that cleaning of the oxbows be done as a cooperative project and at this time there be more discussion before any actual cleaning is started. Seconded by Robert Severson. Carried - unanimous.

Brian Dwight was present to talk with the Board about his role with BWSR and how he will be available to give assistance concerning projects. The Board did ask that he check accounting systems being used by other Watersheds.

Eng. Rood reported the following:

Lost River - Will be in contact with Stan Wood regarding this project.

Diked Storage - Summer help will be out surveying elevations north of Habstritts for 2 to 3 miles.

Robert Severson made a motion that the Roseau River Watershed District's Annual Report be sent to the appropriate agencies. Seconded by Farrell Erickson. Carried - unanimous.

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Kathy Ross  
Kathy Ross

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD JUNE 4, 1991

Meeting called to order by Vice Chm. Kelman Kvien at 7:30 p.m. in the Watershed Office in City Hall. Board members present were Kelman Kvien, Robert Severson, Farrell Erickson and Richard Bowen. Others attending were Eng. Omar Rood, Atty. Pat Moren and Sec. Kathy Ross.

Motion by Richard Bowen seconded by Farrell Erickson to approve May minutes. Carried - unanimous.

Eng. Rood reported the following:

Diked Storage - The survey north of Habstritt's is completed. Surveying will continue south for approximately four miles.

Duxby Levee - Title abstracts for the properties involved have been done. Pat Moren will be drafting the conveyances and purchase agreements along with a letter explaining the summary of appraisals. Due to the complexity of the project and the time remaining, Omar will be requesting an extension from the Army Corp of Engineers.

General - Motion by Robert Severson seconded by Farrell Erickson, to have Eng. Rood look at the sandbars along the Roseau River to the start of the ditch. This should take about four days. Carried - unanimous.

LRRWMB:

Richard Bowen informed the Board that the LRRWMB voted that any money we receive, owed to them, must be submitted within 30 days. Also discussed at their May 20th meeting was the financial status of the "Lower Red".

Hayes and Ehrenstrom have declined to do the full audit. They suggested that we contact firms in Grand Forks or Fargo. Pat Moren and Omar Rood will be making the inquiries.

Farrell Erickson made a motion to have Kathy Ross purchase new office furniture and supplies, i.e. bookcases, copier stand, computer desk. Seconded by Robert Severson. Carried - unanimous.

June 4, 1991  
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Receipts:

Roseau County Treasurer - auditors warrant	\$78,674.79
Citizens State Bank - super interest	463.05
Wausau Insurance Company - credit work. comp.	<u>60.00</u>

Total \$79,197.84

Robert Severson made a motion to pay the following bills

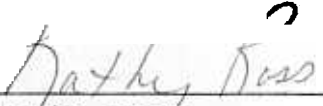
Seconded by Farrell Erickson. Carried - unanimous.

City of Roseau - rent		\$200.00
Roseau Times-Region - notice in paper		14.00
Pat Moren - fees		332.50
Ray Reily Appraisal Consultants, Inc. - Duxby Levee		4,200.00
Roseau County Title & Abstract Co. Inc. - Duxby Levee		1,514.00
Kittson County - Comprehensive Water Plan - 1st half		3,222.00
O.K. Machine Company - SD #51		36,490.00
Kathy Ross - fees, supplies, postage		95.75
Kelman Kvien - per diem, mi		52.60
Robert Severson - per diem, mi		184.24
Richard Bowen - per diem, mi		76.00
Farrell Erickson - per diem, mi		62.48
JOR Engineering, Inc. - General	746.79	
Diked Storage	4,661.18	
SD #51	918.82	
Duxby Levee	1,607.47	
Lost River	178.90	
Annual Report	75.50	
Equipment Rent	58.00	<u>8,246.66</u>

Total \$54,690.23

Motion to adjourn made by Robert Severson. Seconded by Richard Bowen. Carried - unanimous.

