

**MINUTES OF THE ROSEAU RIVER WATERSHED DISTRICT BOARD OF
MANAGERS MEETING HELD NOVEMBER 6, 2019**

ORDER: Chairman Jason Braaten called the meeting to order at 8:00 a.m. and led the Pledge of Allegiance.

MANAGERS PRESENT: LeRoy Carriere, Carter Diesen, Tony Wensloff, and Jason Braaten

STAFF PRESENT: Administrator Halstengard and Specialist McCormack

OTHERS PRESENT: Randy Prachar, MN DNR.

CONSULTING STAFF: Michelle Moren, Attorney; Nate Dalager, HDR; Jerry Bentz, Houston Engineering

DELEGATIONS PRESENT: Joe Laurin, landowner

AGENDA: A **motion** was made by Manager Wensloff and seconded by Manager Carriere to approve the agenda with the addition of Joe Laurin under Delegates and beaver bounty under New Business. The motion carried unanimously.

CONSENT AGENDA:

A **motion** to approve the Consent Agenda was made by Manager Wensloff and seconded by Manager Carriere. The motion carried unanimously. Adoption of the Consent Agenda included approving the October 2, 2019 regular meeting minutes, the October 14th and 21st special meeting minutes, the Treasurer's Report with changes, and manager and employee expense vouchers.

DELEGATIONS: Joe Laurin met with the Board to discuss his concerns with flood water overtopping CR 139 during the recent event. Mr. Laurin stated he attended a recent Roseau County Board meeting to restate his opinion that the 18" culvert that was removed by the County would have reduced the number of days the floodwater was overtopping the road. Mr. Laurin stated that he was disappointed in Administrator Halstengard's response to his statements at that meeting and that she didn't back up what he was saying. Chairman Braaten talked about the scope of the flooding in the area. Mr. Laurin talked about the trap on the pipe one mile north of his corner. Specialist McCormack informed the board of the history and current status of the trap, stating that the trap was in place prior to the rain event. There was discussion on the US Army Corps of Engineer's response to the easement clarification request. Mr. Laurin stated he would talk to Roseau County Engineer Brian Ketring about whether or not the recommendations outlined in the Houston Engineering memos were completed.

NEW BUSINESS: Administrator Halstengard discussed the upcoming conferences and meetings. The board discussed who may be able to attend various meetings. The MAWD Conference in Alexandria is scheduled for Dec. 5-7. A **motion** was made by Manager Wensloff and seconded by Manager Carriere to appoint Managers Carriere and Diesen as Delegates and Manager Schmalz as an alternate to the MAWD annual meeting. Motion carried unanimously.

To facilitate meeting attendance a **motion** was made by Manager Wensloff, seconded by Manager Diesen to move the meeting time to noon for the months of December through March. Motion carried unanimously. A **motion** was made to change the date of the December meeting to Tuesday, December 3rd by Manager Wensloff, seconded by Manger Diesen. Motion carried unanimously.

After discussion on what other watershed districts are paying for beaver bounty, a **motion** was made by Manager Diesen and seconded by Manager Wensloff to increase our beaver bounty to \$75 per

beaver. Motion carried unanimously. A **motion** was made by Manager Wensloff, seconded by Manager Diesen to pay Mark Beito the increased bounty for the five beaver trapped in the Palmville Project area. Motion carried unanimously.

PROJECT UPDATES:

Whitney Lake:

- Administrator Halstensgard informed the Board of the NRCS comments on the cultural resource survey. Jason Reichel, NRCS felt that a ground survey should be completed prior to submitting it for national review. Engineer Dalager explained the desktop review that was used for the planning so far. This level of survey was not detailing in the original scope of work required by NRCS and they cannot provide staff to do the survey or funding to cover the cost of a consultant. Administrator Halstensgard and Engineer Dalager will further this conversation with NRCS on a plan forward.
- Preliminary Engineering is complete for Site C and RRWMB Step 2 should be approved at their November meeting. Depending on funding, we are ready to move forward with final engineering and permitting
- CD 16 improvement is moving forward. The additional bond has been received from the petitioners.

Roseau Lake:

- Randy Prachar, MN DNR, updated the Board on the County's decision to waive the no net loss policy and allow the DNR to purchase land for the project.
- There was discussion on property that is available for sale and the formula used by the District in the past to purchase property. A **motion** was made by Manager Wensloff, seconded by Manager Carriere to put an offer in on the Zak property for the 2019 estimated market value plus 15%. Motion carried unanimously. Attorney Moren will deliver the offer to the estate.
- Specialist McCormack updated the Board on the mitigation proposal for the project.
- Engineer Dalager gave an update on the Environmental Assessment Worksheet (EAW), plans and specifications and the legal survey.
- The Board reviewed a draft letter to the Kveen family attorney and authorized Administrator Halstensgard to send with edits to reflect the previously discussed land purchase.