Submitted by,

  
Kathy Ross  
Secretary, RRWD

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD JULY 2, 1991

Meeting called to order by Vice Chm. Kelman Kvien at 7:30 p.m. in the Watershed Office in City Hall. Board members present were Kelman Kvien, Farrell Erickson and Richard Bowen. Others attending were Eng. Omar Rood, Atty. Pat Moren and Sec. Kathy Ross.

Motion by Richard Bowen, seconded by Farrell Erickson to approve June minutes. Carried - unanimous.

Eng. Rood reported the following:

Duxby Levee - In getting the agreement with Hugh Kelly, the District will be giving him a 16 foot piece of land to build as an access way. This will be at the Districts expense with the understanding that the access way may be used when needed. Received four bids for the project. The low bid was Plummer Excavating at \$145,000.00.

RRWLMA - Stan Wood reported having problems with #3 storage pool.

General - Lionel Thorbus has offered to sell the District 90 acres across from the Duxby Levee. There was discussion on how the land could be used as an outlet for floodwater.

**New Business:**

Richard Bowen made a motion that the following be required when the District needs to borrow money from Citizens State Bank; The signatures of two board members along with contacting a third member by phone. Seconded by Farrell Erickson. Carried - unanimous.

A motion by Richard Bowen was made to authorize Farrell Erickson to have the culvert in CWD #3 repaired. Seconded by Kelman Kvien. Carried - unanimous.

**Old Business:**

There was discussion regarding waiving the payment from the City of Warroad. It was decided that all Board members should be present concerning this matter.

**Receipts:**

Marshall County - 1991 Tax Settlement	<u>\$228.86</u>
Total	\$228.86

July 2, 1991  
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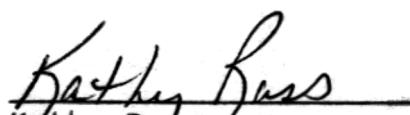
Farrell Erickson made a motion to pay the following bills.  
Seconded by Richard Bowen. Carried - unanimous.

City of Roseau - June Rent	\$200.00
Post Master - Roseau - stamps	29.00
LRRWMB - Roseau Co. taxes (1991 & delinquent)	11,568.79
Michael W. Juhl & Laura Juhl - Duxby Levee	2,950.00
Darrell E. Lins & Elizabeth Lins - Duxby Levee	750.00
Darrell E. Lins, Elizabeth Lins & Louise Lins Duxby Levee	750.00
Phyllis E. Linland - Duxby Levee	2,700.00
Lionel N. Thorbus - Duxby Levee	3,800.00
Ruben Thorbus & Linda Thorbus - Duxby Levee	1,650.00
Blanche L. Trangsrud, Wayne Trangsrud, Brian Trangsrud and Karen Trangsrud - Duxby Levee	6,250.00
Marlin J. Linland & Kelly A. Linland - Duxby	750.00
Hugh M. Kelly & Patricia Ann Kelly - Duxby	2,900.00
Indianhead Specialty Co. Inc. - office furn.	682.11
Penners International - shipping office furn.	106.20
Ross True Value - cleaning supplies	28.36
B & R Electrical Services - new lights	555.60
Pat Moren - fees	308.75
Kathy Ross - fees	205.00
FAO, - USAED, St. Paul - Duxby Levee	88,750.00
JOR Engineering, Inc. - General	429.31
Diked Storage	7,683.14
SD #51	375.25
Duxby Levee	1,629.18
Equipment Rent	58.00
	10,174.88
Kelman Kvien - per diem, mi, exp.	169.76
Richard Bowen - per diem, mi, exp.	83.64
Farrell Erickson - per diem, mi, exp.	<u>227.46</u>

Total #135,589.55

Motion to adjourn made by Richard Bowen. Seconded by Farrell Erickson. Carried - unanimous.

Submitted by

  
Kathy Ross  
Secretary, RRWD

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD AUGUST 6, 1991

Meeting called to order by Chm. Steve Erickson at 7:30 p.m. in the Watershed Office in City Hall. Board members present were Steve Erickson, Kelman Kvien, Robert Severson and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Rob Sando - Roseau Co. SWCD, Barb Lucenan - University of Minn./Crookston and ~~Dorian Horn~~ - Roseau County Commissioner.  
*Doran Horner*

July minutes approved by Kelman Kvien.

*Doran Horner*  
There was discussion with Dorian Horn regarding the District being involved in a new project for the Roseau River. Kelman Kvien made a motion to have a resolution drawn up by Eng. Rood for the Local River Planning Grant Assistance. Seconded by Farrell Erickson. Carried - unanimous.

Rob Sando and Barb Lucenan presented slides and test results on water samples taken within the District. There were ten sites used.

Eng. Rood reported the following:

DUXBY LEVEE - The Corp. will be setting up a preconstruction meeting and would like to use the Watershed office. The District needs to send the Corp. copies of all creditable expenses, such as land costs, appraisal fees, lawyer and engineering fees.

GENERAL - Four to five years ago the Army Corp. of Engineers had offered the District a project involving the Roseau River from the County bridge, plus one mile, to the Lake Bottom. This could possibly be started after the completion of Duxby. Motion by Robert Severson that a resolution be made to express to the Corp. interest in the project. Seconded by Kelman Kvien. Carried - unanimous.

HAY CREEK - Met with landowners on July 2nd, prior to the regular meeting. There was some interest on improving the ditch or having a diking project. The Board discussed where the funding could come from and how to start the project. There was then a motion made by Kelman Kvien to have a rough draft of the elevations done for the Roseau River. Seconded by Farrell Erickson. Carried - unanimous.

Eng. Rood reported the following for the LRRWMB:

At their last meeting there was discussion on having a set amount established for the Red's share of contribution to projects. The LRRWMB will now be known as The Red River Water Management Board.

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August 6, 1991

Old Business:

X Pat Moren notified the Board that the Grahn case has been dismissed without prejudice.

Coutts, Lucke & Associates, Ltd of Grand Forks have agreed to do the audit. Estimated cost is \$1,000.00 - \$1,300.00. Motion by Farrell Erickson to hire Coutts, Lucke & Associates, Ltd. for the audit, seconded by Robert Severson. Carried - unanimous.

Kelman Kvien made a motion to waive payment from the City of Warroad on a yearly basis, subject to annual review, seconded by Farrell Erickson. Passed - Robert Severson ~~did not agree.~~

*Voted against.*

New Business:

After discussion Kelman Kvien made motion to approve the following Proposed Budget for 1992, seconded by Farrell Erickson. Carried - unanimous.

Administration Fund	\$30,000.00
Engineering Fund	12,000.00
The Red River Water Management Board	30,000.00
Palmville Project Fund	20,000.00
Diked Storage Fund	18,000.00
Duxby Levee	5,000.00
Brushing & Snagging Fund	15,000.00
Sandbar Removal Fund	10,000.00
Lost River Project Fund	<u>10,000.00</u>
	\$150,000.00

Notice to be placed in the Roseau Times-Region for a hearing on the Proposed Budget at the September 3, 1991 meeting, at 8:00 p.m.

Receipts:

Beltrami County - tax levy	\$37.16
Citizens State Bank - super interest - June	422.10
Citizens State Bank - super interest - July	449.89
Citizens State Bank - CD #32949	100,000.00
Citizens State Bank - interest CD #32949	3,347.26
Lake of the Woods County - tax levy	839.44
Beltrami County - SD #51	61.26
State of Minnesota - Property Tax Credit	18,281.00
Kittson County - tax levy	260.99
Badger State Bank - interest CD #105430	<u>3,575.00</u>

TOTAL \$127,274.10



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August 6, 1991

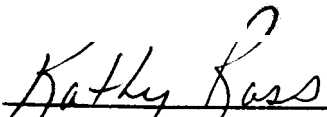
Robert Severson made a motion to pay the following bills  
seconded by Farrell Erickson. Carried - unanimous.