Hay Creek subwatershed:

- Administrator Halstensgard discussed the possibility of requesting an extension of the BWSR grant for the PTMApp work and what could be done with the remaining funds in an extended timeframe. The Board authorized Administrator Halstensgard to work with Matt Fischer on an extension request. There is a meeting scheduled for Sept. 26th with the County do find out their concerns and issues with the ditch.
- Specialist McCormack discussed the need to improve and expand our stream gage program. Specialist McCormack will put together a proposal for locations and equipment needed for priority areas. Engineer Dalager spoke about the need to archive and manage the data that would be gathered in order to make it usable and retrievable.

RRWMA:

- Randy Prachar, MN DNR, gave an update on the operations at the Roseau River WMA. There was extensive discussion on the current high water situation, how drawing down the pools will play out over the winter and what that means for the spring. A meeting will be scheduled to discuss the project and the operating plan.

OLD BUSINESS:

PERMITS: There were no permit applications for this meeting.

REPORTS:

Specialist:

- Update of Norland operation
-

Administrator:

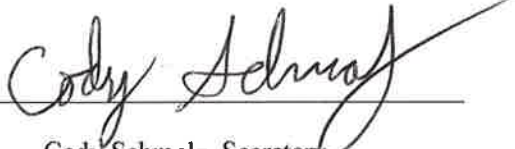
- Need to schedule employee evaluation meeting with personnel committee
- Flood tour with Rob Sip and media contact concerning the flooding

Red board:

- Strategic plan is moving forward
- Funding agreement documents for Roseau Lake

A **motion** to adjourn was made at 10:00 a.m. by Manager Wensloff and seconded by Manager Schmalz. Motion carried unanimously.

Respectfully submitted,


Cody Schmalz, Secretary


Tracy Halstengard, Administrator

RRWD November 2019 Bills & Receipts

RRWD Checkbook Balance as of Sept. 27, 2019	\$667,716.18
RRIW Checkbook Balance as of August 31, 2019	\$4,401.84
RRWMB -- additional Project Team funding	\$ 789.00
NRCS -- Beltrami reimbursement	\$ 21,202.79
Roseau County -- share of taxes	\$ 166,839.27
State of Minnesota - Market Value Credit	\$ 9,632.57
Citizens State Bank Interest --	\$ 155.89
Total:	\$198,619.52
Tracy Halstengard -- Salary and Insurance	\$4,757.85
Tracy Halstengard -- Mileage	\$888.85
Torin McCormack -- Salary and Insurance	\$5,191.85
Torin McCormack -- Mileage / Personal Equipment	\$546.14
Tracy Bergstrom -- Wages and Insurance	\$99.26
Jason Braaten -- Per Diem and Expenses	\$384.59
LeRoy Carriere -- Per Diem and Expenses	\$207.79
Carter Diesen -- Per Diem and Expenses	\$263.47
Cody Schmalz -- Per Diem and Expenses	\$124.36
Tony Wensloff -- Per Diem and Expenses	\$207.79
Internal Revenue Service -- Withholding	\$3,801.92
Minnesota Department of Revenue -- Withholding	\$702.00
PERA -- Employer / Employee Contribution	\$1,605.70
Multi office Products -- office supplies	\$46.97
Cardmember Services -- Freefind, out of town meetings	\$1,064.59
City Of Roseau -- utilities	\$269.44
Marco -- Copier Maintenance --	\$94.48
Minnesota Energy -- Natural Gas	\$27.75
Northern Resources Cooperative --	\$308.77
Patrick Moren Law Office -- Legal Fees --	\$1,225.00
Sjoberg Cable -- Int/phone --	\$177.86
Coast True Value --	\$26.59
Super One Foods --	\$52.32
Dot com connections -- website maintenance	\$150.00
Verizon Wireless -- Trimble	\$40.01
HDR -- Roseau Lake field survey and final engineering work	\$57,884.99
HDR -- WRAPS, comprehensive model and CD 16 Improvement	\$3,816.50
HDR -- Whitney Lake	\$21,638.13
Roseau County -- Palmville mowing	\$100.00
Ace Hardware --	\$531.26
Mark Beito -- beaver bounty	\$375.00
R & Q Trucking -- SD 51 sediment reduction	\$23,696.00
Northern Light Region -- hearing notice	\$171.78
Intercept Industries -- West Intercept trap	\$2,217.99
Houston Engineering -- PTMApp	\$2,684.00
Total:	\$135,381.00