LRRWMB - share of Marshall Co. tax		\$70.42
City of Roseau - July rent		200.00
Pat Moren - fees		498.75
Roseau Co. Highway Dept. = D #16 blade road		60.00
Kathy Ross - fees		160.00
JOR Engineering, Inc. - General	411.60	
Palmville	69.00	
Diked Storage	6,133.06	
SD #51	34.50	
Duxby Levee	276.98	
Lost River	69.00	
Equipment Rent	<u>58.00</u>	7,052.14
Steve Erickson - per diem		50.00
Kelman Kvien - per diem, mi, exp.		228.60
Robert Severson - per diem, mi		59.36
Farrell Erickson - per diem, mi		161.46
Pat Moren - fees - Duxby Levee		<u>12,950.00</u>

TOTAL \$21,490.73

Meeting adjourned by Steve Erickson.

Submitted by,

  
Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD SEPTEMBER 3, 1991

Meeting called to order by Chm. Steve Erickson at 7:30 p.m. in the Watershed Office in City Hall. Board members present were Steve Erickson, Kelman Kvien, Robert Severson, Richard Bowen and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross and Manfred Holm.

Motion to approve August minutes by Robert Severson with the following corrections: spelling of Doran Horner and the wording of "Robert Severson did not agree" changed to "Robert Severson voted against", seconded by Farrell Erickson. Carried - unanimous.

Eng. Rood reported the following:

SD #51 - Met with Gust Kveen regarding log jams by his bridge. Will be meeting with Leslie Hagen on removal.

DUXBY LEVEE - Contractors started on 8-26-91. There is one building that needs to be moved. The Board appointed Farrell Erickson to make arrangements to have this done.

Have not received any response back on the Local River Planning Grant Assistance as discussed with Doran Horner at the August meeting.

There is \$70,000.00 available state-wide through the Stream Maintenance Grant. Motion by Richard Bowen to make application, seconded by Robert Severson. Carried - unanimous.

Talked with Dale Drown regarding the lowering of the Roseau Dam. After discussion Kelman Kvien made a motion to have Omar Rood submit a letter to the Roseau City Council expressing the Boards interest in doing the work, seconded by Richard Bowen. Carried - unanimous.

Surveyed two sandbars. There is a large amount of dirt at each site.

There was discussion on the Flood Damage Reduction Grant for projects over \$75,000.00. Motion by Robert Severson to resubmit the original Palmville Project under this grant, seconded by Farrell Erickson. Carried - unanimous.

HAY CREEK - Upon motion by Kelman Kvien, seconded by Farrell Erickson, the Board passed unanimously the start of the Hay Creek Diked Storage Project, subject to the Roseau River Watershed District's Diked Storage Policy.

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September 3, 1991

There was a hearing on the Proposed Budget at 8:00 p.m. as noted in the Time-Region. After discussion, Kelman Kvien made a motion to approve the Budget, seconded by Robert Severson. Carried - unanimous. The Budget is as follows:

Administration Fund	\$30,000.00
Engineering Fund	12,000.00
Red River Water Management Board	30,000.00
Palmville Project Fund	20,000.00
Diked Storage Fund	18,000.00
Duxby Levee	5,000.00
Brushing & Snagging Fund	15,000.00
Sandbar Removal Fund	10,000.00
Lost River Project Fund	<u>10,000.00</u>
	\$150,000.00

Tax levies are noted on the attached four (4) pages to the September 3, 1991, minutes.

**RRWMB:**

Richard Bowen informed the Board that he is resigning as of this meeting. There was discussion on finding an alternate for his position on the board.

**Old Business:**

Eng. Rood will be assisting Farrell Erickson in repairing D#3.

Motion by Richard Bowen, seconded by Robert Severson to purchase 90 acres at \$30,000.00 from Lionel Thorbus. Passed 3 to 1. Kelman Kvien voted against. Pat Moren will be contacting Mr. Thorbus regarding the purchase.

**New Business:**

Eng. Rood will be contacting the Minnesota Pollution Control Agency about their policy on chemical dumping by aerial sprayers. There was concern expressed by the Board as to what the District's position should be regarding this issue.

**Receipts:**

Citizens State Bank - super interest	<u>\$468.78</u>
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<b>TOTAL</b>	<b>\$468.78</b>
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September 3, 1991

Motion by Kelman Kvien, seconded by Richard Bowen to pay the following bills. Carried - unanimous.

RRWMB - share of taxes collected		\$5,994.05
Lynette Daignault, Darren Daignault, Lori Hunter, Tim Hunter, Lenore Severson, Steve Severson and Roseann Lee - Duxby Levee		2,650.00
City of Roseau - August rent		200.00
Pat Moren - fees		403.75
Kathy Ross - fees		130.00
JOR Engineering, Inc. - General	4,885.50	
Palmville	73.80	
Diked Storage	1,402.83	
SD #51	75.40	
Duxby Levee	659.62	
Equipment Rent	58.00	7,155.15
Farrell Erickson - per diem, mi		131.20
Steve Erickson - per diem		50.00
Robert Severson - per diem, mi		59.36
Kelman Kvien - per diem, mi, exp.		70.69
Richard Bowen - per diem, mi		<u>76.00</u>

TOTAL \$16,920.20

Meeting adjourned by Steve Erickson.

Submitted by

Kathy Ross  
Kathy Ross, Secretary

ROSEAU RIVER WATERSHED DISTRICT  
Roseau, MN 56751

Resolution passed at the September 3, 1991, meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Robert Severson, seconded by Farrell Erickson, the following resolution was passed unanimously,

BE IT RESOLVED BY THE BOARD OF MANAGER OF THE ROSEAU RIVER WATERSHED DISTRICT:

No levy be made Ditch System WD-3.

No levy be made on Ditch System 8.

\$3,000.00 levy be made on Ditch System 16.

A one per cent assessment on redetermined benefits be made on State Ditch 51.

Approximate figures are

Roseau County	- \$88,177.69
Kittson County	- \$ 1,155.02
Marshall County	- \$ 641.92
Beltrami County	- \$ 899.65
Lake of the Woods County	- \$ 648.60

Dated this 3rd day of September, 1991.

ROSEAU RIVER WATERSHED DISTRICT

By Steve Erickson, its Chairmar  
Steve Erickson

Construction

ROSEAU RIVER WATERSHED DISTRICT  
Roseau, MN 56751

Resolution passed at the September 3, 1991, meeting of the Roseau River Watershed District Board of Managers:

Upon motion by Kelman Kvien, seconded by Richard Bowen, the following resolution was passed unanimously,

"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT;

Pursuant to M.S.A. Section 112.61 Subdivision 3, the Roseau River Watershed District does hereby levy an ad valorem tax of .02418 per cent of the total market value of real estate and personal property (not to exceed \$125,000.00) of all taxable property within the District in the Counties of Roseau, Kittson, Marshall, Beltrami and Lake of the Woods, as set forth in the above mentioned Chapter. Such funds to be used for general administration expenses and for the construction and maintenance of projects of common benefit to the District."

Dated this 3rd day of September, 1991.

ROSEAU RIVER WATERSHED DISTRICT

By Steve Erickson its Chairman  
Steve Erickson

Administration

ROSEAU RIVER WATERSHED DISTRICT  
Roseau, MN 56751

Resolution passed at the September 3, 1991, meeting of the Roseau River Watershed District Board of Managers,

Upon motion by Farrell Erickson, seconded by Richard Bowen the following resolution was passed unanimously,

"BE IT RESOLVED BY THE BOARD OF MANAGERS OF THE ROSEAU RIVER WATERSHED DISTRICT:

WHEREAS, the Roseau River Watershed District is a member of the Red River Watershed Management Board and pursuant to a resolution duly adopted by the Board of Managers executed a Joint Powers Agreement, and

WHEREAS, by resolution adopted by the Red River Watershed Management Board under date of July 16, 1991, said Management Board, pursuant to the provisions of Chapter 162, 1976 Session Laws and in accordance with the provisions of Joint Powers Agreement, did direct this Watershed District to levy an ad valorem tax in the amount of .000384 per cent of the estimated market value. This levy to be made on all taxable property within their district in accordance with the provisions of Chapter 162, 1976 Session Laws, and

WHEREAS, the Board of Managers of the Roseau River Watershed District are desirous of cooperating and fulfilling this obligation,

NOW THEREFORE, BE IT RESOLVED BY THE Board of Managers of the Roseau River Watershed District:

That the Roseau River Watershed District does hereby levy an ad valorem tax in the amount of .000384 per cent of the estimated market value of all taxable property within this district and within the counties set forth in Chapter 162, 1976 Session Laws.

That said levy shall be for the year 1992 and shall be collectable with the taxes recovered

That the County Auditor of the County of Marshall, Beltrami and Lake of the State of Minnesota, shall levy in accordance with the provisions of the Minnesota Tax Act, Chapter 112, Chapter 162 (1976), the Legislative direction.

RRWMB

continued

That all proceeds of said levy shall be forwarded by the County Auditor of the County of Roseau, Kittson, Marshall, Beltrami and Lake of the Woods to the Treasurer of the Roseau River Watershed District.

That the Treasurer of the Roseau River Watershed District shall retain one-half of the proceeds of said levy, and the proceeds from the remaining one-half shall be transmitted to Daniel Wilkens, Treasurer, Red River Watershed Management Board Fertile, Minnesota 56540."

Dated this 3rd day of September, 1991

ROSEAU RIVER WATERSHED DISTRICT

By 

Steve Erickson

its Chairman



MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD OCTOBER, 8 1991

Meeting called to order by Vice Chm. Kelman Kvien at 7:30 p.m. in the Watershed Office in City Hall. Board members present were Kelman Kvien, Robert Severson and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren, Sec. Kathy Ross, Gust Kveen, Roy Kveen and Russ Larson - Roseau Co. Engineer.

Motion by Robert Severson to approve September minutes with the following correction: Richard Bowen informed the Board of his intentions to resign. Seconded by Farrell Erickson. Carried - unanimous.

There was discussion with Gust Kveen, Roy Kveen and Russ Larson on the log jams at Gust Kveen's bridge. Les Hagen was hired for cutting, but it was recommended by Eng. Larson that the logs should be removed. The Board will decide what measure to take once they have gone out and looked at the bridge and up north.

Motion by Farrell Erickson to approve MNDOT permit to extend the culverts at the intersection of Hwy 11, 310 and 89. Seconded by Robert Severson. Carried - unanimous.

Eng. Rood reported the following:

Palmville Water and Wildlife Mgmt. Project - sent letter to MN DNR for grant assistance request. Amount requested \$2,600.00.

SD #51 - talked with Jack. It's been too wet to work on.

WD #3 - the culvert that needed to be replaced has been ordered. The slope will also be repaired.

There was a question regarding the interpretation of unanimous "as present" when there is not a full Board. Pat Moren will check on this.

There was discussion regarding the land purchase with Lionel Thorbus. Pat Moren presented an amended purchase agreement as there was a fire on the land and 30.5 acres of trees need to be replanted. This will be done by Mr. Thorbus. Motion by Farrell Erickson to accept amended purchase agreement, seconded by Robert Severson. Passed.

Upon motion by Robert Severson, seconded by Farrell Erickson the following resolution was passed unanimously. The Chairman or Vice Chairman shall execute all ASCS, SCS and DNR documents for the Roseau River Watershed District.

RRWMA - sent letter to MN DNR regarding the application for Department of the Army Permit on wildlife ponds. It was requested that gaps be left. This is in Sec. 27 to the Whitney Bridge. *Ditch #69.*

City of Warroad - Letter sent to Mayor Ruth Stukel regarding waiver of payment.

Roseau River Flood Control Project - letter sent to Corps of Engineers requesting the Corps to investigate a variation of Alternative 4. This would reduce the cost.

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October 8, 1991

Engineer's report continued:

Roseau Dam - letter sent to Mayor Bernie Burggraf regarding the Boards offer to work on the dam. Copies sent to Leland Lunos, City Clerk and Dale Drown, City Superintendent.

Duxby Levee - work is completed up to Roseanne Lee's. Farrell Erickson will check on loss of crops (sunflowers) for Trangsrud's and Linland's. Robert Severson will do measuring and adjusting.

Old Business:

Sec. Ross contacted Bill Coutts on the audit. It is his recommendation that an audit for any previous years would be unnecessary and to start with 1991. Motion by Farrell Erickson, seconded by Robert Severson to have audit for 1991 done. Carried - unanimous.

New Business:

There was discussion among the Board regarding beaver dams. The DNR's position is that Game Wardens would take them out. Counties need to hire Licensed Contractors.

Receipts:

Citizens State Bank	<u>\$318.60</u>
<b>TOTAL</b>	<b>\$318.60</b>

Motion by Robert Severson to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Multi Office Products - supplies		\$84.70
Roseau Agency, Inc. - contents policy		141.00
Roseau Times-Region - notice in paper		17.50
Business Agency, Inc. - treasurer bond		64.00
City of Roseau - rent		200.00
Lionel N. Thorbus - purchase of 90 acres		30,000.00
Ruben Thorbus - loss crops Duxby Levee		985.50
Post Master/Roseau - stamps/postage		43.21
Kathy Ross - fees, expenses		174.70
Pat Moren - fees		1,163.75
JOR Engineering, Inc.	General	1,378.87
	Palmville	395.10
	Diked Storage	78.60
	SD #51	802.92
	Duxby Levee	71.19
	Equipment Rent	58.00
		<b>2,784.68</b>

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**Bills continued**

Fauncie Erickson - Duxby Levee	\$102.00
Omar Rood, Sr. - Duxby Levee	500.00
Kelman Kvien - per diem, mi	102.80
Robert Severson - per diem, mi	59.36
Farrell Erickson - per diem, mi	<u>95.60</u>

**Total** **\$36,518.80**

Motion to adjourn by Farrell Erickson, seconded by Robert Severson. Carried - unanimous.

Submitted by,

  
Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD NOVEMBER 7, 1991

Meeting called to order by Vice Chm. Kelman Kvien at 5:00 p.m. in the Watershed Office in City Hall. Board member present were Kelman Kvien, Robert Severson and Farrell Erickson. Others attending were Atty. Pat Moren, Sec. Kathy Ross, Stan Wood - Roseau River Wildlife Management Area and Bob Phillipe.

Motion by Robert Severson to approve October minutes with the following correction; "Sec 27 to Ditch #69", not Whitney Bridge. Seconded by Farrell Erickson. Carried - unanimous.

Bob Phillipe met with the Board requesting his land be realigned out of the Roseau River Watershed District. There will be further discussion with Eng. Rood at the December 3, 1991 meeting.

Stan Wood informed the Board that the water levels in Pools # 2 and 3 have been lowered. This is in anticipation of next years spring run-off.

The RRWMA is still working on acquiring land for the Lake Bottom project.

It is noted that the DNR would be interested in buying the land recently purchased from Lionel Thorbus, should the RRWD decide to sell it.

Upon motion by Robert Severson, seconded by Farrell Erickson the following resolution was passed unanimously. The Roseau River Watershed District shall propose at the 1991 MAWD Annual Meeting; that the Department of Natural Resources - Fish and Wildlife Division be authorized and obligated to remove obstructions caused by beaver dams.

Old Business:

Pat Moren presented the amended purchase agreement with Lionel Thorbus for signatures. He also informed the Board that he had not received a response from the Attorney Generals Office regarding the interpretation of unanimous as present.

It is noted that Ruben Thorbus was overpaid for his loss of crops on the Duxby Levee.

The offer to work on the Roseau Dam was accepted by the City Council.

A motion was made by Farrell Erickson that the Board should come up with a solution for Roseann Lee's drain problem, seconded by Robert Severson. Carried - unanimous.

New Business:

Motion by Robert Severson, seconded by Farrell Erickson to have Kelman Kvien as delegate at the 1991 MAWD Annual Meeting. Carried - unanimous.

Page Two  
November 7, 1991

Receipts:

Roseau County Treasurer - D #51 and D #16	\$22,104.67
Citizens State Bank - super interest	294.85
Roseau County Treasurer - tax levy	<u>20,223.60</u>

Total	\$42,623.60
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Motion by Farrell Erickson to pay the following bills, seconded by Robert Severson. Carried - unanimous.

City of Roseau - rent	\$200.00
International Coalition - 1992 dues	250.00
Pat Moren - fees	418.75
Kathy Ross - fees	95.00
Wayne Trangsrud - Duxby Levee	400.00
Marlin Lindland - Duxby Levee	200.00
MAWD - registration fee/Annual Meeting	15.00
Kelman Kvien - per diem, mi, exp.	115.32
Robert Severson - per diem, mi	140.04
Farrell Erickson - per diem, mi	<u>200.58</u>

Tota	\$2,034.69
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Motion to adjourn by Robert Severson, seconded by Farrell Erickson. Carried - unanimous.

Submitted by

  
Kathy Ross, Secretary

MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT  
BOARD OF MANAGERS MEETING HELD DECEMBER 3, 1991

Meeting called to order by Vice Chm. Kelman Kvien at 5:00 p.m. in the Watershed Office in City Hall. Board members present were Kelman Kvien, Robert Severson and Farrell Erickson. Others attending were Eng. Omar Rood, Atty. Pat Moren and Sec. Kathy Ross.

Motion by Robert Severson to approve November minutes, seconded by Farrell Erickson. Carried - unanimous.

Eng. Rood reported the following:

DUXBY LEVEE - The Army Corp. of Engineers has given Plummer Excavating a time extension on the project, May 7, 1992. Will be working on Roseanne Lee's drain problem.

WD #3 - received bill from O.K. Machine Company.

ROSEAU DAM - Will certify a copy of the minutes from the City Council Meeting to the DNR for permits to start project. Should have quotes from Roseau Redi-Mix and Stoskopf Redi-Mix for next months meeting.

PALMVILLE WATER AND WILDLIFE MGMT. PROJECT - It's unlikely that the RRWD will receive the grant previously requested. However, it may be possible to go through the State for funds.

STREAM MAINTENANCE GRANT - trees would have to be removed, will do follow up.

O.K. Machine Company is out working on Gust Kveens log jams.

Regarding Bob Phillipe's request to have his land realigned out of the District: The Roseau River Watershed District does not have the authority to do so. A hearing would have to be set up with the State of Minnesota, Soil Resources. Will send a letter to Bob Phillipe explaining this.

Robert Severson reported the following for the RRWMB:

There will be a Joint Meeting of the Water Resource Districts on January 15, 1992, at the Westward Ho, Grand Forks, ND.

Also, there will be a conference held March 12 & 13, at the Best Western in Thief River Falls.

Old Business:

The response from the Attorney Generals Office regarding "unanimous as present" is all Board Members do need to be present.

Lake Bottom Project - John Douglas is ready to sell.

New Business:

There was discussion on doing soil tests at Lost River. A backhoe from O.K. Machine would be needed. Will talk more on this at the January meeting.

Page Two  
December 3, 991

Receipts:

Citizens State Bank - interest CD #32761	\$7,500.00
LRRWMB - overpayment in error - tax levy	240.08
Lake of the Woods County - tax levy	44.00
Beltrami County - tax levy	71.95
Citizens State Bank - super interest	207.11
Kittson County - tax levy	<u>448.38</u>

TOTAL \$8,511.52

Motion by Robert Severson to pay the following bills, seconded by Farrell Erickson. Carried - unanimous.

Roseau Times-Region - notice in paper - time change	\$12.00
O.K. Machine Company - WD #3	5,988.11
O.K. Machine Company - SD #51	7,200.00
Red River Water Mgmt. Board - share of tax levy	6,230.47
City of Roseau - rent	200.00
MAWD - registration fee Annual Meeting	15.00
Pat Moren - fees	451.25
Kathy Ross - fees	75.00
Kelman Kvien - per diem, mi, exp.	114.45
Robert Severson - per diem, mi, exp.	192.47
Farrell Erickson - per diem, mi,	<u>92.48</u>

TOTAL \$20,571.23

Motion to adjourn by Robert Severson, seconded by Farrell Erickson. Carried - unanimous.

Submitted by

  
Kathy Ross, Secretary